

# MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight  
Audits and Inspections Unit



**TraCS Discussion Inspection: September 2023**

Inspection Report# BI2023-0155

The Audits and Inspections Unit (AIU) of the Sheriff's Office Bureau of Internal Oversight (BIO) will conduct monthly inspections of the TraCS Discussion of traffic stops to ensure compliance with Office Policies, promote proper supervision, and support the requirements set forth in the Court Order. Inspectors will utilize the TraCS System and a sample of randomly selected employees from each district for review. The TraCS Traffic Stop Discussion will be uniformly inspected utilizing a matrix developed by the AIU, in accordance with the procedures outlined in policies EA-11, EB-1, GB-2, and Melendres Court Order Paragraph 85.

**Compliance Objectives:**

Utilizing the TraCS Traffic Stop Discussion Matrix, review each selected deputy TraCS data to ensure the following for September 2023:

- Determine what district the traffic stop data originated from
- Verify the supervisor individually discussed each traffic stop completed within a monthly time frame by applying the "Discussed with Deputy" indicator
- Each Traffic Stop inspected will be counted as one inspection

**Criteria:**

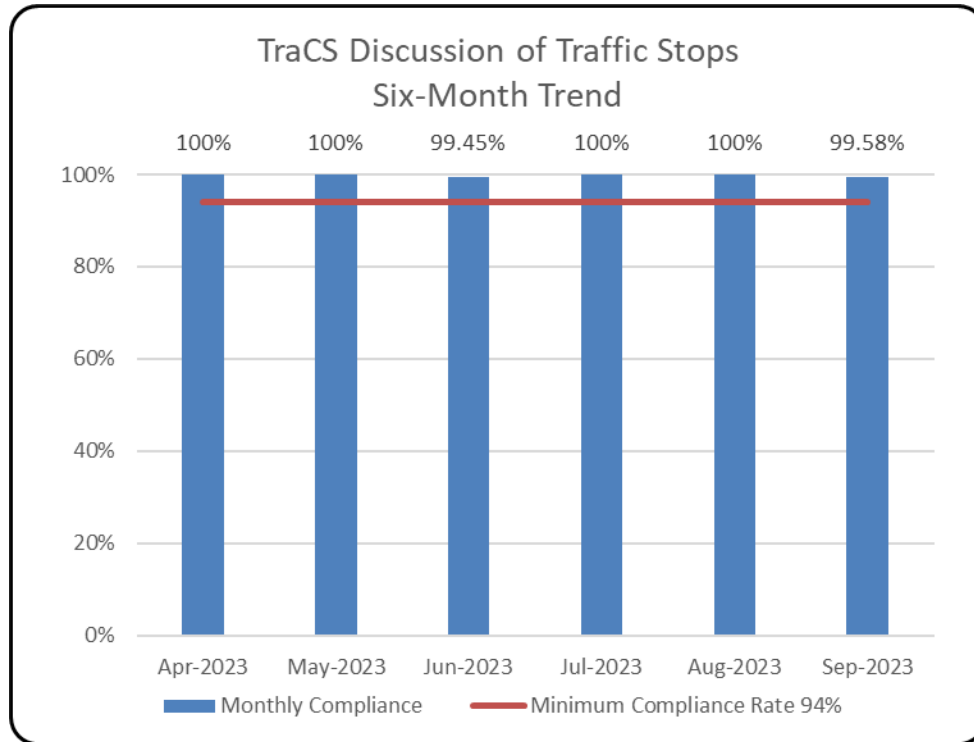
MCSO Policy EB-1, *Traffic Enforcement, Violator Contacts, and Citation Issuance*

MCSO Policy GB-2, *Command Responsibility*

**Conditions:**

MCSO's assigned Court Monitors provided a sample of 20 Deputies from all Patrol Districts for the Discussion Inspection covering data from September 2023. The sample of 20 Deputies provided a total of 236 traffic stops available for inspection; all 236 (or 100%) of the traffic stops were inspected.

MCSO achieved a compliance rate of **99.58%** in the Discussion of Traffic Stops for the month of September 2023, as illustrated in the table below:



The compliance rate for each division is illustrated in the table below:

District	Dist. 1	Dist. 2	Dist. 3	Dist. 4	Lakes	District 7	Total
<b>In Compliance</b>	3	39	23	27	22	121	235
<b>Total Stops</b>	3	39	24	27	22	121	236
<b>Compliance %</b>	100%	100%	95.83%	100%	100%	100%	99.58%

It should be noted that the completion of a Discussion Inspection is dependent on when AIU receives the sample from the Court Monitors.

### Dist. 3 (1 BIO Action Form)

#### Compliance Deficiency

District	Incident #	Employee Inspected	Responsible Supervisor	Division Commander
Dist. 3	Redacted	Deputy	Sergeant	Captain
<b>Deficiency</b>				
1. Supervisor did not discuss the Vehicle Stop Contact Form (VSCF) with the Deputy monthly by applying the <b>“Discussed with Deputy”</b> indicator within TraCS within the required 30 days. Policy GB-2.13.E.1.b. <ul style="list-style-type: none"> <li>• VSCF completed on 09/14/2023</li> <li>• VSCF was reviewed by the Responsible Supervisor on 09/14/23</li> <li>• VSCF has not been marked discussed with the deputy as of 11/15/23</li> </ul>				

Unless noted above in the deficiency table, there were no prior BIO Action Forms similar in nature or supervisor notes addressing the deficiencies.

**Action Required:**

With the resulting **99.58%** compliance for *Inspection BI2023-0155*, a total of **1** BIO Action Form is requested from the affected District addressing the deficiency. **The form shall be completed utilizing Blue Team.**

Date Inspection Started: November 15, 2023  
Date Completed: November 15, 2023  
Timeframe Inspected: September 01 - 30, 2023  
Assigned Inspector(s): Ronda Jamieson B3178

I have reviewed this inspection report.

*Lt. Brian Arthur S1806*

Lieutenant T. Brian Arthur S1806  
Commander, Audits and Inspections Unit  
Bureau of Internal Oversight

12/6/23

Date