

MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight
Audits and Inspections Unit



Sworn Facility Inspection January 2025: District 1
Inspection Report# BI2025-0006

The Audits and Inspections Unit (AIU) of the Sheriff's Office Bureau of Internal Oversight (BIO) will conduct Sworn Facility and Property Inspections on an ongoing basis. The purpose of this inspection is to ensure compliance with Office Policies, promote proper supervision, and support the requirements set forth in the Court Order. Inspectors will select one of the MCSO sworn facilities and conduct an inspection using the *Sworn Facility Matrix* developed by the AIU.

Matrix Procedures:

- Utilize the Sworn Facility Inspection Matrix to review/check administration, building, assigned vehicles, and any property and evidence for policy compliance.
- Use the OIM Property and Evidence System to retrieve item history report and obtain a random sample (if applicable).
- Verify items from the random sample are in their designated storage location and verify the item matches the item description (if applicable).

Criteria:MCSO Policies and Divisional Operations Manual:

CP-2	Code of Conduct
CP-6	Bloodborne Pathogens
CP-9	Occupational Safety Program
EA-2	Patrol Vehicles
EA-3	Non-Traffic Contact
EA-19	Juvenile Operations
EB-2	Traffic Stop Data Collection
GA-1	Development of Written Orders
GA-3	Division Operations Manual
GB-2	Command Responsibility
GC-9	Personnel Information, Records, and Files
GD-1	General Office Procedures
GD-4	Use of Tobacco Products
GD-14	Access to Secured Office Buildings
GD-15	Emergency Evacuation Plans
GE-3	Property Management and Evidence Control
GE-4	Use, Assignment, and Operation of Vehicles
GF-3	Criminal History Record Information and Public Records
GF-5	Incident Report Guidelines
GG-1	Peace Officer Training Administration
GG-2	Detention and Civilian Training Administration
GH-4	Bureau of Internal Oversight Audits and Inspections
GJ-24	Community Relations and Youth Programs

Conditions:

For the month of January 2025, Maricopa County Sheriff's Office (MCSO) District 1 (D-1) was randomly selected as the Sworn Facility for the Bureau of Internal Oversight (BIO) inspection. D-1 is located at 1840 S. Lewis Street in Mesa, AZ and covers an area of approximately 502 square miles in the southeast quadrant of Maricopa County. It serves as the primary law enforcement agency for Guadalupe, unincorporated East Mesa and Sun Lakes. District 1 borders and assists the jurisdictions of Apache Junction, Mesa, Tempe, Phoenix, Scottsdale, Chandler, Gilbert, and Queen Creek. District 1 consists of one (1) Captain, three (3) Lieutenants, ten (10) Sergeants, thirty-eight (38) Deputies, two (2) Deputy Service Aides, and two (2) Civilians.

District 1 Deputies and Deputy Service Aides have embedded themselves in the communities they proudly serve. The district provides coverage 365 days a year, 24 hours a day. Being one of the busiest districts in the county that spans multiple demographic areas and rich cultures, deputies ensure their contact with the public is professional and foster a healthy relationship with those they serve. The Deputies work hand in hand with law enforcement partners to combine resources and respond to crime using modern policing practices. It is this type of cooperation and leadership the community has come to expect and ultimately benefit from.

On January 14, 2025, a pre-inspection agenda meeting was conducted at District 1 with the District 1 Captain, Lieutenant, and Administrative Specialist. The scope of the inspection and details of the daily operation of District 1 were discussed. The BIO inspection matrix containing the items of inspection was provided to the Command staff for review. During the pre-inspection BIO Auditors answered questions.

Objectives:

The objective for this Facility Inspection is to determine that District 1 is maintained and documented in accordance with applicable key statutes, regulations, industry best practices, Operations Manual, and MCSO policy. The Operations Manual was updated as of January 18, 2024.

Facility Inspection:

