

MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight

Audits and Inspections Unit



Patrol Activity Log Inspection August 2020

Inspection Report # BI2020-0105

The Audits and Inspections Unit (AIU) of the Sheriff’s Office Bureau of Internal Oversight (BIO) will conduct monthly inspections of the supervisory review of Patrol Activity Logs to ensure compliance with Office policies, promote proper supervision, and support the requirements set forth in the Court Order.

The Patrol Activity Logs will be uniformly inspected utilizing a matrix developed by the AIU in accordance with procedures outlined in MCSO Policy GB-2, GI-1.3 and paragraph 83 of the Melendres Order.

Compliance Objectives:

- Ensure the supervisor has reviewed Patrol Activity Logs for shifts worked by assigned subordinates.
- Verify the Patrol Activity Logs were reviewed no later than seven days after the completion of the shift under review.

Criteria:

MCSO Policy GB-2, *Command Responsibility*

Policy GI-1, *Radio and Enforcement Communications Procedures*

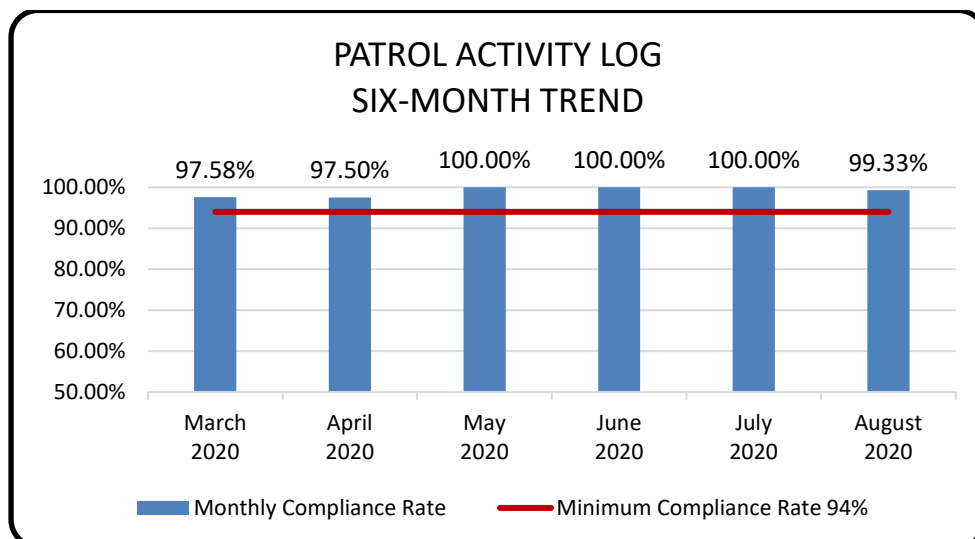
Melendres Order, Paragraph 83

Conditions:

MCSO’s assigned Court Monitor provided a sample of 30 employees from all Patrol Districts/Divisions for the August Patrol Activity Log review. The sample of 29 Deputies and 1 Deputy Service Aid provided a total of 447 daily Patrol Activity Logs available for inspection; 447 or 100% of the Patrol Activity Logs were inspected for this report.

Deficiencies noted in the review of the Praxis system are cross-checked with Division rosters and other records to increase accuracy.

MCSO achieved an overall compliance rate of **99.33%** for the August 2020 Patrol Activity Log inspection, as illustrated in the graph below:



The compliance rate of each division is illustrated in the table below:

District	Compliance Rate	Total Patrol Activity Logs Inspected	Deficiencies	In Compliance
1	100.00%	51	0	51
2	100.00%	76	0	76
3	100.00%	47	0	47
4	100.00%	58	0	58
Lake Patrol	100.00%	57	0	57
6	100.00%	107	0	107
7	94.12%	51	3	48
Totals	99.33%	447	3	444

The following three deficiencies were noted during the inspection period:

District VII (1 BIO Action Form)

District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District VII	Deputy	Sergeant	8/27/2020	Captain
Deficiency				
Supervisor reviewed Patrol Activity Log 13 calendar days after the completion of the shift under review rather than within the seven-day period as required by Policy GB-2.13.G.1.				
District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District VII	Deputy	Sergeant	8/27/2020	Captain
Deficiency				
Supervisor reviewed Patrol Activity Log 13 calendar days after the completion of the shift under review rather than within the seven-day period as required by Policy GB-2.13.G.1.				
District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District VII	Deputy	Sergeant	8/27/2020	Captain
Deficiency				
Supervisor reviewed Patrol Activity Log 13 calendar days after the completion of the shift under review rather than within the seven-day period as required by Policy GB-2.13.G.1.				

Unless noted above in the deficiency tables, there were no prior BIO Action Forms similar in nature or supervisor notes addressing the perceived deficiencies.

Action Required:

With the resulting 99.33% compliance rate for Inspection #BI2020-0105, **one BIO Action Form** is required.

Date Inspection Started: 9/8/2020
Date Completed: 9/10/2020
Timeframe Inspected: August 1st to August 31st, 2020
Assigned Inspector(s): Connie Phillips B3345

I have reviewed this inspection report.

Lt. Todd Brice
Lt. Todd Brice S1767
Commander, Audits and Inspections Unit
Bureau of Internal Oversight

10-5-2020
Date