

# MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight  
Audits and Inspections Unit



**Sworn Facility Inspection March 2025: District 4**  
Inspection Report# BI2025-0038

The Audits and Inspections Unit (AIU) of the Sheriff's Office Bureau of Internal Oversight (BIO) will conduct Sworn Facility and Property Inspections on an ongoing basis. The purpose of this inspection is to ensure compliance with Office Policies, promote proper supervision and support the requirements set forth in the Court Order. Inspectors will select one of the MCSO sworn facilities and conduct an inspection using the *Sworn Facility Matrix* developed by the AIU.

**Matrix Procedures:**

- Utilize Sworn Facility Inspection Matrix to review/check administration, building, assigned vehicles and any property and evidence for policy compliance.
- Use the OIM Property and Evidence System to retrieve item history report and obtain a random sample (if applicable).
- Verify items from the random sample are in their designated storage location and verify the item matches the item description (if applicable).

**Criteria:**MCSO Policies and Divisional Operations Manual:

CP-2	Code of Conduct
CP-6	Bloodborne Pathogens
CP-9	Occupational Safety Programs
EA-2	Patrol Vehicles
EA-3	Non-Traffic Contact
EA-19	Juvenile Operations
EB-2	Traffic Stop Data Collection
GA-1	Development of Written Orders
GA-3	Operations Manual Format
GB-2	Command Responsibly
GC-9	Personnel Information, Records, and Files
GD-1	General Office Procedures
GD-4	Use of Tobacco Products
GD-14	Access to Secured Office Buildings
GD-15	Emergency Evacuation Plans
GE-3	Property Management and Evidence Control
GE-4	Use, Assignment and Operation of Vehicles
GF-3	Criminal History Record Information and Public Records
GF-5	Incident Report Guidelines
GG-1	Peace Officer Training Administration
GG-2	Detention/Civilian Training Administration
GH-4	Bureau of Internal Oversight
GJ-24	Community Relations and Youth Programs

**Conditions:**

For the month of March 2025, Maricopa County Sheriff's Office (MCSO) District 4 (D4) was randomly selected as the Sworn Facility for BIO Inspection. D4 is located at 37622 N. Cave Creek Rd in Cave Creek, AZ and a secondary substation located at 3701 W. Anthem Way in Anthem, AZ. The district is located in the North Central region of Maricopa County and covers an area of approximately 668 square miles in the north-central quadrant of the county. D4 serves areas of Phoenix, Scottsdale, parts of Peoria, in addition to unincorporated land within Maricopa and is the primary law enforcement agency for parts of Anthem, New River, Desert Hills, Carefree and Cave Creek. The district consists of one (1) Captain, two (2) Lieutenant, seven (7) Sergeants, twenty-seven (27) Deputies and four (4) Civilians.

D4 serves two contract towns, Cave Creek and Carefree, to the north and a county island, Clearwater Hills, located to the south in Paradise Valley. The district is the primary or back up law enforcement agency for these communities:

- Northern areas of Phoenix and Scottsdale
- Parts of Peoria
- Unincorporated Maricopa and Yavapai County Land
- Bureau of Land Management/State Trust/Tonto National Forest areas

District 4 enjoys an excellent community relationship with the citizens and community. Each year there are several annual events that are well attended by the community. This provides a great opportunity to meet with the public in a positive interaction as deputies conduct foot and vehicle patrols, including:

- Anthem Days
- Music in May
- Independence Day Celebration
- Anthem Community Skateboarding Event
- Drug-Take-Back Events
- Coffee with a Cop

On March 04, 2025, a pre-inspection agenda meeting was conducted at District 4 with the Administrative Sergeant and Administrative Clerk. The scope of the inspection and details of the daily operation of the D4 were discussed. The BIO inspection matrix containing the items of inspection was provided to the Command staff for review. During the pre-inspection, BIO Auditors answered questions.

**Objectives:**

The objective for the Facility Inspection is to determine that District 4 maintained and documented in accordance with applicable key statutes, regulations, industry best practices, Operations Manual, and MCSO policy. The Operations Manual was updated as of February 07, 2025.

