

MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight
Audits and Inspections Unit



Passenger Contact Inspection: February 2025

Inspection Report # BI2025-0019

The Audits and Inspections Unit (AIU) of the Sheriff's Office Bureau of Internal Oversight (BIO) conducts passenger contact inspections on a monthly basis to ensure proper supervision, adherence with MCSO policies, compliance with the Melendres Order and established local and federal law. A total of 35 traffic stops are selected each month for review. To achieve inspection results the inspector will utilize the Vehicle Stop Contact Form, Citation/Warning, Incidental Contact Receipt, CAD printout, JWI Printout (if applicable) AIU-designed Matrix, Inspection Report Template Form, and Body-Worn Camera footage files.

Inspection BI2025-0019 examines traffic stops with passenger contact documented on the Vehicle Stop Contact Forms contained in the TraCS database for the time period of 2/1/2025 to 2/28/2025. To accomplish this task TraCS data was examined for those traffic stops with passenger contact documented on the Vehicle Stop Contact Forms for this period. These stops have been uniformly inspected utilizing a matrix developed by the Audits and Inspections Unit in accordance with the procedures outlined in policy and the AIU Operations Manual. In the inspection, a "reasonable person" standard will be utilized by inspectors.

Compliance Objectives:

- Did the deputy identify any passenger(s) by name, DOB, or ask investigative questions?
- Did the deputy complete a citation, warning or incidental contact form for each individual who was identified by name, DOB, or asked investigative questions?
- Did the deputy provide a copy of the citation, warning or incidental contact form to each individual who was identified by name, DOB, or asked investigative questions?
- If a passenger was contacted, did it cause the stop to be extended longer than necessary, if yes was the reason indicated on the VSCF?

Criteria:

- MCSO Policy EA-11, Arrest Procedures
- MCSO Policy EB-1, Traffic Enforcement, Violator Contacts, and Citation Issuance
- MCSO Policy EB-2, Traffic Stop Data Collection
- MCSO Policy GJ-3, Search and Seizure
- MCSO Policy GJ-35, Body-Worn Cameras

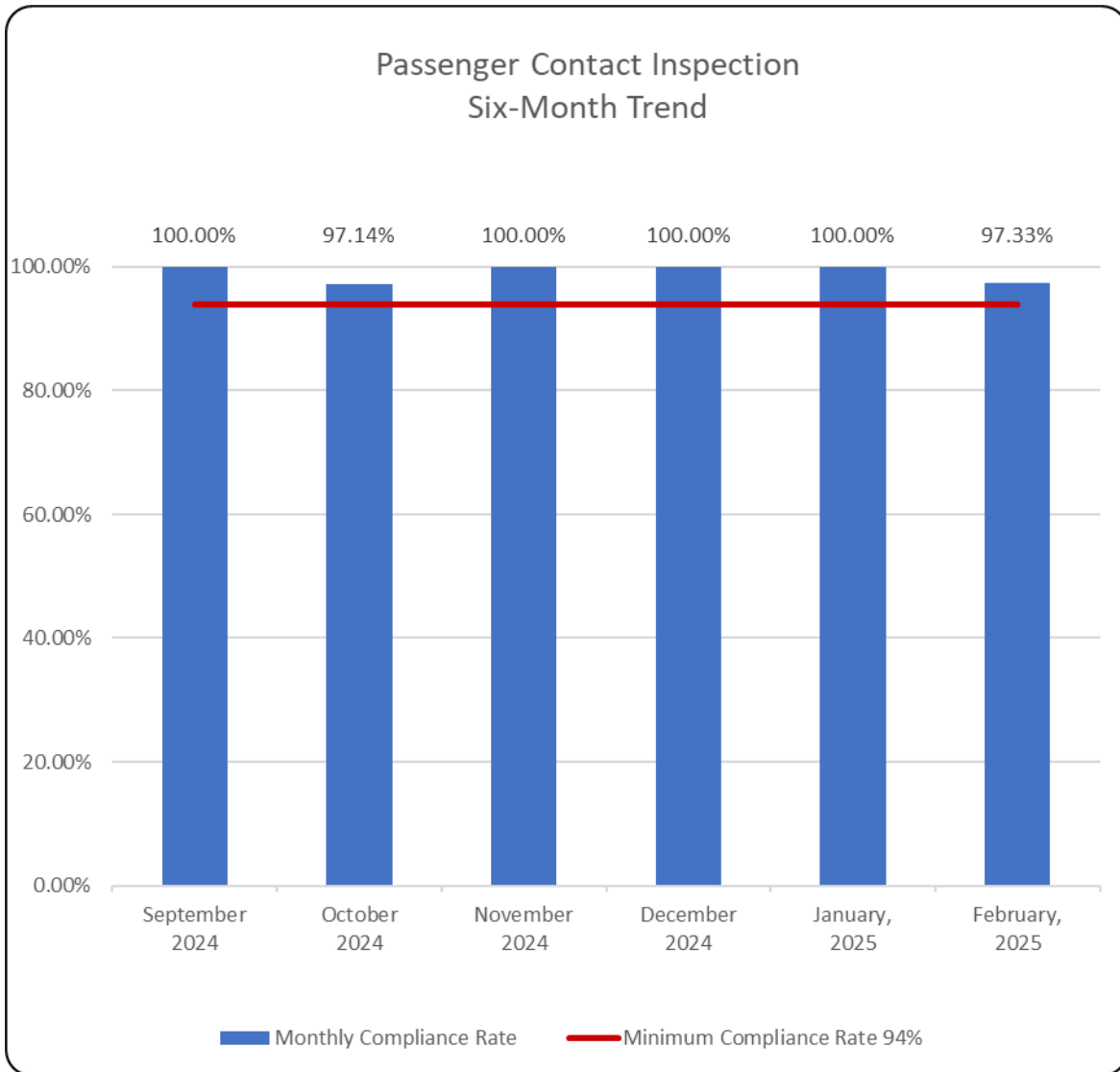
Conditions:

MCSO is to randomly select 35 traffic stops meeting the criteria for review. During the month of February 2025 there were 20 traffic stops with passenger contact documented on the Vehicle Stop Contact Forms, all of which were selected for this inspection. Additionally, 10 of the traffic stops meeting the criteria are to be selected for Body-Worn Camera review. There was also one BWC video selected for review for clarification, making a total of 11 videos reviewed.

Results:

Each traffic stop will be counted as one inspection and all applicable matrix criteria inspection points will factor into an overall compliance score. Each traffic stop utilized four matrix criteria inspection points for a total of 80 potential matrix criteria inspection points. From the total of 80 potential inspection points those determined to be Not Applicable (N/A) or Not Verified will be removed from the overall compliance percentage. For example, this month there were 2 inspection points determined to be N/A and 3 inspection points that were not verified, resulting in 75 total inspection points.

The compliance rates of the provided traffic stop sample, utilizing the four matrix criteria inspection points, resulted in an overall compliance rate of **97.33%** for February 2025, as illustrated in the graph below.



Results of the review of traffic stops with passenger contact documented on the Vehicle Stop Contact Form:

Inspection Elements	In Compliance	Not In Compliance	Not Verified	N/A	Total Inspected	Compliance Rate
Did the deputy identify any passenger(s) by name, DOB, or ask investigative questions?	19	0	0	1	19	100.00%
Did the deputy complete a citation, warning or incidental contact form for each individual who was identified by name, DOB, or asked investigative questions?	20	0	0	0	20	100.00%
Did the deputy provide a copy of the citation, warning or incidental contact form to each individual who was identified by name, DOB, or ask investigative questions?	15	2	3	0	17	88.24%
If a passenger was contacted, did it cause the stop to be extended longer than necessary, if yes was the reason indicated on the VSCF?	19	0	0	1	19	100.00%
Overall Compliance with inspection requirements	73	2	3	2	75	97.33%

Conclusion:

Of the 80 potential matrix criteria inspection points, 75 of which were used to determine the compliance calculation, there were two compliance deficiencies resulting in a **97.33%** compliance rate for **February 2025**.

Action Required:

With the resulting **97.33%** compliance rate for Inspection **BI2025-0019**, **two** BIO Action Forms are required. (See instructions below.)

AIU will provide the inspection report to the affected Divisions to address the following stops and deficiencies via the Bio Action Form Process:

District 1 (1 BIO Action Form):

Compliance Deficiency

District/Division	Incident Number	Date	Responsible Employee	Current Supervisor	Current Commander
District 1	Redacted	2/10/2025	Deputy	Sergeant	Captain

1. The passenger was not provided an incidental contact form at the time of stop and no explanation was documented on the VSCF for that action. (Policy EB-1.15.B)

Note: The passenger was identified by name & DOB but was not provided an ICR.

District 4 (1 BIO Action Form):
Compliance Deficiency

District/Division	Incident Number	Date	Responsible Employee	Current Supervisor	Current Commander
District 4	Redacted	2/24/2025	Deputy	Sergeant	Captain

1. The passenger was not provided an incidental contact form at the time of stop and no explanation was documented on the VSCF for that action. (Policy EB-1.15.B)
 Note: The passenger was identified by name & DOB but was not provided an ICR.

Unless noted above in the deficiency table, there were no prior BIO Action Forms similar in nature for the perceived employee deficiency. A total of 2 BIO Action Forms are due from the deficiencies detailed above. One BIO Action Form per Employee or deficient Bureau is requested (not per deficiency).

Date Inspection Started: 3/5/2025
 Date Completed: 3/13/2025
 Timeframe Inspected: 2/1/2025-2/28/2025
 Assigned Inspector(s): Auditor David Paul B5459

I have reviewed this inspection report.

Lt Andrew Rankin S1839

04/21/2025

Lieutenant A. Rankin, S1839
 Commander
 Audits and Inspections Unit

Date