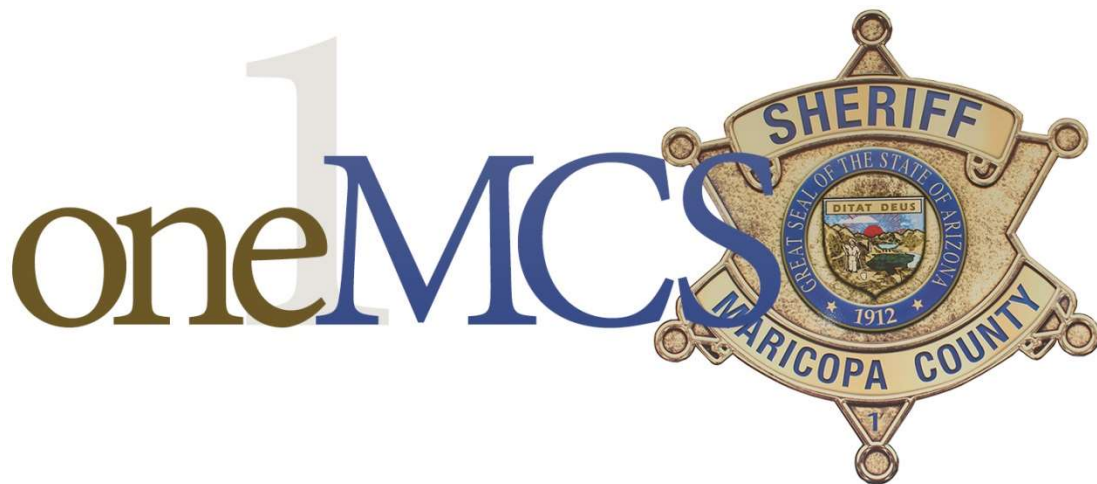


MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight
Audits and Inspections Unit



Sworn Facility Inspection September 2024: Extradition Unit
Inspection Report# BI2024-0128

The Audits and Inspections Unit (AIU) of the Sheriff's Office Bureau of Internal Oversight (BIO) will conduct Sworn Facility and Property Inspections on an ongoing basis. The purpose of this inspection is to ensure compliance with Office Policies, promote proper supervision, and support the requirements set forth in the Court Order. Inspectors will select one of the MCSO sworn facilities and conduct an inspection using the *Sworn Facility Matrix* developed by the AIU.

Matrix Procedures:

- Utilize the Sworn Facility Inspection Matrix to review/check administration, building, assigned vehicles, and any property and evidence for policy compliance.
- Use the OIM Property and Evidence System to retrieve item history report and obtain a random sample (if applicable).
- Verify items from the random sample are in their designated storage location and verify the item matches the item description (if applicable).

Criteria:MCSO Policies and Divisional Operations Manual:

CP-2	Code of Conduct
CP-6	Bloodborne Pathogens
CP-9	Occupational Safety Program
EA-2	Patrol Vehicles
EA-3	Non-Traffic Contact
EA-19	Juvenile Operations
EB-2	Traffic Stop Data Collection
GA-1	Development of Written Orders
GA-3	Division Operations Manual
GB-2	Command Responsibility
GC-9	Personnel Information, Records, and Files
GD-1	General Office Procedures
GD-4	Use of Tobacco Products
GD-14	Access to Secured Office Buildings
GD-15	Emergency Evacuation Plans
GE-3	Property Management and Evidence Control
GE-4	Use, Assignment, and Operation of Vehicles
GF-3	Criminal History Record Information and Public Records
GF-5	Incident Report Guidelines
GG-1	Peace Officer Training Administration
GG-2	Detention and Civilian Training Administration
GH-4	Bureau of Internal Oversight Audits and Inspections
GJ-24	Community Relations and Youth Programs

Conditions:

