

# MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight  
Audits and Inspections Unit



TraCS Discussion Inspection: April 2022  
Inspection Report# BI2022-0070

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The Audits and Inspections Unit (AIU) of the Sheriff's Office Bureau of Internal Oversight (BIO) will conduct monthly inspections of the TraCS Discussion of traffic stops to ensure compliance with Office Policies, promote proper supervision, and support the requirements set forth in the Court Order. Inspectors will utilize the TraCS System and a sample of randomly selected employees from each district for review. The TraCS Traffic Stop Discussion will be uniformly inspected utilizing a matrix developed by the AIU, in accordance with the procedures outlined in policies EA-11, EB-1, GB-2, and Melendres Court Order Paragraph 85.

**Compliance Objectives:**

Utilizing the TraCS Traffic Stop Discussion Matrix, review each selected deputy TraCS data to ensure the following for April 2022:

- Determine what district the traffic stop data originated from
- Verify the supervisor individually discussed each traffic stop completed within a monthly time frame by applying the "Discussed with Deputy" indicator
- Each Traffic Stop inspected will be counted as one inspection

**Criteria:**

MCSO Policy EA-11, *Arrest Procedures*

MCSO Policy EB-1, *Traffic Enforcement, Violator Contacts, and Citation Issuance*

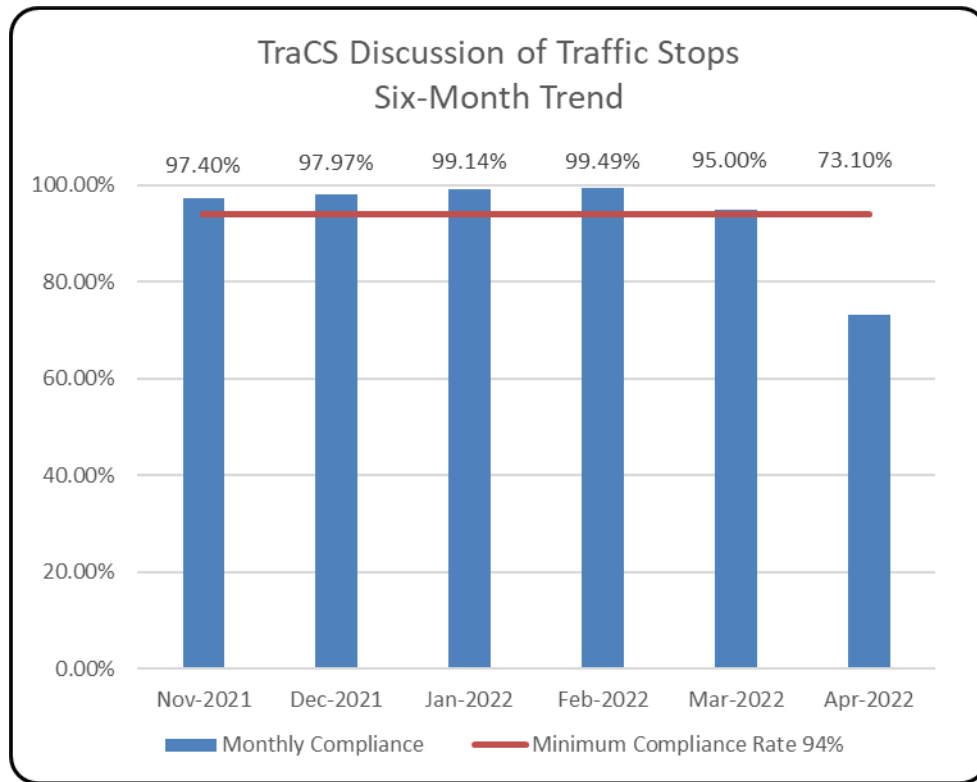
MCSO Policy GB-2, *Command Responsibility*

Melendres Court Order Paragraph 85

**Conditions:**

MCSO's assigned Court Monitors provided a sample of 21 Deputies from all Patrol Districts for the Discussion Inspection covering data from April 2022. The sample of 21 Deputies provided a total of 197 traffic stops available for inspection; all 197 (or 100%) of the traffic stops were inspected.

MCSO achieved a compliance rate of **73.10%** in the Discussion of Traffic Stops for the month of April 2022, as illustrated in the table below:



The compliance rate for each division is illustrated in the table below:

District	Dist. 1	Dist. 2	Dist. 3	Dist. 4	Lakes	District 7	Total
<b>In Compliance</b>	13	15	23	46	15	32	144
<b>Total Stops</b>	13	17	24	96	15	32	197
<b>Compliance %</b>	100%	88.24%	95.83%	47.92%	100%	100%	73.10%

It should be noted that the completion of a Discussion Inspection is dependent on when AIU receives the sample from the Court Monitors.

