

# MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight

Audits and Inspections Unit



**Patrol Activity Log Inspection February 2021**

Inspection Report # BI2021-0022

The Audits and Inspections Unit (AIU) of the Sheriff’s Office Bureau of Internal Oversight (BIO) will conduct monthly inspections of the supervisory review of Patrol Activity Logs to ensure compliance with Office policies, promote proper supervision, and support the requirements set forth in the Court Order.

The Patrol Activity Logs will be uniformly inspected utilizing a matrix developed by the AIU in accordance with procedures outlined in MCSO Policy GB-2, GI-1.3 and paragraph 83 of the Melendres Order.

**Compliance Objectives:**

- Ensure the supervisor has reviewed Patrol Activity Logs for shifts worked by assigned subordinates.
- Verify the Patrol Activity Logs were reviewed no later than seven days after the completion of the shift under review.

**Criteria:**

MCSO Policy GB-2, *Command Responsibility*

Policy GI-1, *Radio and Enforcement Communications Procedures*

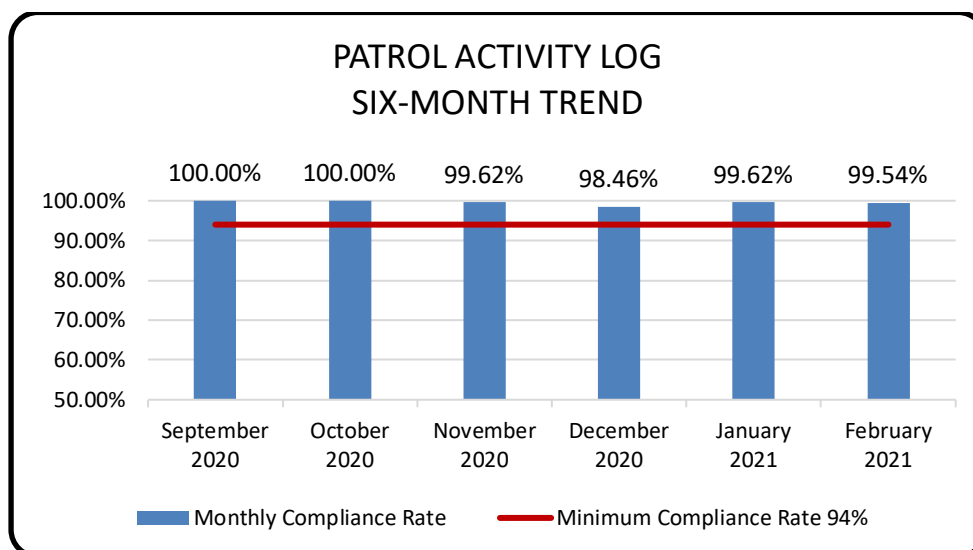
Melendres Order, Paragraph 83

**Conditions:**

MCSO’s assigned Court Monitor provided a sample of 33 employees from all Patrol Districts/Divisions for the February Patrol Activity Log review. The sample of 33 Deputies provided a total of 434 daily Patrol Activity Logs available for inspection; 434 or 100% of the Patrol Activity Logs were inspected for this report.

Deficiencies noted in the review of the Praxis system are cross-checked with Division rosters and other records to increase accuracy.

MCSO achieved an overall compliance rate of **99.54%** for the February 2021 Patrol Activity Log inspection, as illustrated in the graph below:



The compliance rate of each division is illustrated in the table below:

District	Compliance Rate	Total Patrol Activity Logs Inspected	Deficiencies	In Compliance
1	100.00%	107	0	107
2	100.00%	59	0	59
3	100.00%	63	0	63
4	100.00%	59	0	59
Lake Patrol	100.00%	52	0	52
6	96.08	51	2	49
7	100.00%	43	0	43
<b>Totals</b>	<b>99.54%</b>	<b>434</b>	<b>2</b>	<b>432</b>

The following two deficiencies were noted during the inspection period:

### District VI (1 BIO Action Form)

District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District VI	Deputy	Sergeant	2/17/2021	Captain
<b>Deficiency</b>				
Supervisor reviewed Patrol Activity Log 11 calendar days after the completion of the shift under review rather than within the seven-day period as required by Policy GB-2.13.G.1.				
<b>Note:</b> A similar deficiency resulted in #BAF2020-0168 dated 6/10/2020.				
District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District VI	Deputy	Sergeant	2/18/2021	Captain
<b>Deficiency</b>				
Supervisor reviewed Patrol Activity Log ten calendar days after the completion of the shift under review rather than within the seven-day period as required by Policy GB-2.13.G.1.				
<b>Note:</b> A similar deficiency resulted in #BAF2020-0168 dated 6/10/2020.				

Unless noted above in the deficiency tables, there were no prior BIO Action Forms similar in nature or supervisor notes addressing the perceived deficiencies.

**Action Required:**

With the resulting 99.54% compliance rate for Inspection #BI2021-0022, **one BIO Action Form** is required.

Date Inspection Started: 3/5/2021  
Date Completed: 3/11/2021  
Timeframe Inspected: February 1<sup>st</sup> to February 28<sup>th</sup>, 2021  
Assigned Inspector(s): Connie Phillips B3345

I have reviewed this inspection report.

*Lt. Jonathan Halverson S1674*

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Lt. Jonathan Halverson S1674  
Commander, Audits and Inspections Unit  
Bureau of Internal Oversight

3/29/2021

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Date