

# MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight  
Audits and Inspections Unit



**TraCS Review Inspection: November 2022**

Inspection Report# BI2022-0163

The Audits and Inspections Unit (AIU) of the Sheriff's Office Bureau of Internal Oversight (BIO) will conduct monthly inspections of the TraCS Review of traffic stops to ensure compliance with Office Policies, promote proper supervision, and support the requirements set forth in the Court Order. Inspectors will utilize the TraCS System and a sample of randomly selected employees from each district/division for review. The TraCS Traffic Stop Review will be uniformly inspected utilizing a matrix developed by the AIU, in accordance with the procedures outlined in policies EA-11, EB-1, and GB-2.

**Compliance Objectives:**

- Determine what district the traffic stop data originated from
- Determine if the supervisor reviewed all completed traffic stop documentation within 72 hours
- Each Traffic Stop inspected will be counted as one inspection

**Criteria:**

MCSO Policy EA-11, *Arrest Procedures*

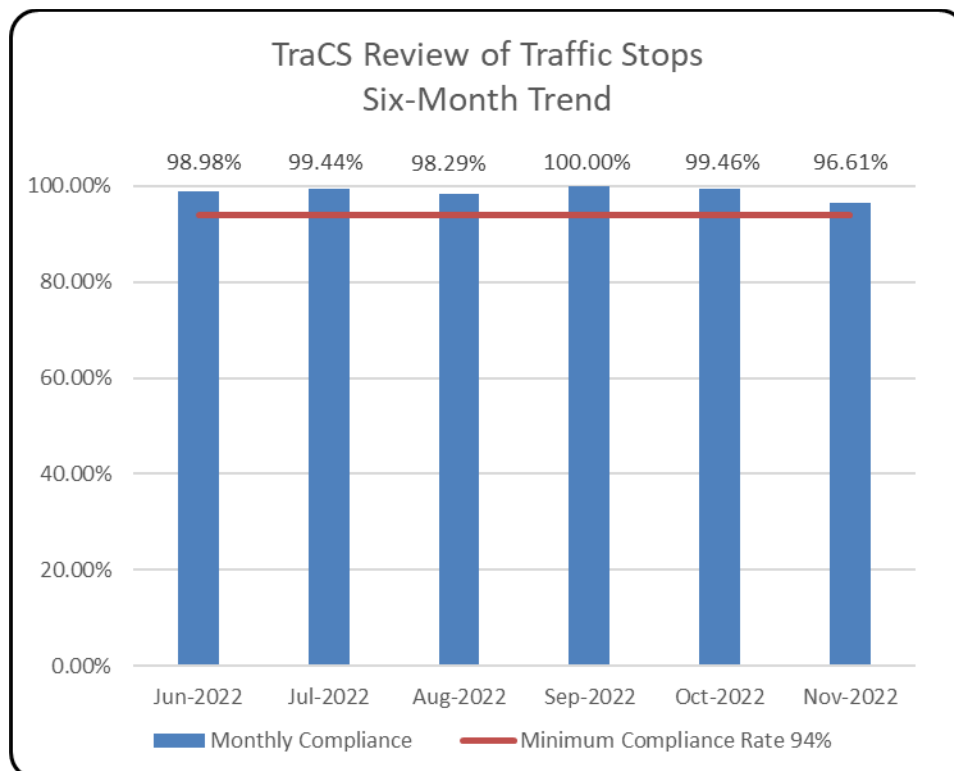
MCSO Policy EB-1, *Traffic Enforcement, Violator Contacts, and Citation Issuance*

MCSO Policy GB-2, *Command Responsibility*

**Conditions:**

MCSO's assigned Court Monitors provided a sample of 27 Deputies from all Patrol Districts for the November Traffic Stop Review Inspection. The sample of 27 Deputies provided a total of 118 traffic stops available for inspection; all 118 (or 100%) of the traffic stops were inspected.