### Dist. 2 (1 BIO Action Form)

District	MC Incident #	Employee	Deficient Supervisor	Commander
Dist. 2	Redacted	Deputy	Sergeant	Captain
<b>Deficiency</b>				
Supervisor did not discuss the Vehicle Stop Contact Form (VSCF) with the Deputy monthly by applying the <b>“Discussed with Deputy”</b> indicator within TraCS within the required 30 days. Policy GB-2.13.E.1.b.				
<ul style="list-style-type: none"> <li>VSCF completed on 04/19/2022</li> <li>VSCF discussed with deputy indicator was applied on 05/26/2022</li> </ul>				

District	MC Incident #	Employee	Deficient Supervisor	Commander
Dist. 2	Redacted	Deputy	Sergeant	Captain
Deficiency				
Supervisor did not discuss the Vehicle Stop Contact Form (VSCF) with the Deputy monthly by applying the “ <b>Discussed with Deputy</b> ” indicator within TraCS within the required 30 days. Policy GB-2.13.E.1.b.				
<ul style="list-style-type: none"> <li>VSCF completed on 04/21/2022</li> <li>VSCF has not been discussed with the deputy as of 06/14/2022</li> </ul>				

### Dist. 3 (1 BIO Action Form)

District	MC Incident #	Employee	Deficient Supervisor	Commander
Dist. 3	Redacted	Deputy	Sergeant	Captain
Deficiency				
Supervisor did not discuss the Vehicle Stop Contact Form (VSCF) with the Deputy monthly by applying the “ <b>Discussed with Deputy</b> ” indicator within TraCS within the required 30 days. Policy GB-2.13.E.1.b.				
<ul style="list-style-type: none"> <li>VSCF completed on 04/06/2022</li> <li>VSCF discussed with deputy indicator was applied on 06/09/2022</li> </ul>				
Inspector Note: Responsible Supervisor has 1 previous BIO Action Form for November 2021 TraCS Discussed Inspection (BAF2021-0424)				

### Dist. 4 (2 BIO Action Forms)

District	MC Incident #	Employee	Deficient Supervisor	Commander
Dist. 4	Redacted	Deputy	Sergeant	Captain
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Supervisor did not discuss the Vehicle Stop Contact Form (VSCF) with the Deputy monthly by applying the “ <b>Discussed with Deputy</b> ” indicator within TraCS within the required 30 days. Policy GB-2.13.E.1.b.				
<ul style="list-style-type: none"> <li>VSCF completed on 04/06/2022</li> <li>VSCF has not been marked discussed with the deputy as of 06/14/2022</li> </ul>				

District	MC Incident #	Employee	Deficient Supervisor	Commander
Dist. 4	Redacted	Deputy	Sergeant	Captain
Deficiency				
Supervisor did not discuss the Vehicle Stop Contact Form (VSCF) with the Deputy monthly by applying the “ <b>Discussed with Deputy</b> ” indicator within TraCS within the required 30 days. Policy GB-2.13.E.1.b.				
<ul style="list-style-type: none"> <li>VSCF completed on 04/08/2022</li> <li>VSCF has not been marked discussed with the deputy as of 06/14/2022</li> </ul>				

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<ul style="list-style-type: none"> <li>VSCF completed on 04/28/2022</li> <li>VSCF has not been marked discussed with the deputy as of 06/14/2022</li> </ul>				
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Dist. 4	Redacted	Deputy	Sergeant	Captain
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Unless noted above in the deficiency table, there were no prior BIO Action Forms similar in nature or supervisor notes addressing the deficiencies.

#### Action Required:

With the resulting **73.10%** compliance for *Inspection BI2022-0070*, a total of **4** BIO Action Form is requested from the affected District addressing the deficiency. **The form shall be completed utilizing Blue Team.**

Date Inspection Started: June 14, 2022  
Date Completed: June 15, 2022  
Timeframe Inspected: April 01 - 30, 2022  
Assigned Inspector(s): Ronda Jamieson B3178

I have reviewed this inspection report.

*Lt. Brian Arthur*

7/7/2022

Lt. T. Brian Arthur S1806  
Commander, Audits & Inspections Unit  
Bureau of Internal Oversight

Date