

MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight
Audits and Inspections Unit



Patrol Activity Log Inspection October 2023

Inspection Report # BI2023-0156

The Audits and Inspections Unit (AIU) of the Sheriff’s Office Bureau of Internal Oversight (BIO) will conduct monthly inspections of the supervisory review of Patrol Activity Logs to ensure compliance with Office policies, promote proper supervision, and support the requirements outlined in the Court Order.

The Patrol Activity Logs will be uniformly inspected utilizing a matrix developed by the AIU in accordance with procedures outlined in MCSO Policy GB-2.

Compliance Objectives:

- Ensure the supervisor has reviewed Patrol Activity Logs for shifts worked by assigned subordinates.
- Verify the Patrol Activity Logs were reviewed no later than seven days after the completion of the shift under review.

Criteria:

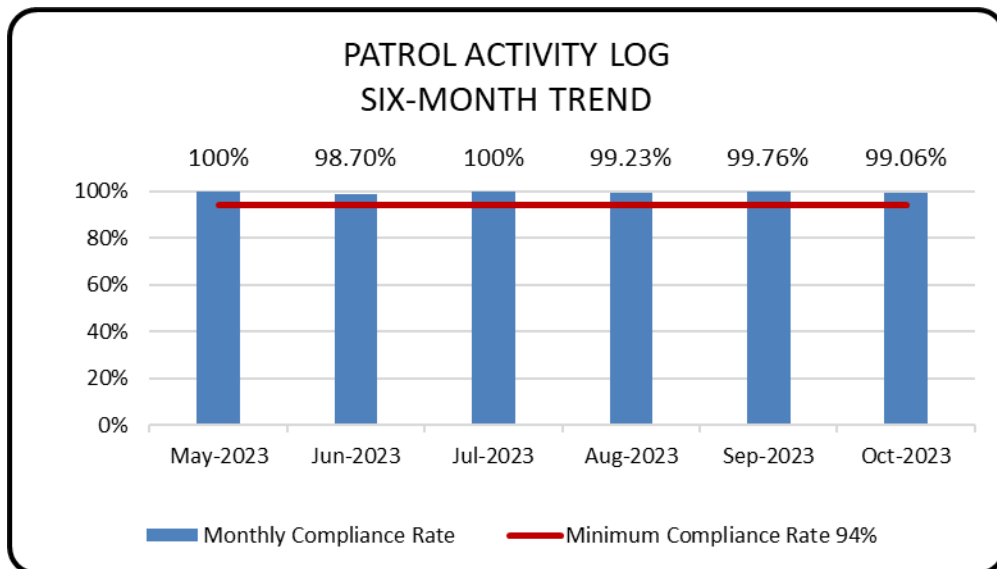
MCSO Policy GB-2, *Command Responsibility*

Conditions:

MCSO’s assigned Court Monitor provided a sample of 29 employees from all Patrol Districts for the October Patrol Activity Log review. The sample of 29 Deputies provided a total of 531 daily Patrol Activity Logs available for inspection; 531 or 100% of the Patrol Activity Logs were inspected for this report.

Deficiencies noted in the review of the Praxis system are cross-checked with Division rosters and other records to increase accuracy.

MCSO achieved an overall compliance rate of 99.06% for the October 2023 Patrol Activity Log inspection, as illustrated in the graph below:



The compliance rate of each division is illustrated in the table below:

District	Total Patrol Activity Logs Inspected	Deficiencies	In Compliance	Compliance Rate
1	103	0	103	100%
2	145	5	140	96.55%
3	58	0	58	100%
4	83	0	83	100%
Lake Patrol	53	0	53	100%
7	89	0	89	100%
Totals	531	5	526	99.06%

The following deficiencies were noted during the inspection period:

Dist. 2 (1 BIO Action Form):

Compliance Deficiencies

District	Shift Start Date	Employee Inspected	Responsible Supervisor	Division Commander
Dist. 2	10/26/23	Deputy Deputy Deputy Deputy Deputy	Sergeant	Captain
Deficiency				
1. The Patrol Activity Log was not reviewed within seven days after the completion of the shift under review as required by Policy GB-2.13.G.1 Inspector Note: PAL was completed on 10/26/23 and as of 11/16/23 has not been reviewed.				

Unless noted above in the deficiency tables, there were no prior BIO Action Forms similar in nature or supervisor notes addressing the perceived deficiencies.

Action Required:

With the resulting **99.06%** compliance rate for Inspection #BI2023-0156, **1 BIO Action Form** is required.

Date Inspection Started: November 11, 2023
Date Completed: November 20, 2023
Timeframe Inspected: October 1st to October 31st, 2023
Assigned Inspector(s): Ronda Jamieson B3178

I have reviewed this inspection report.

Lt. Brian Arthur S1806

Lieutenant T. Brian Arthur S1806
Commander, Audits and Inspections Unit
Bureau of Internal Oversight

12/12/23

Date