

MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight
Audits and Inspections Unit



Patrol Activity Log Inspection June 2023

Inspection Report # BI2023-0088

The Audits and Inspections Unit (AIU) of the Sheriff’s Office Bureau of Internal Oversight (BIO) will conduct monthly inspections of the supervisory review of Patrol Activity Logs to ensure compliance with Office policies, promote proper supervision, and support the requirements outlined in the Court Order.

The Patrol Activity Logs will be uniformly inspected utilizing a matrix developed by the AIU in accordance with procedures outlined in MCSO Policy GB-2, GI-1.3, and paragraph 83 of the Melendres Order.

Compliance Objectives:

- Ensure the supervisor has reviewed Patrol Activity Logs for shifts worked by assigned subordinates.
- Verify the Patrol Activity Logs were reviewed no later than seven days after the completion of the shift under review.

Criteria:

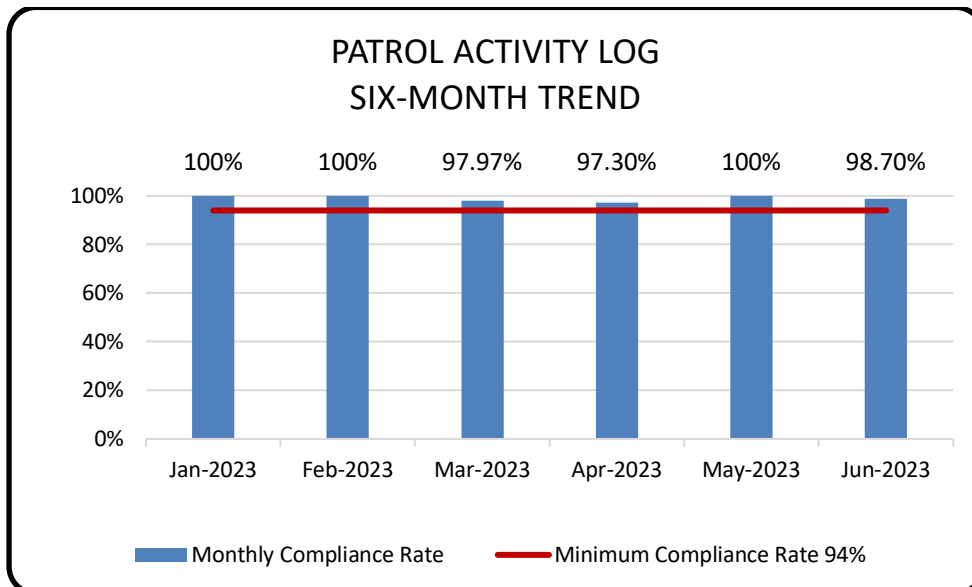
MCSO Policy GB-2, *Command Responsibility*

Conditions:

MCSO’s assigned Court Monitor provided a sample of 26 employees from all Patrol Districts/Divisions for the June Patrol Activity Log review. The sample of 26 Deputies provided a total of 379 daily Patrol Activity Logs available for inspection; 379 or 100% of the Patrol Activity Logs were inspected for this report.

Deficiencies noted in the review of the Praxis system are cross-checked with Division rosters and other records to increase accuracy.

MCSO achieved an overall compliance rate of 98.70% for the June 2023 Patrol Activity Log inspection, as illustrated in the graph below:



The compliance rate of each division is illustrated in the table below:

District	Compliance Rate	Total Patrol Activity Logs Inspected	Deficiencies	In Compliance
1	93.94%	66	4	62
2	100%	54	0	54
3	100%	73	0	73
4	100%	63	0	63
Lake Patrol	100%	50	0	50
7	98.72%	78	1	77
Totals	98.70%	384	5	379

The following deficiencies were noted during the inspection period:

Dist. 1 (1 BIO Action Form):

Compliance Deficiency

District	Shift Start Date	Employee Inspected	Responsible Supervisor	Commander
Dist. 1	06/04/23	Deputy	Sergeant	Captain
Deficiency				
1. The Patrol Activity Log was not reviewed within seven days after the completion of the shift under review as required by Policy GB-2.13.G.1 Inspector Note: PAL was completed on 06/04/23 and approved on 06/13/23.				
District	Shift Start Date	Employee Inspected	Responsible Supervisor	Division Commander
Dist. 1	06/11/23	Deputy	Sergeant	Captain
Deficiency				
1. The Patrol Activity Log was not reviewed within seven days after the completion of the shift under review as required by Policy GB-2.13.G.1 Inspector Note: PAL was completed on 06/11/23 and approved on 06/21/23.				
District	Shift Start Date	Employee Inspected	Responsible Supervisor	Division Commander
Dist. 1	06/11/23	Deputy	Sergeant	Captain
Deficiency				
1. The Patrol Activity Log was not reviewed within seven days after the completion of the shift under review as required by Policy GB-2.13.G.1 Inspector Note: PAL was completed on 06/11/23 and approved on 06/21/23.				

District	Shift Start Date	Employee Inspected	Responsible Supervisor	Commander
Dist. 1	06/11/23	Deput	Sergeant	Captain
Deficiency				
1. The Patrol Activity Log was not reviewed within seven days after the completion of the shift under review as required by Policy GB-2.13.G.1 Inspector Note: PAL was completed on 06/11/23 and approved on 06/21/23.				

Dist. 7 (1 BIO Action Form):

Compliance Deficiency

District	Shift Start Date	Employee Inspected	Responsible Supervisor	Division Commander
Dist. 7	06/19/23	Deputy	Sergeant	Captain
Deficiency				
1. The Patrol Activity Log was approved by the Supervisor prior to the deputy's end of shift. Policy GB-2.13.G.1 Inspector Note: PAL was completed on 06/19/23 at 1936 and approved on 06/19/23 at 1714.				

Unless noted above in the deficiency tables, there were no prior BIO Action Forms similar in nature or supervisor notes addressing the perceived deficiencies.

Action Required:

With the resulting **98.70%** compliance rate for Inspection #BI2023-0088, **2 BIO Action Forms** are required.

Date Inspection Started: July 12, 2023
 Date Completed: July 14, 2023
 Timeframe Inspected: June 1st to June 30th, 2023
 Assigned Inspector(s): Ronda Jamieson B3178

I have reviewed this inspection report.

Lt. Brian Arthur S1806
 Lieutenant T. Brian Arthur S1806
 Commander, Audits and Inspections Unit
 Bureau of Internal Oversight

8/15/23
 Date