

# MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight  
Audits and Inspections Unit



**Patrol Activity Log Inspection November 2023**

Inspection Report # BI2023-0169

The Audits and Inspections Unit (AIU) of the Sheriff’s Office Bureau of Internal Oversight (BIO) will conduct monthly inspections of the supervisory review of Patrol Activity Logs to ensure compliance with Office policies, promote proper supervision, and support the requirements outlined in the Court Order.

The Patrol Activity Logs will be uniformly inspected utilizing a matrix developed by the AIU in accordance with procedures outlined in MCSO Policy GB-2.

**Compliance Objectives:**

- Ensure the supervisor has reviewed Patrol Activity Logs for shifts worked by assigned subordinates.
- Verify the Patrol Activity Logs were reviewed no later than seven days after the completion of the shift under review.

**Criteria:**

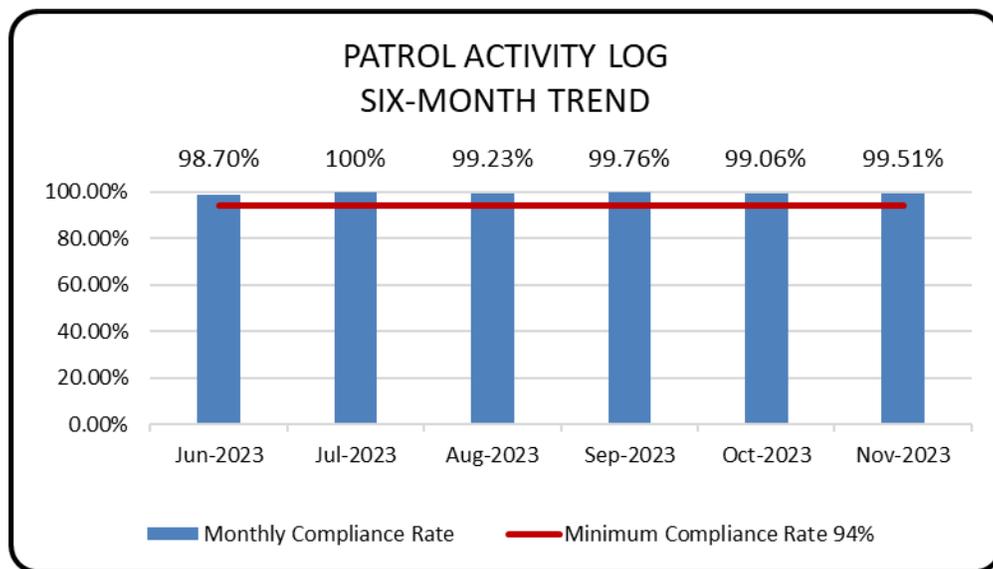
MCSO Policy GB-2, *Command Responsibility*

**Conditions:**

MCSO’s assigned Court Monitor provided a sample of 28 employees from all Patrol Districts for the November Patrol Activity Log review. The sample of 28 Deputies provided a total of 408 daily Patrol Activity Logs available for inspection; 408 or 100% of the Patrol Activity Logs were inspected for this report.

Deficiencies noted in the review of the Praxis system are cross-checked with Division rosters and other records to increase accuracy.

MCSO achieved an overall compliance rate of 99.51% for the November 2023 Patrol Activity Log inspection, as illustrated in the graph below:



The compliance rate of each division is illustrated in the table below:

District	Total Patrol Activity Logs Inspected	Deficiencies	In Compliance	Compliance Rate
1	90	0	90	100%
2	62	1	61	98.39%
3	63	0	63	100%
4	54	1	53	98.15%
Lake Patrol	72	0	72	100%
7	67	0	67	100%
<b>Totals</b>	<b>408</b>	<b>2</b>	<b>406</b>	<b>99.51%</b>

The following deficiencies were noted during the inspection period:

**Dist. 2 (1 BIO Action Form):**

Compliance Deficiencies

District	Shift Start Date	Employee Inspected	Responsible Supervisor	Division Commander
Dist. 2	11/27/23	Deputy	Sergeant	Captain
<b>Deficiency</b>				
1. The Patrol Activity Log was not reviewed within seven days after the completion of the shift under review as required by Policy GB-2.13.G.1 Inspector Note: PAL was completed on 11/27/23 and as of 12/15/23 has not been reviewed.				

**Dist. 4 (1 BIO Action Form):**

Compliance Deficiencies

District	Shift Start Date	Employee Inspected	Responsible Supervisor	Division Commander
Dist. 4	11/15/23	Deputy	Sergeant	Captain
<b>Deficiency</b>				
1. The Patrol Activity Log was not reviewed within seven days after the completion of the shift under review as required by Policy GB-2.13.G.1 Inspector Note: PAL was completed on 11/15/23 and approved on 11/28/23.				

Unless noted above in the deficiency tables, there were no prior BIO Action Forms similar in nature or supervisor notes addressing the perceived deficiencies.

**Action Required:**

With the resulting **99.51%** compliance rate for Inspection #BI2023-0169, **2 BIO Action Forms** are required.

Date Inspection Started: December 13, 2023  
Date Completed: December 15, 2023  
Timeframe Inspected: November 01-30, 2023  
Assigned Inspector(s): Ronda Jamieson B3178

I have reviewed this inspection report.

*Lt. Brian Arthur S1806*

---

Lieutenant T. Brian Arthur S1806  
Commander, Audits and Inspections Unit  
Bureau of Internal Oversight

1/12/2024

---

Date