

# MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight  
Audits and Inspections Unit



Sworn Facility Inspection May 2024: Special Investigation Division  
Inspection Report# BI2024-0072

The Audits and Inspections Unit (AIU) of the Sheriff's Office Bureau of Internal Oversight (BIO) will conduct Sworn Facility and Property Inspections on an ongoing basis. The purpose of this inspection is to ensure compliance with Office Policies, promote proper supervision and support the requirements set forth in the Court Order. Inspectors will select one of the MCSO sworn facilities and conduct an inspection using the *Sworn Facility Matrix* developed by the AIU.

**Matrix Procedures:**

- Utilize Sworn Facility Inspection Matrix to review/check administration, building, assigned vehicles and any property and evidence for policy compliance.
- Use the OIM Property and Evidence System to retrieve item history report and obtain a random sample (if applicable).
- Verify items from the random sample are in their designated storage location and verify the item matches the item description (if applicable).

**Criteria:**MCSO Policies and Divisional Operations Manual:

CP-2	Code of Conduct
CP-6	Bloodborne Pathogens
CP-9	Occupational Safety Program
EA-2	Patrol Vehicles
EA-3	Non-Traffic Contact
EA-19	Juvenile Operations
EB-2	Traffic Stop Data Collection
GA-1	Development of Written Orders
GA-3	Division Operations Manual
GB-2	Command Responsibility
GC-9	Personnel Information, Records, and Files
GD-1	General Office Procedures
GD-4	Use of Tobacco Products
GD-14	Access to Secured Office Buildings
GD-15	Emergency Evacuation Plans
GE-3	Property Management and Evidence Control
GE-4	Use, Assignment, and Operation of Vehicles
GF-3	Criminal History Record Information and Public Records
GF-5	Incident Report Guidelines
GG-1	Peace Officer Training Administration
GG-2	Detention and Civilian Training Administration
GH-4	Bureau of Internal Oversight Audits and Inspections
GJ-24	Community Relations and Youth Programs

**Conditions:**

For the month of May 2024, MCSO Special Investigations Division (SID) was randomly selected as the Sworn Facility for BIO Inspection. SID Headquarters is in a non-disclosed location in Phoenix, AZ and is under the responsibility of a Division Commander.

SID is MCSO's front line in drug crime enforcement, focusing on the Racketeer-Influenced and Corrupt Organizations (RICO) commonly referred to as the "cartels." The Division investigates, arrests, and prosecutes individuals involved in narcotics trafficking, money laundering, and other illegal activities. Operating on the streets in the digital world or across the deserts, SID seeks to dismantle the system of manufacturing, transporting, distributing, selling, and using of all illegal drugs in or being transported through Maricopa County. SID accomplishes its mission by developing multi-agency, Federal and Local level task forces that work on building relationships with various internal and external partners. SID partners at the Federal Law Enforcement Level with the Federal Bureau of Investigation (FBI), The Drug Enforcement Administration, The Department of Homeland Security Investigation, The United States Border Patrol. The Internal Revenue Service's Criminal Investigation Division, and The National Guard. SID partners at the local police level with Police Departments from The Cities of Tempe, Buckeye, Phoenix as well as Agents from the Attorney General's Office.

The Division consists of one (1) Captain, two (2) Lieutenants, four (4) Sergeants, twenty-one (21) Deputies and three (3) Civilians. SID's drive is to investigate, arrest, dismantle and successfully prosecute all narcotics trafficking organizations, money laundering organizations, illegal activities and individuals involved in the illegal activities in Maricopa County. There are six primary units within the division that are specialized in specific tactics and training to accomplish the mission objectives. The division has been training and working together to apprehend high risk and potentially violent fugitives. The division has worked in unison to develop successful tactics that work to complement each other's strengths and work to minimize any dangers.

**Objectives:**

To determine that SID maintained and documented in accordance with applicable key statutes, regulations, industry best practices, Operations Manual, and MCSO policy. The Operations Manual was updated as of January 01, 2023, and in the process of updating 2024.

**Facility Inspection:**

On May 14, 2024, a Sworn Facility Inspection was conducted at SID based on a random selection of Sworn divisions/units which were not yet inspected during the calendar year. During the inspection, the Audits and Inspection Unit personnel found the facility was secured with access limited to assigned personnel. Any other approved persons granted access to the interior working areas must present credentials or have key card access. No evidence was discovered during the inspection indicating Sheriff Office or equipment were being used in a manner that discriminates or denigrates anyone on the basis of race, color, national origin, age, religious beliefs, gender, culture, sexual orientation, veteran status, or disability.