For the month of September 2024, the MCSO Extradition Unit was randomly selected as the Sworn Facility for BIO inspection. The Extradition Unit is located at 4th Ave Jail 1st floor, Phoenix, AZ. The unit coordinates the transfer of fugitives to and from Arizona across state boundaries. Prisoners are transported using ground transportation, commercial airlines, and MCSO owned aircraft. The Extradition Unit ensures all persons wanted for felony charges in a jurisdiction are rightfully and promptly returned to the requesting jurisdiction in the most efficient and cost-effective manner. The Extradition Unit consists of one (1) Captain, one (1) Lieutenant, two (2) Deputies, four (4) Detention officers and three (3) Civilians. The unit is comprised of four sections: Fugitive, Extradition, Interstate Agreement on Detainers (IAD)/Writ, and Travel.

The Extradition section ensures all persons wanted for felony charges in a jurisdiction are rightfully and promptly returned to the requesting jurisdiction in the most efficient and cost-effective manner. The Extradition section works closely with law enforcement and prosecuting authorities to secure the extradition of the defendant back to Maricopa County for trial and/ or detention.

The Fugitive Section processes documents for subjects being held in MCSO custody. This section ensures weekly court hearings for fugitives who are fighting extraditions from other jurisdictions are met. The Fugitive section also works closely with the County Attorney and Governor's Office.

The Interstate Agreement on Detainers (IAD)/Writ Section processes provide for the temporary transfer of prisoners to Arizona who are incarcerated in other states but wanted by Arizona for trial on untried criminal charges. The Unit arranged for fugitives arrested in Maricopa County to be extradited back to the state where they were wanted.

The Travel Coordination Section coordinates airfare, ground transportation, lodging, and rental vehicles for all subjects being extradited back to Maricopa County. The travel coordinator must source the most cost effective, responsible, and safe means for travel including the cost of employee time.

On September 3, 2024, a pre-inspection agenda meeting was conducted at the Extradition Unit location with their Lieutenant, Sergeant, and Administrative Specialist. The scope of the inspection and details of the daily operation of the Extradition Unit were discussed. The BIO inspection matrix containing the items of inspection was provided to the Command staff for review. During the pre-inspection BIO Auditors answered questions.

Objectives:

The objective for this Facility Inspection is to determine that the Extradition Unit is maintained and documented in accordance with applicable key statutes, regulations, industry best practices, Operations Manual, and MCSO policy. The Operations Manual was updated as of November 28, 2023.

Facility Inspection:

