

MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight

Audits and Inspections Unit



TraCS Review Inspection: May 2021

Inspection Report# BI2021-0062

The Audits and Inspections Unit (AIU) of the Sheriff’s Office Bureau of Internal Oversight (BIO) will conduct monthly inspections of the TraCS Review of traffic stops to ensure compliance with Office Policies, promote proper supervision and support the requirements set forth in the Court Order. Inspectors will utilize the TraCS System and a sample of randomly selected employees from each district/division for review. The TraCS Traffic Stop Review will be uniformly inspected utilizing a matrix developed by the AIU, in accordance with the procedures outlined in policies EA-11, EB-1, GB-2, and MCSO Administrative Broadcast Number 16-56.

Compliance Objectives:

- Determine what district the traffic stop data originated from
- Determine if the supervisor reviewed all completed traffic stop documentation within 72 hours
- Each Traffic Stop inspected will be counted as one inspection

Criteria:

MCSO Policy EA-11, *Arrest Procedures*

MCSO Policy EB-1, *Traffic Enforcement, Violator Contacts, and Citation Issuance*

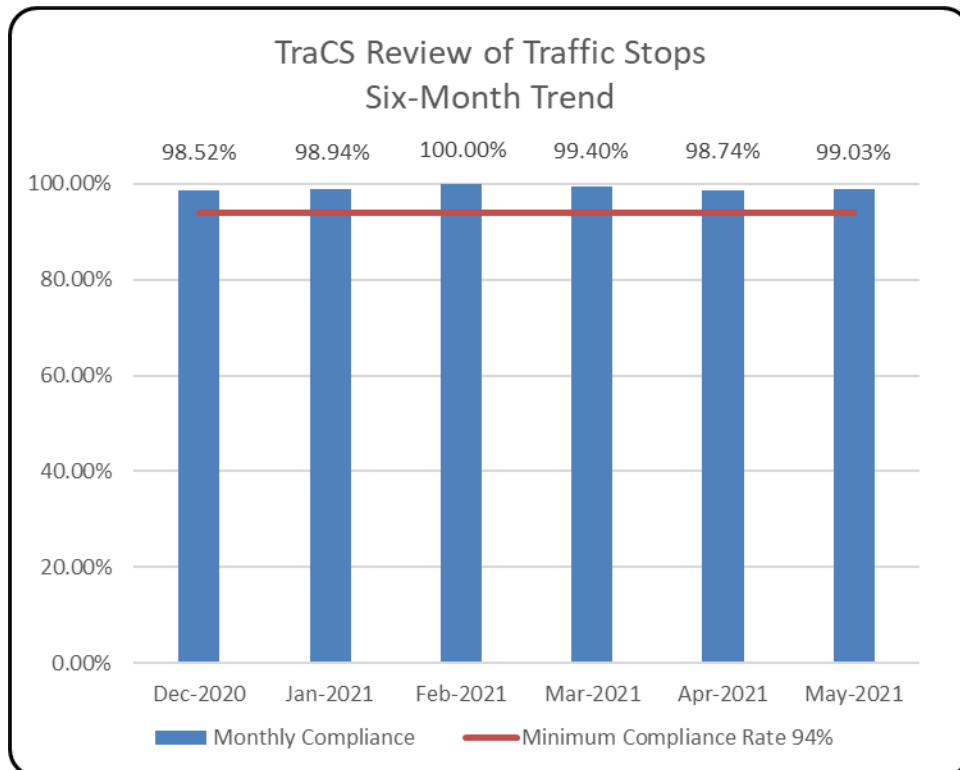
MCSO Policy GB-2, *Command Responsibility*

MCSO Administrative Broadcast # 16-56, *Discussed with Deputy Indicator and Supervisory Review Process*

Conditions:

MCSO’s assigned Court Monitors provided a sample of 25 Deputies from all Patrol Districts for the May Traffic Stop Review Inspection. The sample of 25 Deputies provided a total of 205 traffic stops available for inspection; all 205 (or 100%) of the traffic stops were inspected.

MCSO achieved a compliance rate of 99.03% in the Review of Traffic Stops for the month of May 2021, as illustrated in the table below:



The compliance rate of each division is illustrated in the table below:

District	Dist. 1	Dist. 2	Dist. 3	Dist. 4	Lakes	Dist. 6	Dist. 7	Total
In Compliance	3	44*	19	24	23	60	31	204
Total Stops	3	46	19	24	23	60	31	206
Compliance %	100%	95.65%	100%	100%	100%	100%	100%	99.03%

It should be noted that the completion of a Review Inspection is dependent on when AIU receives the sample from the Court Monitors.

Dist. 1 (1 BIO Action Form)

District	Incident #	VSCF Generated	Employee	Responsible Supervisor	Commander
Dist. 1*	MC21092928	05/21/21	Deputy	Lieutenant	Captain
Deficiency					
Supervisors are responsible for reviewing the VSCF to ensure accuracy and proper documentation within 72 hours. Policy EB-1.14.A.9.b					
Inspector Note: VSCF was reviewed on 05/25/21.					
* Lieutenant approved the form before his promotion and while still assigned to Dist. 2, he has since been transferred to Dist. 1. Per Praxis, Lt. was the listed supervisor for the shift on the day the VSCF was generated.					

Dist. 2 (1 BIO Action Form)

District	Incident #	VSCF Generated	Employee	Responsible Supervisor	Commander
Dist. 2	MC21093080	05/22/21	Deputy	Sergeant	Captain
Deficiency					
Supervisors are responsible for reviewing the VSCF to ensure accuracy and proper documentation within 72 hours. Policy EB-1.14.A.9.b					
Inspector Note: VSCF was reviewed on 05/26/21.					

Unless noted above in the deficiency table, there were no prior BIO Action Forms similar in nature or supervisor notes addressing the deficiencies.

Action Required:

With the resulting **99.03%** compliance for *Inspection BI2021-0062*, a total of **2** BIO Action Forms are requested from the affected Districts addressing the deficiency. **The forms shall be completed utilizing Blue Team.**

Date Inspection Started: 06/08/2021
Date Completed: 06/09/2021
Timeframe Inspected: May 1st thru May 31st, 2021
Assigned Inspector(s): Ronda Jamieson B3178

I have reviewed this inspection report.

Sgt. R. Levy S1881

On behalf of Lt. J. Halverson S1674

6/28/2021

Lt Jonathan Halverson S1674
Commander, Audits & Inspections Unit
Bureau of Internal Oversight

Date