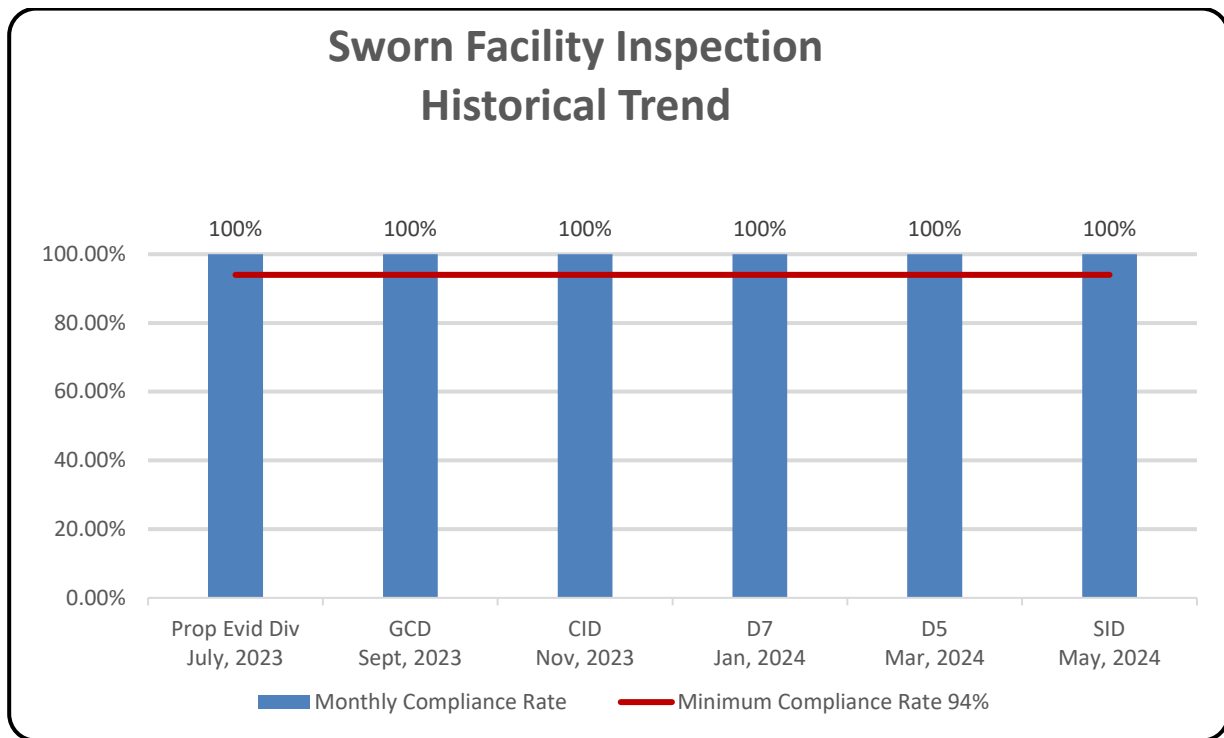
**Sworn Facility Inspection Matrix:**

SID was inspected using the Sworn Facility Inspection Matrix that contains a total of 42 inspection items. Of the 42 items of inspection, 24 were not applicable resulting in 18 items of inspection in the matrix. The staff was organized and had all the required documentation in accessible locations, clearly identified, organized, and secured properly.

**There were no deficiencies noted during this inspection.**

Below is a historical comparison of Sworn Facility and Property Inspection compliance rates for the past six prior sworn facility Inspections.

**Sworn Facility and Property Inspections Compliance Rate:**



**Results:**

There were no deficiencies noted in the inspection on May 14, 2024, which resulted in an overall compliance rate of **100%**.

Date Inspection Started: April 15, 2024  
Date Completed: June 13, 2024  
Timeframe Inspected: May 2024  
  
Assigned Inspector(s): Sr. Internal Auditor Specialized D. Paul B5459  
Assisting Inspector(s): Sr. Internal Auditor Specialized M. De La Cruz B4608  
Sr. Internal Auditor Specialized R. Jamieson B3178  
Sgt. R. Bierwalter S1263

I have reviewed this inspection report.

Lt. Brian Arthur S1806  
Lieutenant T. Brian Arthur S1806  
Commander, Audits & Inspections Unit  
Bureau of Internal Oversight

7/2/2024  
Date