

MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight

Audits and Inspections Unit



TraCS Discussion Inspection: December 2020

Inspection Report# BI2021-0008

The Audits and Inspections Unit (AIU) of the Sheriff's Office Bureau of Internal Oversight (BIO) will conduct monthly inspections of the TraCS Discussion of traffic stops to ensure compliance with Office Policies, promote proper supervision and support the requirements set forth in the Court Order. Inspectors will utilize the TraCS System and a sample of randomly selected employees from each district/division for review. The TraCS Traffic Stop Discussion will be uniformly inspected utilizing a matrix developed by the AIU, in accordance with the procedures outlined in policies EA-11, EB-1, GB-2, MCSO Administrative Broadcast 16-56, and Melendres Court Order Paragraph 85.

Compliance Objectives:

Utilizing the TraCS Traffic Stop Discussion Matrix, review each selected deputy TraCS data to ensure the following for December 2020:

- Determine what district the traffic stop data originated from
- Verify the supervisor individually discussed each traffic stop completed within a monthly time frame by applying the "Discussed with Deputy" indicator
- Each Traffic Stop inspected will be counted as one inspection

Criteria:

MCSO Policy EA-11, *Arrest Procedures*

MCSO Policy EB-1, *Traffic Enforcement, Violator Contacts, and Citation Issuance*

MCSO Policy GB-2, *Command Responsibility*

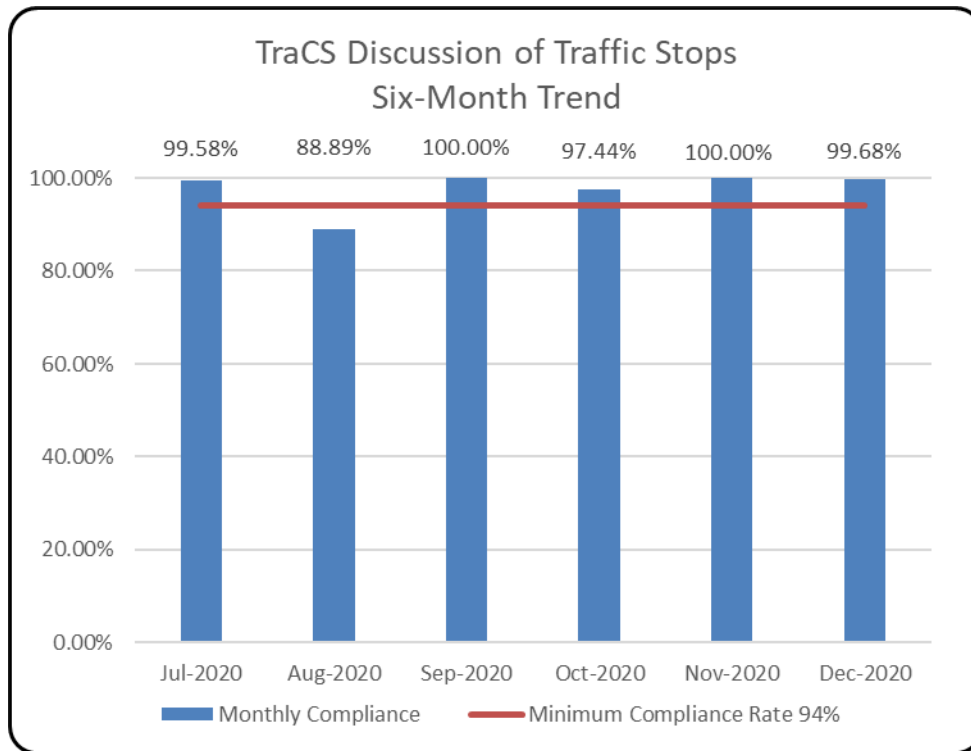
MCSO Administrative Broadcast # 16-56, *Discussed with Deputy Indicator and Supervisor Review Process*

Melendres Court Order Paragraph 85

Conditions:

MCSO's assigned Court Monitors provided a sample of 25 Deputies from all Patrol Districts for the Discussion Inspection covering data from December 2020. The sample of 25 Deputies provided a total of 310 traffic stops available for inspection; all 310 (or 100%) of the traffic stops were inspected.

MCSO achieved a compliance rate of **99.68%** in the Discussion of Traffic Stops for the month of December 2020, as illustrated in the table below:



The compliance rate for each division is illustrated in the table below:

District	Dist. 1	Dist. 2	Dist. 3	Dist. 4	Lakes	Dist. 6	District 7	Total
In Compliance	31	26	7	7	122	40	76	309
Total Stops	32	26	7	7	122	40	76	310
Compliance %	96.88%	100%	100%	100%	100%	100%	100%	99.68%

It should be noted that the completion of a Discussion Inspection is dependent on when AIU receives the sample from the Court Monitors.

District 1 (1 BIO Action Form)

District	MC Incident #	Employee	Responsible Supervisor	Responsible Commander
District 1	MC20249868	Deputy	Sergeant	Captain
Deficiency				
Supervisor did not discuss the Vehicle Stop Contact Form (VSCF) with the Deputy monthly by applying the “Discussed with Deputy” indicator within TraCS. Policy EB-1 and MCSO Admin Broadcast 16-56.				
<ul style="list-style-type: none"> • Sergeant has one (1) prior BAFs in the last 12 months from the TraCS Discussion Inspection. <ul style="list-style-type: none"> ○ BAF 2020-0345 				

Action Required:

With the resulting **99.68%** compliance for *Inspection BI2021-0008*, a total of **1** BIO Action Form is requested from the affected District addressing the deficiency. **The form shall be completed utilizing Blue Team.**

Date Inspection Started: 02/11/2021
Date Completed: 02/22/2021
Timeframe Inspected: December 1st thru December 31st, 2020
Assigned Inspector(s): Ronda Jamieson B3178

I have reviewed this inspection report.

Lt. Jonathan Halverson S1674

2/22/2021

Lt. Jonathan Halverson S1674
Commander, Audits & Inspections Unit
Bureau of Internal Oversight

Date