

# MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight

Audits and Inspections Unit



**Search Inspection: July 2023**

Inspection Report # BI2023-0105

The Audits and Inspections Unit (AIU) of the Sheriff's Office Bureau of Internal Oversight (BIO) conducts search inspections on a monthly basis to ensure proper supervision, adherence with MCSO policies, compliance with the Melendres Order and established local and federal law. A total of 35 traffic stops are selected each month for review. To achieve inspection results the inspector will utilize the Vehicle Stop Contact Form, Citation/Warning, Incidental Contact Receipt, CAD printout, JWI Printout (if applicable) AIU-designed Matrix, Inspection Report Template Form, and Body Worn Camera (BWC) footage files.

Inspection BI2023-0105 examines traffic stops with a search documented on the Vehicle Stop Contact Forms contained in the TraCS database, for the time period of 7/1/2023 to 7/31/2023. To accomplish this task TraCS data was examined for those traffic stops with a search documented on the Vehicle Stop Contact Forms for this period. These stops have been uniformly inspected utilizing a matrix developed by the Audits and Inspections Unit in accordance with the procedures outlined in policy and the AIU Operations Manual. In the inspection, a "reasonable person" standard will be utilized by inspectors.

**Compliance Objectives:**

- Was the search(s) consistently documented on the VSCF, Non-Traffic Contact Form, Incident Report and Consent to Search Form?
- Consent search: Did the deputy verbally inform the individual(s) of their right to refuse or stop the search or provide him/her with a Consent Search Form?
- Was the search(s) conducted within MCSO policies, and in compliance with the Melendres Order and established local and federal law?
- Were any items seized properly documented on the VSCF and applicable forms and impounded into Q-Tel?
- Did the deputy provide the individual(s) with a Property Receipt if property was seized?

**Criteria:**

- MCSO Policy EA-11, Arrest Procedures
- MCSO Policy EB-1, Traffic Enforcement, Violator Contacts, and Citation Issuance
- MCSO Policy EB-2, Traffic Stop Data Collection
- MCSO Policy GJ-3, Search and Seizure
- MCSO Policy GJ-35, Body-Worn Cameras