**Facility Inspection:**

On March 19, 2025, a Sworn Facility Inspection was conducted at District 4 based on a random selection of Sworn divisions/units which were not yet inspected during the calendar year. During the inspection, the Audits and Inspection Unit personnel found the facility was secured with access limited to assigned personnel. Any other approved persons granted access to the interior working areas must present credentials or have key card access. The facility was well maintained and orderly. No evidence was discovered during the inspection indicating Sheriff Office facility and/or equipment were being used in a manner that discriminates or denigrates anyone on the basis of race, color, national origin, age, religious beliefs, gender, culture, sexual orientation, veteran status, or disability.

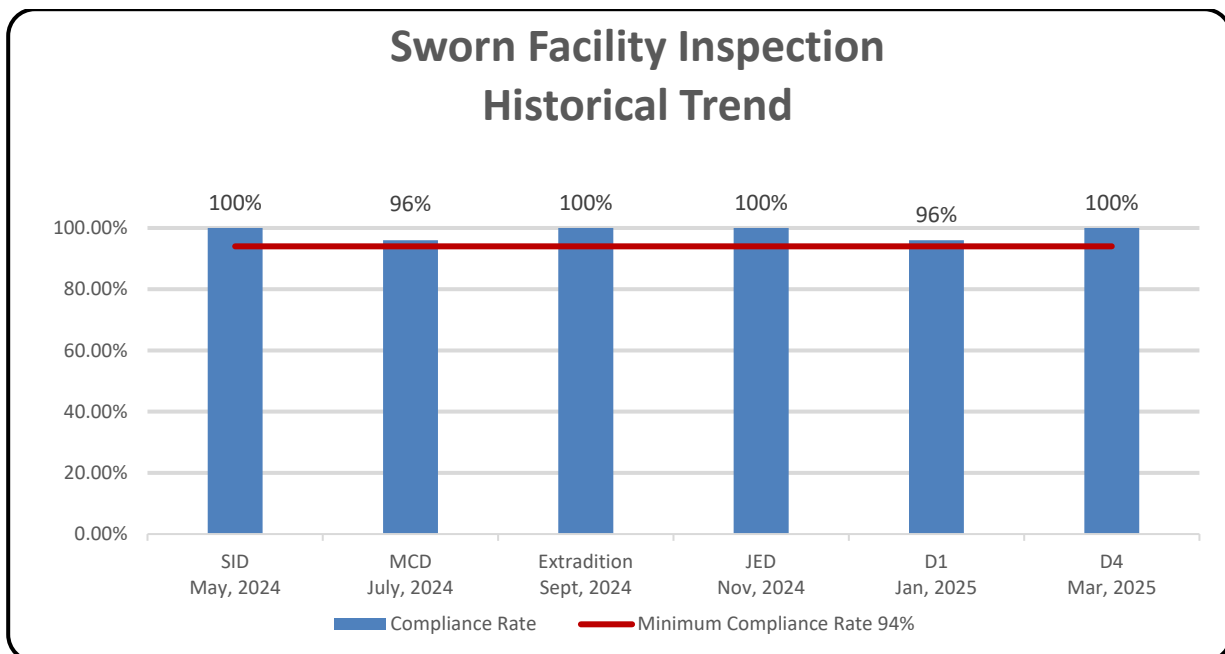
**Sworn Facility Inspection Matrix:**

District 4 was inspected using the Sworn Facility Inspection Matrix that contains a total of 57 inspection items (to include 14 assigned vehicle and 1 Property and Evidence item inspected). Of the 57 items of inspection, 6 were not applicable resulting in 51 items of inspection in the matrix. The staff was organized and had all the required documentation in accessible locations, clearly identified, organized, and secured properly.

**There were no deficiencies noted during this inspection.**

Below is a historical comparison of Sworn Facility and Property Inspection compliance rates for the past six prior sworn facility Inspections.

**Sworn Facility and Property Inspections Compliance Rate:**



**Results:**

There were no deficiencies noted in the inspection on March 19, 2025, which resulted in an overall compliance rate of **100%**.

Date Inspection Started: February 11, 2025  
Date Completed: April 08, 2025  
Timeframe Inspected: March 2025  
Assigned Inspector(s): Sr. Internal Auditor Specialized M. De La Cruz B4608  
Assisting Inspector(s): Sr. Internal Auditor Specialized D. Paul B5459  
Sgt. R. Bierwalter S1263

I have reviewed this inspection report.

*Lt Andrew Rankin S1839*      04/16/2025  
Lieutenant A. Rankin, S1839      Date  
Commander, Audits & Inspections Unit  
Bureau of Internal Oversight