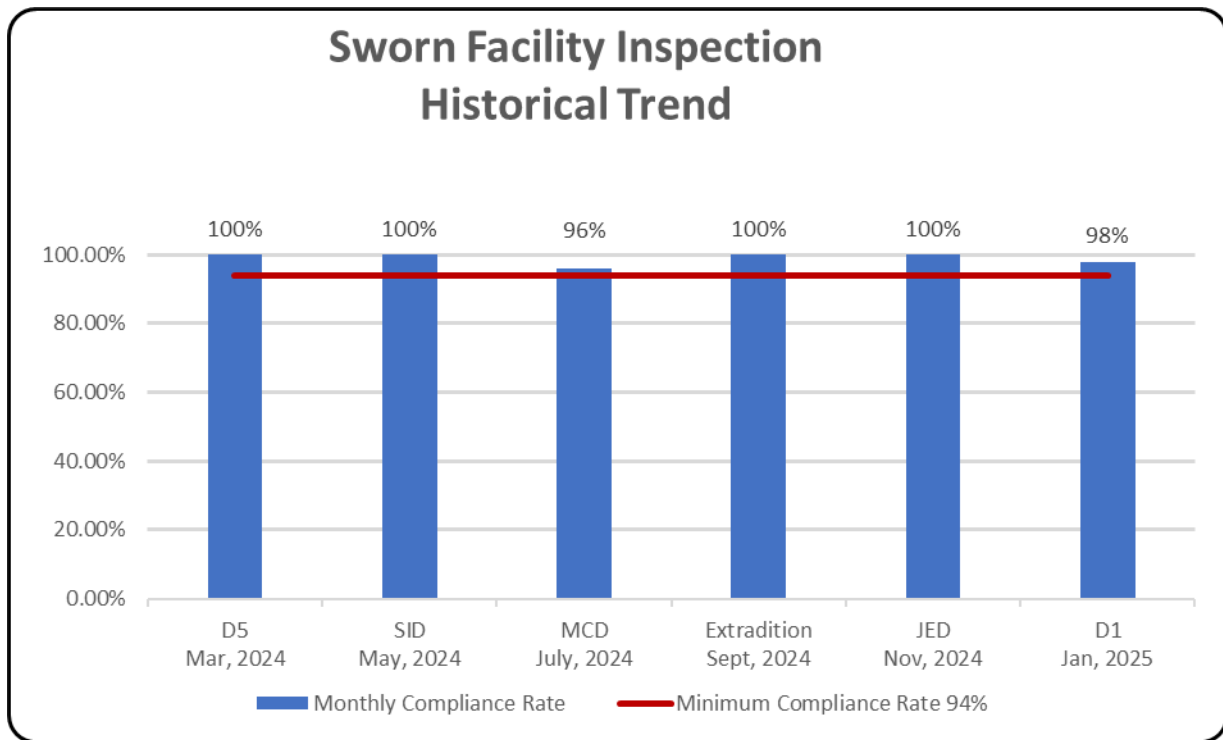
On January 21, 2025, a Sworn Facility Inspection was conducted at District 1 based on a random selection of Sworn divisions/units which were not yet inspected during the calendar year. During the inspection the Audits and Inspection Unit personnel found the facility was secured with access limited to assigned personnel. Any other approved person granted access to the interior working areas must present credentials or have key card access. The facility was well-maintained and orderly. No evidence was discovered during the inspection indicating Sheriff's Office facility and/or equipment were being used in a manner that discriminates or denigrates anyone on the basis of race, color, national origin, age, religious beliefs, gender, culture, sexual orientation, veteran status, or disability.

Sworn Facility Inspection Matrix:

District 1 facility was inspected using the Sworn Facility Inspection Matrix that contains a total of 55 inspection items (including 13 assigned vehicles inspected). Of the 55 items of inspection, 7 were not applicable resulting in 48 items of inspection in the matrix. The staff was organized and had all the required documentation in accessible locations, clearly identified, organized, and secured properly.

Below is a historical comparison of Sworn Facility and Property Inspection compliance rates for the past six prior sworn facility inspections.

Sworn Facility and Property Inspections Compliance Rate:



Results:

There was one deficiency noted in the inspection on January 24, 2023, which resulted in an overall compliance rate of **98%**.

District/Division	Responsible Employee	Current Supervisor	Current Commander
District 1	Captain	Deputy Chief	Executive Chief
Deficiency			
1. Confidential materials falling within the guidelines of Criminal History Information (Written warning, citation, handwritten notes containing Personally Identifiable Information) were found improperly disposed under the seats of Vehicles #322143, 321909, 321924, 321921, and 321444 (Policy GF-3.1.B.11.b&c)			

Unless noted above in the deficiency table, there were no prior BIO Action Form similar in nature or supervisor notes for the perceived deficiency.

Action Required:

With the resulting 98% compliance for Inspection **BI2025-0006**, a total of 1 BIO Action Form is requested from the affected division. The form shall be completed utilizing Blue Team. All supporting documentation (working Papers) is included in the inspection file number **BI2025-0006** and contained within IAPro.

Date Inspection Started: December 11, 2024

Date Completed: February 12, 2025

Timeframe Inspected: January 2025

Assigned Inspector(s): Sr. Internal Auditor Specialized D. Paul B5459
Sr. Internal Auditor Specialized M. De La Cruz, B4608
Sr. Internal Auditor Specialized Supervisor R. Jamieson, B3178
Sgt. R. Bierwalter, S1263

I have reviewed this inspection report.

Lt Andrew Rankin S1839

Lieutenant A. Rankin, S1839
Commander, Audits & Inspections Unit
Bureau of Internal Oversight

03/11/2025

Date