

MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight

Audits and Inspections Unit



Patrol Shift Roster Inspection 1st Quarter 2022

Inspection Report# BI2022-0044

The Audits and Inspections Unit (AIU) of the Bureau of Internal Oversight (BIO) will conduct inspections of Daily Patrol Shift Rosters on a quarterly basis to determine if the rosters are in compliance with Office policy. The Daily Patrol Shift Rosters are uniformly inspected utilizing a matrix developed by AIU, in accordance with procedures outlined in Policy GB-2, *Command Responsibility*.

Matrix Procedures:

- A Daily Patrol Shift Roster is completed for each work shift.
- Supervisor span of control is in accordance with MCSO Policy GB-2.
- Shift Supervisor positions are being filled by employees with the rank of Sergeant, Lieutenant, or above in accordance with MCSO Policy GB-2.
- Supervisors are assigned to, and work, the same days and hours as the deputies under their direct command, absent exceptional circumstances.
- Policy violations outside of the scope of this inspection are listed as non-compliance deficiencies.

Criteria:

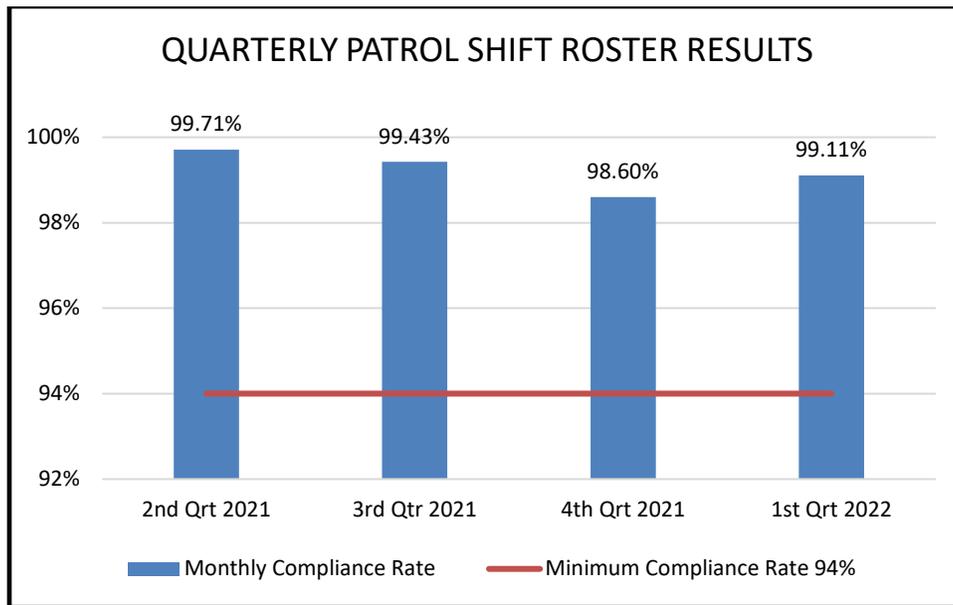
MCSO Policy GB-2, *Command Responsibility*

Conditions:

A random selection of one day (24-hour period) per week for the months of January, February and March was utilized. Due to possible specialty assignment squads and the variance of days in a month, the total number of shift rosters will vary each month. For the 1st quarter of 2022 there was a total of 112 rosters randomly selected for inspection. 100% of the randomly selected rosters were inspected.

Note: District 6 was disbanded at the end of January 2022, therefore, 1st Qrtly Shift Roster Inspection reviewed recorded data only for January 2022.

MCSO achieved a compliance rate of **99.11% (total rosters in compliance / cumulative total rosters)** in the Patrol Shift Roster inspection for the 1st quarter of 2022, as illustrated in the graph below:



Division	District 1	District 2	District 3	District 4	Lake Patrol	District 6	District 7
In Compliance:	11	12	12	12	48	4	12
Non-Comp. Def.	0	0	0	0	0	0	0
Comp. Def.	1	0	0	0	0	0	0
Total Rosters:	12	12	12	12	48	4	12
Compliance %:	91.67%	100%	100%	100%	100%	100%	100%

The following deficiencies were noted during the inspection period:

District 1 (1 BIO Action Form):

Compliance Deficiency

District/Division	Employee	Shift Date	Current Supervisor	Current Commander
District 1	Sergeant	03/22/2022	Lieutenant	Captain
Deficiency				
No Span of Control Memorandum was generated for exceeding the preferred 8:1 ratio. (Policy GB-2.13.A.4)				

Unless noted above in the deficiency table, there were no prior BIO Action Forms similar in nature or supervisor notes addressing the perceived deficiencies.

Action Required:

With the resulting **99.11%** compliance rate for Inspection #BI2022-0044, **1 BIO Action Forms**, are requested. The forms shall be completed utilizing Blue Team.

Date Inspection Started: 01/10/2022
Date Completed: 04/18/2022
Timeframe Inspected: January 1st, 2022 thru March 31st, 2022
Assigned Inspector(s): Kateryna A. Ellis B4299, Sr. Auditor

I have reviewed this inspection report.

Lt. Brian Arthur S1806 4/27/2022
Lieutenant Timothy Arthur S1806 Date
Deputy Commander, Audits & Inspections Unit
Bureau of Internal Oversight