

MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight

Audits and Inspections Unit



Sworn Facility Inspection July 2024: Major Crime Division

Inspection Report# BI2024-0099

The Audits and Inspections Unit (AIU) of the Sheriff's Office Bureau of Internal Oversight (BIO) will conduct Sworn Facility and Property Inspections on an ongoing basis. The purpose of this inspection is to ensure compliance with Office Policies, promote proper supervision, and support the requirements set forth in the Court Order. Inspectors will select one of the MCSO sworn facilities and conduct an inspection using the *Sworn Facility Matrix* developed by the AIU.

Matrix Procedures:

- Utilize the Sworn Facility Inspection Matrix to review/check administration, building, assigned vehicles, and any property and evidence for policy compliance.
- Use the OIM Property and Evidence System to retrieve item history report and obtain a random sample (if applicable).
- Verify items from the random sample are in their designated storage location and verify the item matches the item description (if applicable).

Criteria:MCSO Policies and Divisional Operations Manual:

CP-2	Code of Conduct
CP-6	Bloodborne Pathogens
CP-9	Occupational Safety Program
EA-2	Patrol Vehicles
EA-3	Non-Traffic Contact
EA-19	Juvenile Operations
EB-2	Traffic Stop Data Collection
GA-1	Development of Written Orders
GA-3	Division Operations Manual
GB-2	Command Responsibility
GC-9	Personnel Information, Records, and Files
GD-1	General Office Procedures
GD-4	Use of Tobacco Products
GD-14	Access to Secured Office Buildings
GD-15	Emergency Evacuation Plans
GE-3	Property Management and Evidence Control
GE-4	Use, Assignment, and Operation of Vehicles
GF-3	Criminal History Record Information and Public Records
GF-5	Incident Report Guidelines
GG-1	Peace Officer Training Administration
GG-2	Detention and Civilian Training Administration
GH-4	Bureau of Internal Oversight Audits and Inspections
GJ-24	Community Relations and Youth Programs

Conditions:

For the month of July 2024, the MCSO Major Crimes Division (MCD) was randomly selected as the Sworn Facility for BIO inspection. MCD is located at 3335 W. Durango, Phoenix, AZ. MCD provides a high level of service to victims and their families by ensuring that all investigations are conducted thoroughly and professionally. The investigations use up-to-date technology and best practices in law enforcement. The Division consists of one (1) Captain, three (3) Lieutenants, ten (10) Sergeants, forty-five (45) Deputies and ten (10) Civilians. The Division is made up of the following units: Homicide investigations, Sex Crimes/Sex Offenders notification, Cyber Crimes/Forensic Analyst, Jail Crimes, and Vehicular Crimes.

The Homicide Unit is responsible for investigating homicides, suspicious deaths, most child deaths, and critical incidents, which includes Deputy/Officer involved Shootings. The unit also helps outside law enforcement agencies with investigations related to homicides in their jurisdiction. This includes agencies within Arizona as well as across the country.

The Sex Crime unit is tasked with investigating sex crimes and child abuse cases. The Sex Offender Notification Unit monitors sex offenders residing within the jurisdiction of the Maricopa County Sheriff's Office. Detectives assigned to this unit receive specialized training in the areas of forensic interviewing of minors, child abuse investigations, interview and interrogation, and traumatic behaviors.

The Cyber Crimes Unit (CCU) is responsible for investigating crimes committed within Maricopa County that have a nexus to electronic digital media and the Internet. The MCSO CCU has also worked alongside other agencies on numerous occasions and has been called upon for their expertise to assist law enforcement agencies throughout Arizona.

The Jail Crimes Unit is responsible for addressing and investigating the incidents which occur inside all MCSO jail facilities. The types of investigations done by this unit are assaults, aggravated assaults, sexual assaults, and in-custody deaths.

The Vehicular Crimes Unit (VCU) responds to crashes across Maricopa County which are within the jurisdiction of the Sheriff's Office. This unit investigates all fatal vehicle collisions and responds to potentially life-threatening serious injury vehicle collisions, serious injury hit and run collisions, and serious injury collisions involving MCSO vehicles.

Objectives:

The objective for this Facility Inspection is to determine that MCD is maintained and documented in accordance with applicable key statutes, regulations, industry best practices, Operations Manual, and MCSO policy. The Operations Manual was updated as of October 25, 2023.

Facility Inspection:

On July 23, 2024, a Sworn Facility Inspection was conducted at MCD based on a random selection of Sworn divisions/units which were not yet inspected during the calendar year. During the inspection, the Audits and Inspection Unit personnel found the facility was secured with access limited to assigned personnel. Any other approved persons granted access to the interior working areas must present credentials or have key card access. The facility was well-maintained and orderly. No evidence was discovered during the inspection indicating Sheriff's Office facility and/or equipment were being used in a manner that discriminates or denigrates anyone on the basis of race, color, national origin, age, religious beliefs, gender, culture, sexual orientation, veteran status, or disability.