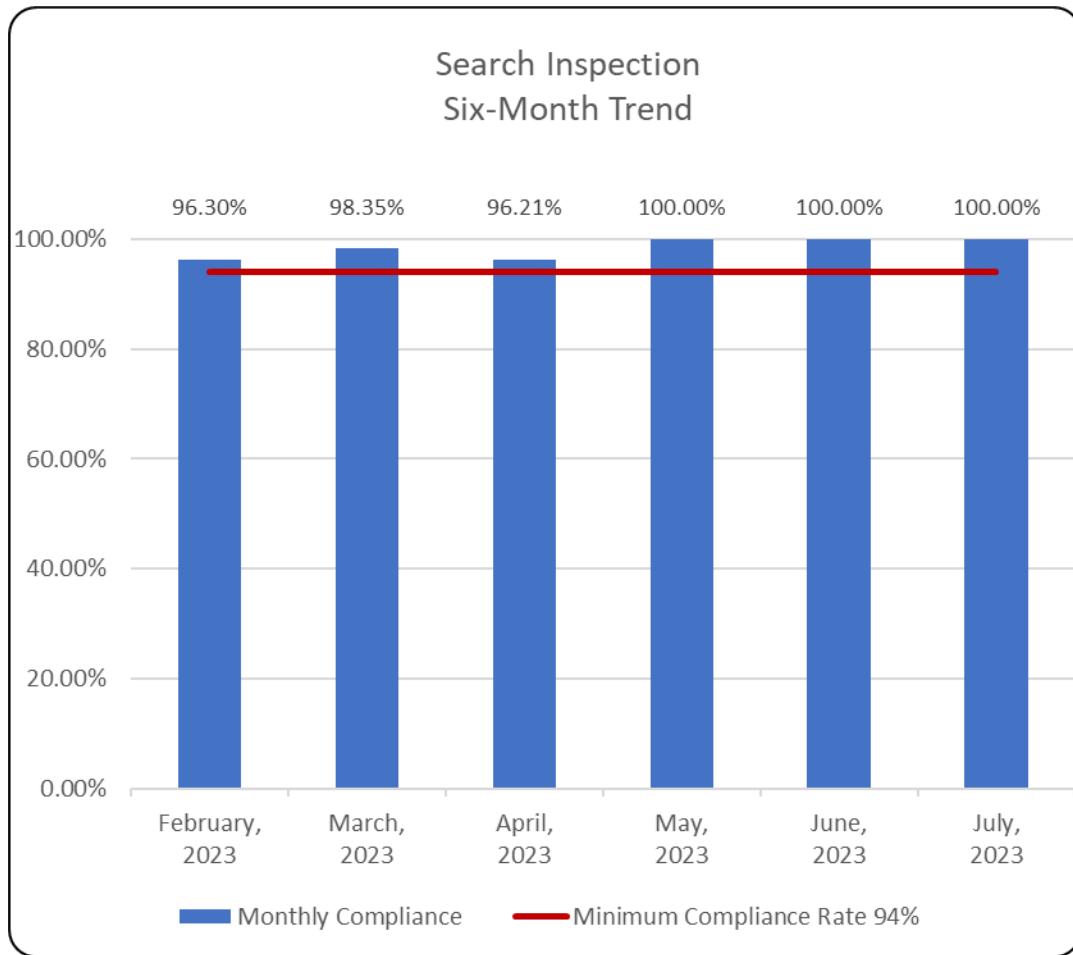
**Conditions:**

The MCSO is to review 35 randomly selected traffic stops made during the month of July 2023 with a search documented on the Vehicle Stop Contact Forms. There were 46 traffic stops with a search documented on the VSCF during the month of July 2023, 35 of which were randomly selected for review. One of the traffic stops meeting the criteria was also selected for the Traffic Stop Inspection and was removed from this inspection in accordance with the methodology. Additionally, 10 of the traffic stops meeting the criteria are to be selected for Body-Worn Camera review. Two additional videos were selected for clarification purposes, making a total of 12 traffic stops selected for body worn camera review.

**Results:**

Each traffic stop will be counted as one inspection and all applicable matrix criteria inspection points will factor into an over-all compliance score. In this inspection each traffic stop utilized five matrix criteria inspection points for a total of 175 potential matrix criteria inspection points. Those determined to be Not Applicable (N/A) or Not Verifiable will be removed from the overall compliance percentage. For example, this month there were 41 inspection points determined to be N/A and 2 determined to be Not Verifiable, resulting in 132 total inspection points.

The compliance rates of the provided traffic stop sample, utilizing the five matrix criteria inspection points, resulted in an overall average compliance rate of **100.00%** for July 2023, as illustrated in the graph below.



Results of the review of traffic stops with a search documented on the Vehicle Stop Contact Form:

Inspection Elements	In Compliance	Not In Compliance	N/A	Not Verifiable	Total Inspected	Compliance Rate
Was the search(s) consistently documented on the VSCF, Non-Traffic Contact Form, Incident Report and Consent to Search Form?	35	0	0	0	35	100.00%
Consent search: Did the deputy verbally inform the individual(s) of their right to refuse or stop the search or provide him/her with a Consent Search Form?	1	0	33	1	1	100.00%
Was the search(s) conducted within MCSO policies, and in compliance with the Melendres Order and established local and federal law?	35	0	0	0	35	100.00%
Were any items seized properly documented on the VSCF and applicable forms and impounded into Q-Tel?	31	0	4	0	31	100.00%
Did the deputy provide the individual(s) with a Property Receipt if property was seized?	30	0	4	1	30	100.00%
<b>Overall Compliance with inspection requirements</b>	<b>132</b>	<b>0</b>	<b>41</b>	<b>2</b>	<b>132</b>	<b>100.00%</b>

**Conclusion:**

Of the potential 175 matrix criteria inspection points, 132 of which were used in the compliance calculation, there were no deficiencies, resulting in a **100.00%** compliance rate for July 2023.

**Action Required:**

With the resulting **100%** compliance for Inspection BI2023-0105, no BIO Action Forms are required.

Date Inspection Started: 8/10/2023  
 Date Completed: 8/16/2023  
 Timeframe Inspected: 7/1/2023 – 7/31/2023  
 Assigned Inspector(s): Auditor Dave Paul, B5459

I have reviewed this inspection report.

Lt. Brian Arthur S1806

9/5/23

Lieutenant T. Brian Arthur, S1806  
 Commander  
 Audits and Inspections Unit

Date