

MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight

Audits and Inspections Unit



TraCS Review Inspection: January 2020

Inspection Report# BI2020-0007

The Audits and Inspections Unit (AIU) of the Sheriff’s Office Bureau of Internal Oversight (BIO) will conduct monthly inspections of the TraCS Review of traffic stops to ensure compliance with Office Policies, promote proper supervision and support the requirements set forth in the Court Order. Inspectors will utilize the TraCS System and a sample of randomly selected employees from each district/division for review. The TraCS Traffic Stop Review will be uniformly inspected utilizing a matrix developed by the AIU, in accordance with the procedures outlined in policies EA-11, EB-1, GB-2 and MCSO Administrative Broadcast Number 16-56.

Compliance Objectives:

- Determine what district/division the traffic stop data originated from
- Determine if the supervisor reviewed all completed traffic stop documentation within 72 hours
- Each Traffic Stop inspected will be counted as one inspection

Criteria:

MCSO Policy EA-11, *Arrest Procedures (Section 14, Parts B & E)*

MCSO Policy EB-1, *Traffic Enforcement, Violator Contacts, and Citation Issuance (Section 17)*

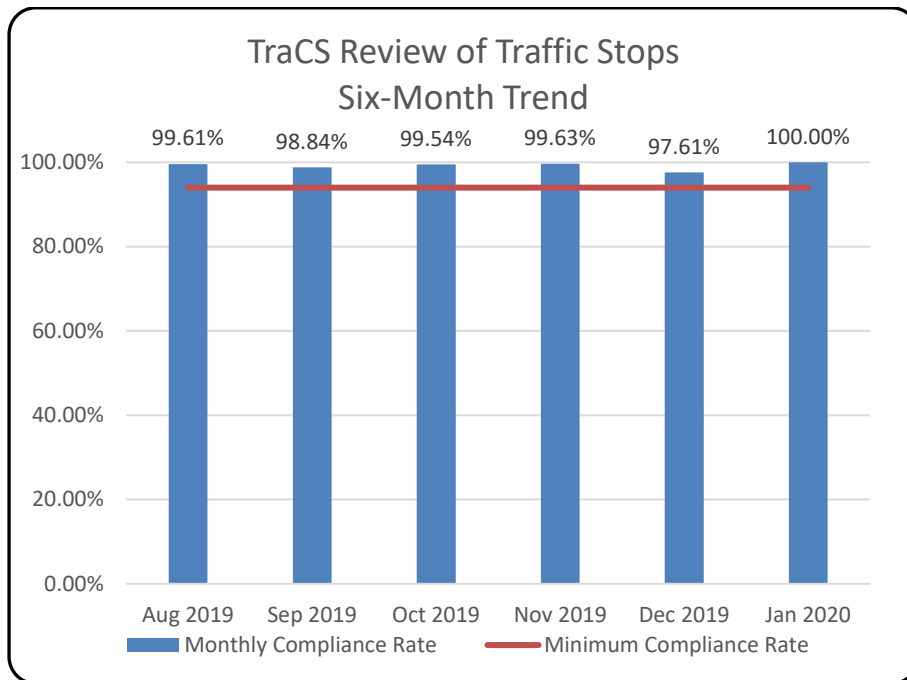
MCSO Policy GB-2, *Command Responsibility (Section 13, Part B.2.a)*

MCSO Administrative Broadcast # 16-56, *Discussed with Deputy Indicator and Supervisory Review Process*

Conditions:

MCSO’s assigned Court Monitors provided a sample of 33 Deputies from all Patrol Districts/Divisions for the January Traffic Stop Review Inspection. The sample of 33 Deputies provided a total of 283 traffic stops available for inspection; all 283 (or 100%) of the traffic stops were inspected.

MCSO achieved a compliance rate of 100% in the Review of Traffic Stops for the month of January 2020, as illustrated in the table below:



Note – The compliance rate is the overall percentage of all traffic stops inspected for the month of January 2020 (i.e., out of a total of 283 stops, 283 were without deficiencies, or were 100% in compliance).

The compliance rate of each division is illustrated in the table below:

Division	District 1	District 2	District 3	District 4	Lake Patrol	District 6	District 7
In Compliance	40	22	16	16	53	69	67
Total Stops	40	22	16	16	53	69	67
Compliance %	100%	100%	100%	100%	100%	100%	100%

It should be noted that the completion of a Discussion Inspection is dependent on when AIU receives the sample from the Court Monitors.

Action Required:

With the resulting **100%** compliance rate for Inspection #BI2020-0020, no **BIO Action Forms** are required.

Recommendations:

We recommend Divisions continue to monitor and ensure Vehicle Stop Contact Forms are reviewed by supervisors in the time frame required by Policy (within 72 hours of completion of the traffic stop). Divisions can utilize the TraCS system to monitor the review status of traffic stops. This can be accomplished by conducting a search of the following fields(1) Location (Lower Org), (2) Form (Contact and Incidental Contact Forms) and (3) Date Range (example: December 1-31, 2016). The search results will display a list of the contact forms and note "Reviewed" under the Status column for those with completed reviews. By also completing the User ID search field, supervisors can view the same data for the deputies under their direct supervision by selecting their serial numbers.

Date Inspection Started: 03/04/2020
 Date Completed: 03/04/2020
 Timeframe Inspected: January 1st – 31st, 2020
 Assigned Inspector(s): Patty Huling # B3184

I have reviewed this inspection report.

Lt. Todd Brice

 Lieutenant Todd Brice # S1767
 Commander, Audits & Inspections Unit
 Bureau of Internal Oversight

3/26/2020

 Date