

# MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight

Audits and Inspections Unit



**TraCS Discussion Inspection: January 2021**

Inspection Report# BI2021-0021

The Audits and Inspections Unit (AIU) of the Sheriff's Office Bureau of Internal Oversight (BIO) will conduct monthly inspections of the TraCS Discussion of traffic stops to ensure compliance with Office Policies, promote proper supervision and support the requirements set forth in the Court Order. Inspectors will utilize the TraCS System and a sample of randomly selected employees from each district for review. The TraCS Traffic Stop Discussion will be uniformly inspected utilizing a matrix developed by the AIU, in accordance with the procedures outlined in policies EA-11, EB-1, GB-2, MCSO Administrative Broadcast 16-56, and Melendres Court Order Paragraph 85.

**Compliance Objectives:**

Utilizing the TraCS Traffic Stop Discussion Matrix, review each selected deputy TraCS data to ensure the following for January 2021:

- Determine what district the traffic stop data originated from
- Verify the supervisor individually discussed each traffic stop completed within a monthly time frame by applying the "Discussed with Deputy" indicator
- Each Traffic Stop inspected will be counted as one inspection

**Criteria:**

MCSO Policy EA-11, *Arrest Procedures*

MCSO Policy EB-1, *Traffic Enforcement, Violator Contacts, and Citation Issuance*

MCSO Policy GB-2, *Command Responsibility*

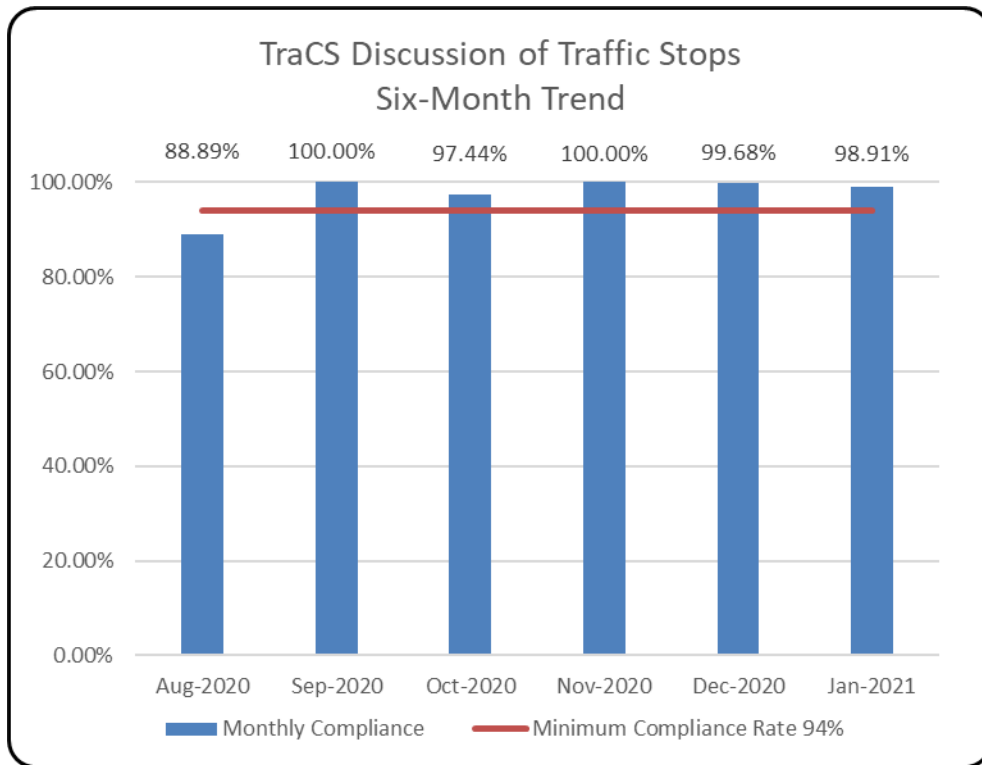
MCSO Administrative Broadcast # 16-56, *Discussed with Deputy Indicator and Supervisor Review Process*

Melendres Court Order Paragraph 85

**Conditions:**

MCSO's assigned Court Monitors provided a sample of 19 Deputies from all Patrol Districts for the Discussion Inspection covering data from January 2021. The sample of 19 Deputies provided a total of 183 traffic stops available for inspection; all 183 (or 100%) of the traffic stops were inspected.

MCSO achieved a compliance rate of **98.91%** in the Discussion of Traffic Stops for the month of January 2021, as illustrated in the table below:



The compliance rate for each division is illustrated in the table below:

District	Dist. 1	Dist. 2	Dist. 3	Dist. 4	Lakes	Dist. 6	District 7	Total
<b>In Compliance</b>	44	5	2	1	14	19	96	181
<b>Total Stops</b>	46	5	2	1	14	19	96	183
<b>Compliance %</b>	95.65%	100%	100%	100%	100%	100%	100%	98.91%

It should be noted that the completion of a Discussion Inspection is dependent on when AIU receives the sample from the Court Monitors.

### District 1 (1 BIO Action Form)

District	MC Incident #	Employee	Responsible Supervisor	Responsible Commander
District 1	MC21005272	Deputy	Sergeant	Captain
<b>Deficiency</b>				
Supervisor did not discuss the Vehicle Stop Contact Form (VSCF) with the Deputy monthly by applying the <b>“Discussed with Deputy”</b> indicator within TraCS. Policy EB-1 and MCSO Admin Broadcast 16-56. <ul style="list-style-type: none"> <li>VSCF completed on 1/9/2021</li> <li>VSCF discussed with deputy indicator applied on 3/5/2021</li> </ul> <b>Inspector Note:</b> Note on VSCF form written by Sergeant on 3/5/2021 states “This stop was discussed with Deputy on the shift it was conducted. I do not recall if I missed the Discussed with Deputy Icon or why it was not indicated discussed.”				
As the deficiency identified during this inspection has already been addressed by the District, no BIO Action Form is required for this deficiency.				

District	MC Incident #	Employee	Responsible Supervisor	Responsible Commander
District 1	MC21012143	Deputy	Sergeant	Captain
Deficiency				
Supervisor did not discuss the Vehicle Stop Contact Form (VSCF) with the Deputy monthly by applying the “ <b>Discussed with Deputy</b> ” indicator within TraCS. Policy EB-1 and MCSO Admin Broadcast 16-56. <ul style="list-style-type: none"> <li>VSCF completed on 1/20/2021</li> <li>VSCF discussed with deputy indicator applied on 3/6/2021</li> </ul>				

Unless noted above in the deficiency table, there were no prior BIO Action Forms similar in nature or supervisor notes addressing the deficiencies.

**Action Required:**

With the resulting **98.91%** compliance for *Inspection BI2021-0021*, a total of **1** BIO Action Form is requested from the affected District addressing the deficiency. **The form shall be completed utilizing Blue Team.**

Date Inspection Started: March 08, 2021  
 Date Completed: March 17, 2021  
 Timeframe Inspected: January 01-31, 2021  
 Assigned Inspector(s): Ronda Jamieson B3178

I have reviewed this inspection report.

Lt. Jonathan Halverson S1674                      3/17/2021  
 Lt Jonathan Halverson S1674                      Date  
 Commander, Audits & Inspections Unit  
 Bureau of Internal Oversight