

MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight

Audits and Inspections Unit



Patrol Activity Log Inspection October 2021

Inspection Report # BI2021-0136

The Audits and Inspections Unit (AIU) of the Sheriff’s Office Bureau of Internal Oversight (BIO) will conduct monthly inspections of the supervisory review of Patrol Activity Logs to ensure compliance with Office policies, promote proper supervision, and support the requirements set forth in the Court Order.

The Patrol Activity Logs will be uniformly inspected utilizing a matrix developed by the AIU in accordance with procedures outlined in MCSO Policy GB-2, GI-1.3 and paragraph 83 of the Melendres Order.

Compliance Objectives:

- Ensure the supervisor has reviewed Patrol Activity Logs for shifts worked by assigned subordinates.
- Verify the Patrol Activity Logs were reviewed no later than seven days after the completion of the shift under review.

Criteria:

MCSO Policy GB-2, *Command Responsibility*

Policy GI-1, *Radio and Enforcement Communications Procedures*

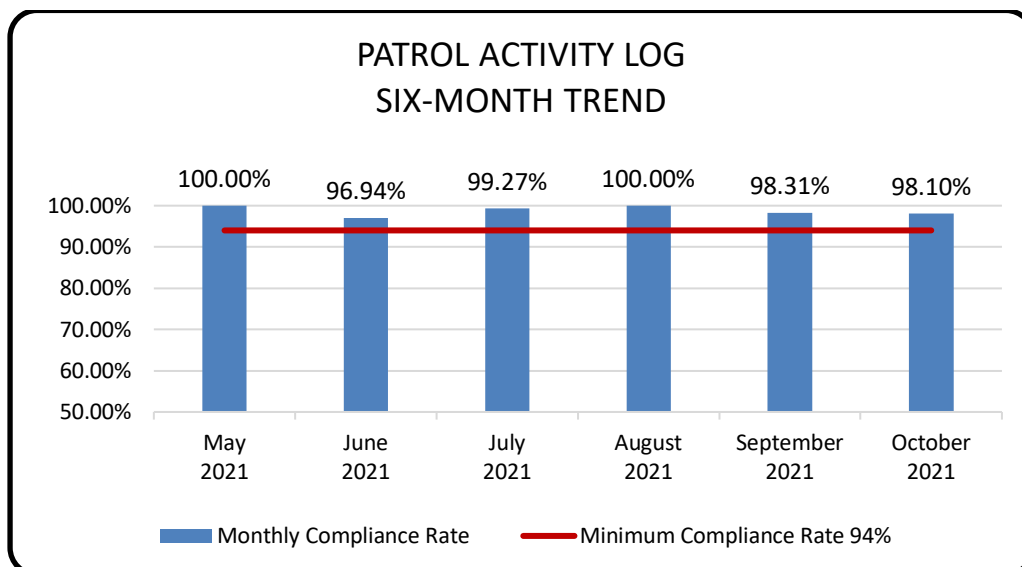
Melendres Order, Paragraph 83

Conditions:

MCSO’s assigned Court Monitor provided a sample of 38 employees from all Patrol Districts/Divisions for the October Patrol Activity Log review. The sample of 38 Deputies and one Deputy Service Aid provided a total of 526 daily Patrol Activity Logs available for inspection; 526 or 100% of the Patrol Activity Logs were inspected for this report.

Deficiencies noted in the review of the Praxis system are cross-checked with Division rosters and other records to increase accuracy.

MCSO achieved an overall compliance rate of 98.10% for the October 2021 Patrol Activity Log inspection, as illustrated in the graph below:



The compliance rate of each division is illustrated in the table below:

District	Compliance Rate	Total Patrol Activity Logs Inspected	Deficiencies	In Compliance
1	100.00%	123	0	123
2	100.00%	83	0	83
3	91.14%	79	7	72
4	100.00%	77	0	77
Lake Patrol	100.00%	44	0	44
6	100.00%	77	0	77
7	93.02%	43	3	40
Totals	98.10%	526	10	516

The following 10 deficiencies were noted during the inspection period:

District III (2 BIO Action Forms)

District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District III	Deputy	Sergeant	10/6/2021	Captain
Deficiency				
Supervisor did not review Patrol Activity Log through Praxis as required by Policy GB-2.13.G.				
District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District III	Deputy	Sergeant	10/5/2021	Captain
Deficiency				
Supervisor did not review Patrol Activity Log through Praxis as required by Policy GB-2.13.G.				
District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District III	Deputy	Sergeant	10/6/2021	Captain
Deficiency				
Supervisor did not review Patrol Activity Log through Praxis as required by Policy GB-2.13.G.				

District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District III	Deputy	Sergeant	10/5/2021	Captain
Deficiency				
Supervisor did not review Patrol Activity Log through Praxis as required by Policy GB-2.13.G.				
District/Div	Deputy Reviewed	Assigned Supervisor	Shift Dates	Current Commander
District III	Deputy	Sergeant	10/6/2021	Captain
Deficiency				
Supervisor did not review Patrol Activity Log through Praxis as required by Policy GB-2.13.G.				
District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District III	Deputy	Sergeant	10/5/2021 10/6/2021	Captain
Deficiency				
Supervisor did not review Patrol Activity Log through Praxis as required by Policy GB-2.13.G.				

District VII (1 BIO Action Forms)

District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District VII	Deputy	Sergeant	10/10/2021	Captain
Deficiency				
Supervisor reviewed Patrol Activity Log 12 calendar days after the completion of the shift under review rather than within the seven-day period as required by Policy GB-2.13.G.1.				
District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District VII	Deputy	Sergeant	10/10/2021	Captain
Deficiency				
Supervisor reviewed Patrol Activity Log 12 calendar days after the completion of the shift under review rather than within the seven-day period as required by Policy GB-2.13.G.1.				

District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District VII	Deputy	Sergeant	10/10/2021	Captain
Deficiency				
Supervisor reviewed Patrol Activity Log 12 calendar days after the completion of the shift under review rather than within the seven-day period as required by Policy GB-2.13.G.1.				

Unless noted above in the deficiency tables, there were no prior BIO Action Forms similar in nature or supervisor notes addressing the perceived deficiencies.

Action Required:

With the resulting 98.10% compliance rate for Inspection #BI2021-0136, **three BIO Action Forms** are required.

Date Inspection Started: 10/5/2021
 Date Completed: 10/16/2021
 Timeframe Inspected: October 1st to October 31st, 2021
 Assigned Inspector(s): Connie Phillips B3345

I have reviewed this inspection report.

Lt. Jonathan Halverson S1674
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 Commander, Audits and Inspections Unit
 Bureau of Internal Oversight

12/02/2021

 Date