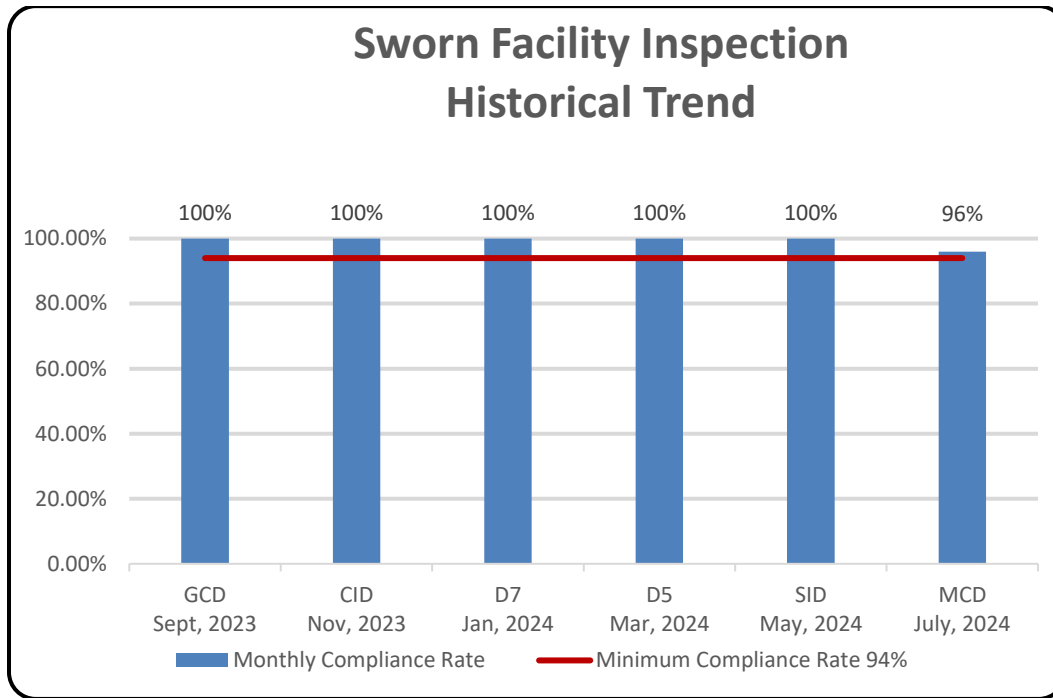
Sworn Facility Inspection Matrix:

MCD was inspected using the Sworn Facility Inspection Matrix that contains a total of 42 inspection items. Of the 42 items of inspection, 17 were not applicable resulting in 25 items of inspection in the matrix. The staff was organized and had all the required documentation in accessible locations, clearly identified, organized, and secured properly.

There was 1 deficiency noted during this inspection. In accordance with MCSO Policy GC-9.10.A. MCD was not in compliance. Two Division Files were found to contain leave requests dated 2018.

Below is a historical comparison of Sworn Facility and Property Inspection compliance rates for the past six prior sworn facility Inspections.

Sworn Facility and Property Inspections Compliance Rate:



Results:

There was one deficiency noted in the inspection on January 24, 2023, which resulted in an overall compliance rate of 96%.

District/Division	Responsible Employee	Current Supervisor	Current Commander
Major Crime	Captain	Deputy Chief	Executive Chief
Deficiency			
1. Two (2) randomly selected division file contained documents older than five (5) years. Policy GC-9.10.A			

Unless noted above in the deficiency table, there were no prior BIO Action Form similar in nature or supervisor notes for the perceived deficiencies.

Action Required:

With the resulting 96% compliance for Inspection BI2024-0099, a total of 1 BIO Action Form is requested from the affected division. The form shall be completed utilizing Blue Team. All supporting documentation (working Papers) is included in the inspection file number BI2024-0099 and contained within IAPro.

Date Inspection Started: June 05, 2024
Date Completed: August 13, 2024
Timeframe Inspected: July 2024
Assigned Inspector(s): Sr. Internal Auditor Specialized M. De La Cruz B4608
Assisting Inspector(s): Sr. Internal Auditor Specialized D. Paul B5459
Sgt. R. Bierwalter S1263

I have reviewed this inspection report.

Lt. Brian Arthur S1806

Lieutenant T. Brian Arthur S1806
Commander, Audits & Inspections Unit
Bureau of Internal Oversight

9/3/2024

Date