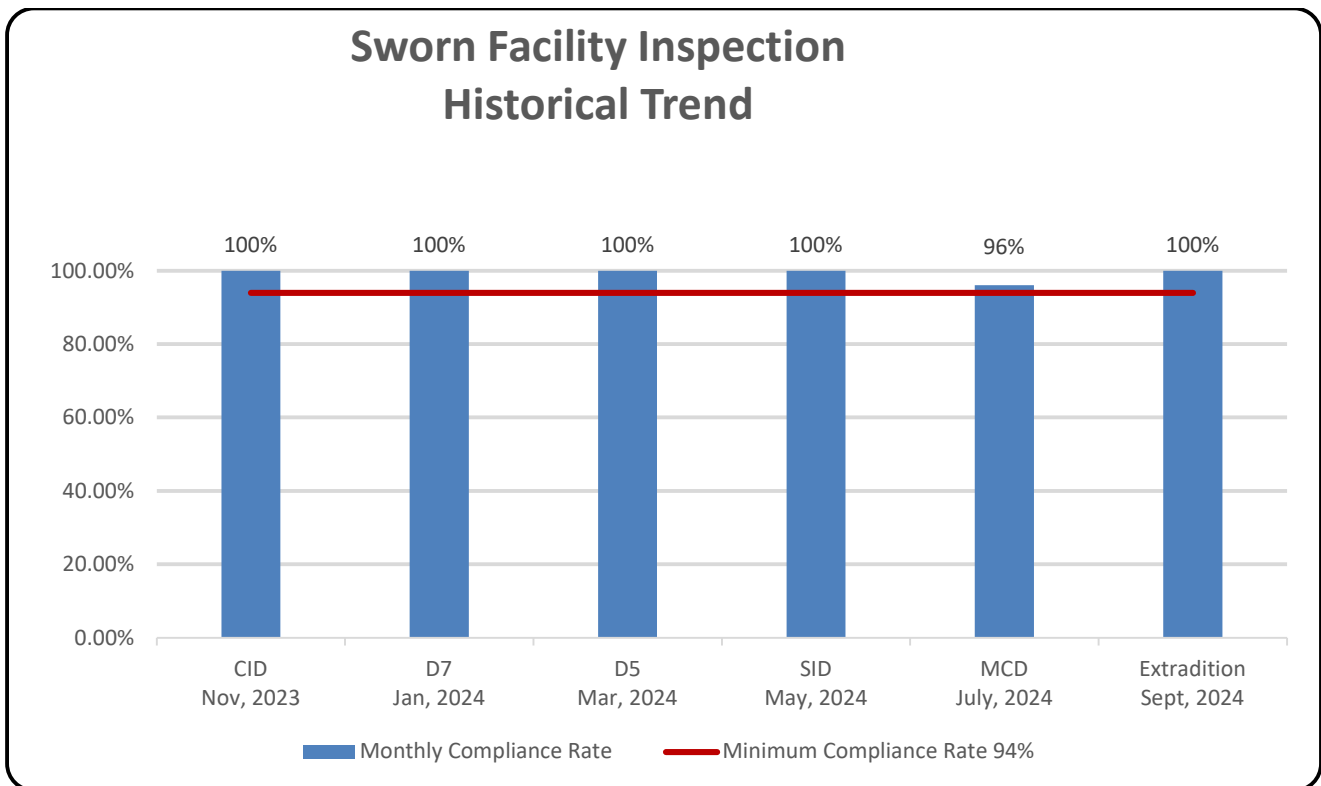
On September 30, 2024, a Sworn Facility Inspection was conducted at the Extradition Unit based on a random selection of Sworn divisions/units which were not yet inspected during the calendar year. During the inspection, the Audits and Inspection Unit personnel found the facility was secured with access limited to assigned personnel. Any other approved persons granted access to the interior working areas must present credentials or have key card access. The facility was well-maintained and orderly. No evidence was discovered during the inspection indicating Sheriff's Office facility and/or equipment were being used in a manner that discriminates or denigrates anyone on the basis of race, color, national origin, age, religious beliefs, gender, culture, sexual orientation, veteran status, or disability.

Sworn Facility Inspection Matrix:

The Extradition Unit was inspected using the Sworn Facility Inspection Matrix that contains a total of 42 inspection items. Of the 42 items of inspection, 18 were not applicable resulting in 28 items of inspection in the matrix. The staff was organized and had all the required documentation in accessible locations, clearly identified, organized, and secured properly.

Below is a historical comparison of Sworn Facility and Property Inspection compliance rates for the past six prior sworn facility Inspections.

Sworn Facility and Property Inspections Compliance Rate:



Results:

There were no deficiencies noted in the inspection on September 30, 2024, which resulted in an overall compliance rate of 100%.

Date Inspection Started: September 3, 2024

Date Completed: October 2, 2024

Timeframe Inspected: September 2024

Assigned Inspector(s): Sr. Internal Auditor Specialized D. Paul B5459

Assisting Inspector(s): Sr. Internal Auditor Specialized M. De La Cruz B4608
Sr. Internal Auditor Specialized Supervisor R. Jamieson B3178

I have reviewed this inspection report.

Lt Andrew Rankin S1839

10/08/2024

Lieutenant A. Rankin, S1839
Commander, Audits & Inspections Unit
Bureau of Internal Oversight

Date