MCSO achieved a compliance rate of 96.61% in the Review of Traffic Stops for the month of November 2022, as illustrated in the table below:



The compliance rate of each division is illustrated in the table below:

District	Dist. 1	Dist. 2	Dist. 3	Dist. 4	Lakes	Dist. 7	Total
In Compliance	26	12	37	6	7	26	114
Total Stops	26	14	37	6	9	26	118
Compliance %	100%	85.71%	100%	100%	77.78%	100%	96.61%

It should be noted that the completion of a Review Inspection is dependent on when AIU receives the sample from the Court Monitors.

## Dist. 2 (3 BIO Action Forms)

District	Incident #	VSCF Generated	Employee Inspected	Responsible Supervisor	Commander
Dist. 2	Redacted	11/01/22	Deputy	Sergeant	Captain
<b>Deficiency</b>					
Supervisors are responsible for reviewing the VSCF to ensure accuracy and proper documentation within 72 hours. Policy EB-1.14.A.9.b					
<b>Inspector Notes:</b> <ul style="list-style-type: none"> <li>VSCF was completed on 11/01/22 at 2249 and reviewed on 11/08/22 at 2222.</li> <li>The responsible supervisor was covering the shift while the supervisor was on vacation.</li> </ul>					
District	Incident #	VSCF Generated	Employee Inspected	Responsible Supervisor	Commander
Dist. 2	Redacted	11/04/22	Deputy	Sergeant	Captain
<b>Deficiency</b>					
Supervisors are responsible for reviewing the VSCF to ensure accuracy and proper documentation within 72 hours. Policy EB-1.14.A.9.b					
<b>Inspector Notes:</b> <ul style="list-style-type: none"> <li>VSCF was completed on 11/04/22 at 0252 and reviewed on 11/07/22 at 1941.</li> </ul>					
District	Incident #	VSCF Generated	Employee Inspected	Responsible Supervisor	Commander
Dist. 2	Redacted	11/15/22	Deputy	Sergeant	Captain
<b>Deficiency</b>					
Supervisors are responsible for reviewing the VSCF to ensure accuracy and proper documentation within 72 hours. Policy EB-1.14.A.9.b					
<b>Inspector Notes:</b> <ul style="list-style-type: none"> <li>VSCF was completed on 11/15/22 at 1630 and reviewed on 11/20/22 at 1106.</li> <li>Note on the VSCF states "Form did not appear during search conducted 11/16 and may have uploaded later. Deputy noted PC issues in comment section."</li> <li>This stop occurred while the Responsible Supervisor was assigned to Lakes Division, but he has since been reassigned to District 2.</li> </ul>					

## Lakes (1 BIO Action Form)

District	Incident #	VSCF Generated	Employee Inspected	Responsible Supervisor	Commander
Lakes	Redacted	11/30/22	Deputy	Sergeant	Captain
<b>Deficiency</b>					
Supervisors are responsible for reviewing the VSCF to ensure accuracy and proper documentation within 72 hours. Policy EB-1.14.A.9.b					
<b>Inspector Notes:</b> <ul style="list-style-type: none"> <li>VSCF was completed on 11/30/22 at 1716 and reviewed on 12/04/22 at 1359.</li> </ul>					

Unless noted above in the deficiency table, there were no prior BIO Action Forms similar in nature or supervisor notes addressing the deficiencies.

**Action Required:**

With the resulting **96.61%** compliance for *Inspection BI2022-0163*, a total of **4** BIO Action Forms are requested from the affected Districts addressing the deficiency. **The form shall be completed utilizing Blue Team.**

Date Inspection Started: 12/08/2022  
Date Completed: 12/13/2022  
Timeframe Inspected: November 1<sup>st</sup> thru November 30<sup>th</sup>, 2022  
Assigned Inspector(s): Ronda Jamieson B3178

I have reviewed this inspection report.

Lt. Brian Arthur  
Lt T. Brian Arthur S1806  
Commander, Audits & Inspections Unit  
Bureau of Internal Oversight

1/11/2023  
Date