

MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight

Audits and Inspections Unit



Patrol Activity Log Inspection September 2021

Inspection Report # BI2021-0089

The Audits and Inspections Unit (AIU) of the Sheriff’s Office Bureau of Internal Oversight (BIO) will conduct monthly inspections of the supervisory review of Patrol Activity Logs to ensure compliance with Office policies, promote proper supervision, and support the requirements set forth in the Court Order.

The Patrol Activity Logs will be uniformly inspected utilizing a matrix developed by the AIU in accordance with procedures outlined in MCSO Policy GB-2, GI-1.3 and paragraph 83 of the Melendres Order.

Compliance Objectives:

- Ensure the supervisor has reviewed Patrol Activity Logs for shifts worked by assigned subordinates.
- Verify the Patrol Activity Logs were reviewed no later than seven days after the completion of the shift under review.

Criteria:

MCSO Policy GB-2, *Command Responsibility*

Policy GI-1, *Radio and Enforcement Communications Procedures*

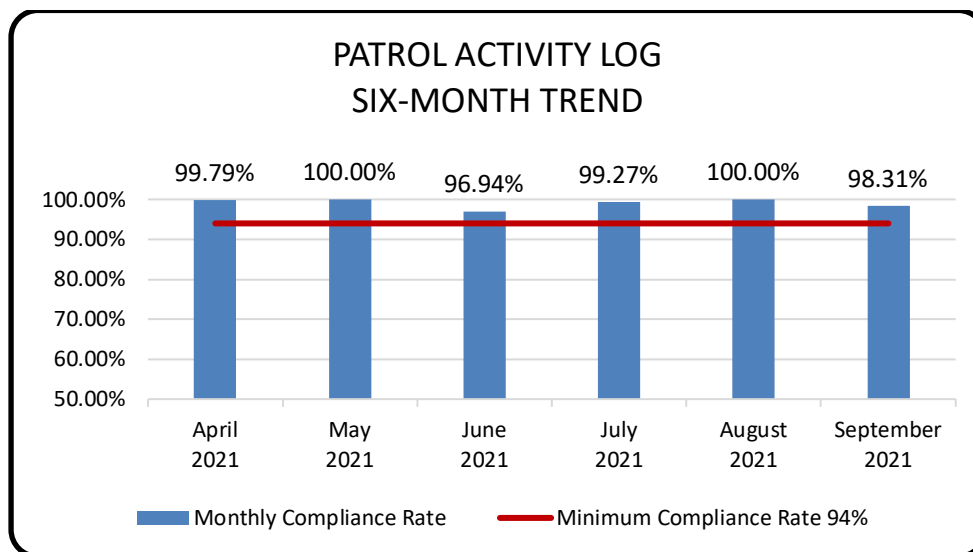
Melendres Order, Paragraph 83

Conditions:

MCSO’s assigned Court Monitor provided a sample of 38 employees from all Patrol Districts/Divisions for the September Patrol Activity Log review. The sample of 38 Deputies provided a total of 531 daily Patrol Activity Logs available for inspection; 531 or 100% of the Patrol Activity Logs were inspected for this report.

Deficiencies noted in the review of the Praxis system are cross-checked with Division rosters and other records to increase accuracy.

MCSO achieved an overall compliance rate of 98.31% for the September 2021 Patrol Activity Log inspection, as illustrated in the graph below:



The compliance rate of each division is illustrated in the table below:

District	Compliance Rate	Total Patrol Activity Logs Inspected	Deficiencies	In Compliance
1	100.00%	96	0	96
2	93.94%	99	6	93
3	95.45%	66	3	63
4	100.00%	97	0	97
Lake Patrol	100.00%	49	0	49
6	100.00%	89	0	89
7	100.00%	35	0	35
Totals	98.31%	531	9	522

The following 9 deficiencies were noted during the inspection period:

District II (1 BIO Action Form)

District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District II	Deputy	Sergeant	9/29/2021	Captain
Deficiency				
Supervisor reviewed Patrol Activity Log eight calendar days after the completion of the shift under review rather than within the seven-day period as required by Policy GB-2.13.G.1.				
District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District II	Deputy	Sergeant	9/29/2021	Captain
Deficiency				
Supervisor reviewed Patrol Activity Log eight calendar days after the completion of the shift under review rather than within the seven-day period as required by Policy GB-2.13.G.1.				
District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District II	Deputy	Sergeant	9/29/2021	Captain
Deficiency				
Supervisor reviewed Patrol Activity Log eight calendar days after the completion of the shift under review rather than within the seven-day period as required by Policy GB-2.13.G.1.				

District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District II	Deputy	Sergeant	9/29/2021	Captain
Deficiency				
Supervisor reviewed Patrol Activity Log eight calendar days after the completion of the shift under review rather than within the seven-day period as required by Policy GB-2.13.G.1.				
District/Div	Deputy Reviewed	Assigned Supervisor	Shift Dates	Current Commander
District II	Deputy	Sergeant	9/29/2021	Captain
Deficiency				
Supervisor reviewed Patrol Activity Log eight calendar days after the completion of the shift under review rather than within the seven-day period as required by Policy GB-2.13.G.1.				
District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District II	Deputy	Sergeant	9/29/2021	Captain
Deficiency				
Supervisor reviewed Patrol Activity Log eight calendar days after the completion of the shift under review rather than within the seven-day period as required by Policy GB-2.13.G.1.				

District III (1 BIO Action Form)

District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District III	Deputy	Sergeant	9/23/2021	Captain
Deficiency				
Supervisor reviewed Patrol Activity Log before the deputy's shift ended. Policy GB-2.13.G.1.				
District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District III	Deputy	Sergeant	9/23/2021	Captain
Deficiency				
Supervisor reviewed Patrol Activity Log before the deputy's shift ended. Policy GB-2.13.G.1.				

District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District III	Deputy	Sergeant	9/23/2021	Captain
Deficiency				
Supervisor reviewed Patrol Activity Log before the deputy's shift ended. Policy GB-2.13.G.1.				

Action Required:

With the resulting 98.31% compliance rate for Inspection #BI2021-0089, **two BIO Action Forms** are required.

Date Inspection Started: 10/13/2021
 Date Completed: 10/21/2021
 Timeframe Inspected: September 1st to September 30th, 2021
 Assigned Inspector(s): Connie Phillips B3345

I have reviewed this inspection report.

Lt. Jonathan Halverson S1674
 Lt. Jonathan Halverson S1674
 Commander, Audits and Inspections Unit
 Bureau of Internal Oversight

11/3/2021
 Date