

MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight
Audits and Inspections Unit



Sworn Facility Inspection January 2024: District Seven
Inspection Report# BI2024-0012

The Audits and Inspections Unit (AIU) of the Sheriff's Office Bureau of Internal Oversight (BIO) will conduct Sworn Facility and Property Inspections on an ongoing basis. The purpose of this inspection is to ensure compliance with Office Policies, promote proper supervision and support the requirements set forth in the Court Order. Inspectors will select one of the MCSO sworn facilities and conduct an inspection using the *Sworn Facility Matrix* developed by the AIU.

Matrix Procedures:

- Utilize Sworn Facility Inspection Matrix to review/check administration, building, assigned vehicles and any property and evidence for policy compliance.
- Use the OIM Property and Evidence System to retrieve item history report and obtain a random sample (if applicable).
- Verify items from the random sample are in their designated storage location and verify the item matches the item description (if applicable).

Criteria:MCSO Policies and Divisional Operations Manual:

CP-2	Code of Conduct
CP-6	Bloodborne Pathogens
CP-9	Occupational Safety Programs
EA-2	Patrol Vehicles
EA-3	Non-Traffic Contact
EA-19	Juvenile Operations
EB-2	Traffic Stop Data Collection
GA-1	Development of Written Orders
GA-3	Operations Manual Format
GB-2	Command Responsibly
GC-9	Personnel Information, Records, and Files
GD-1	General Office Procedures
GD-4	Use of Tobacco Products
GD-14	Access to Secured Office Buildings
GD-15	Emergency Evacuation Plans
GE-3	Property Management and Evidence Control
GE-4	Use, Assignment and Operation of Vehicles
GF-3	Criminal History Record Information and Public Records
GF-5	Incident Report Guidelines
GG-1	Peace Officer Training Administration
GG-2	Detention/Civilian Training Administration
GH-4	Bureau of Internal Oversight
GJ-24	Community Relations and Youth Programs

Conditions:

For the month of January 2024, MCSO District VII was randomly selected as the Sworn Facility for BIO Inspection. District VII is located inside Fountain Hills Town Hall, at 16705 East Avenue of the Fountains in the Town of Fountain Hills, Arizona. The Maricopa County Sheriff's Office, in partnership with the Town of Fountain Hills and the unincorporated areas, which include Tonto Verde, Rio Verde, Trilogy at Verde River and Goldfield Ranch, enforces state laws, town code ordinances, deter criminal activity, protects life and property, maintains order, and responds daily to numerous calls for service. The Division consists of one (1) Captain, two (2) Lieutenants, six (6) Sergeants, twenty (20) Deputies, one (1) Deputy Service Aide (DSA) and one (1) Civilian. Through innovative leadership and dedication to providing quality service, District VII deputies and support staff have remained committed to provide professional, courteous, and prompt law enforcement services which, in turn, improve and enhance the quality of life for the residents of Fountain Hills, Goldfield Ranch, Rio Verde and visitors to the McDowell Mountain Park.

Objectives:

To determine that District VII maintained and documented in accordance with applicable key statutes, regulations, industry best practices, Operations Manual, and MCSO policy. The Operations Manual is in the stages of being developed.

Facility Inspection:

On January 17, 2024, a Sworn Facility and Property Inspection was conducted at District VII based on a random selection of Sworn divisions/units which were not yet inspected during the calendar year. During the inspection, the Audits and Inspection Unit personnel found the facility was secured with access limited to assigned personnel. Any other approved persons granted access to the interior working areas must present credentials or have key card access. The facility was well maintained and orderly. No evidence was discovered during the inspection indicating Sheriff Office facility and/or equipment were being used in a manner that discriminates or denigrates anyone on the basis of race, color, national origin, age, religious beliefs, gender, culture, sexual orientation, veteran status, or disability.

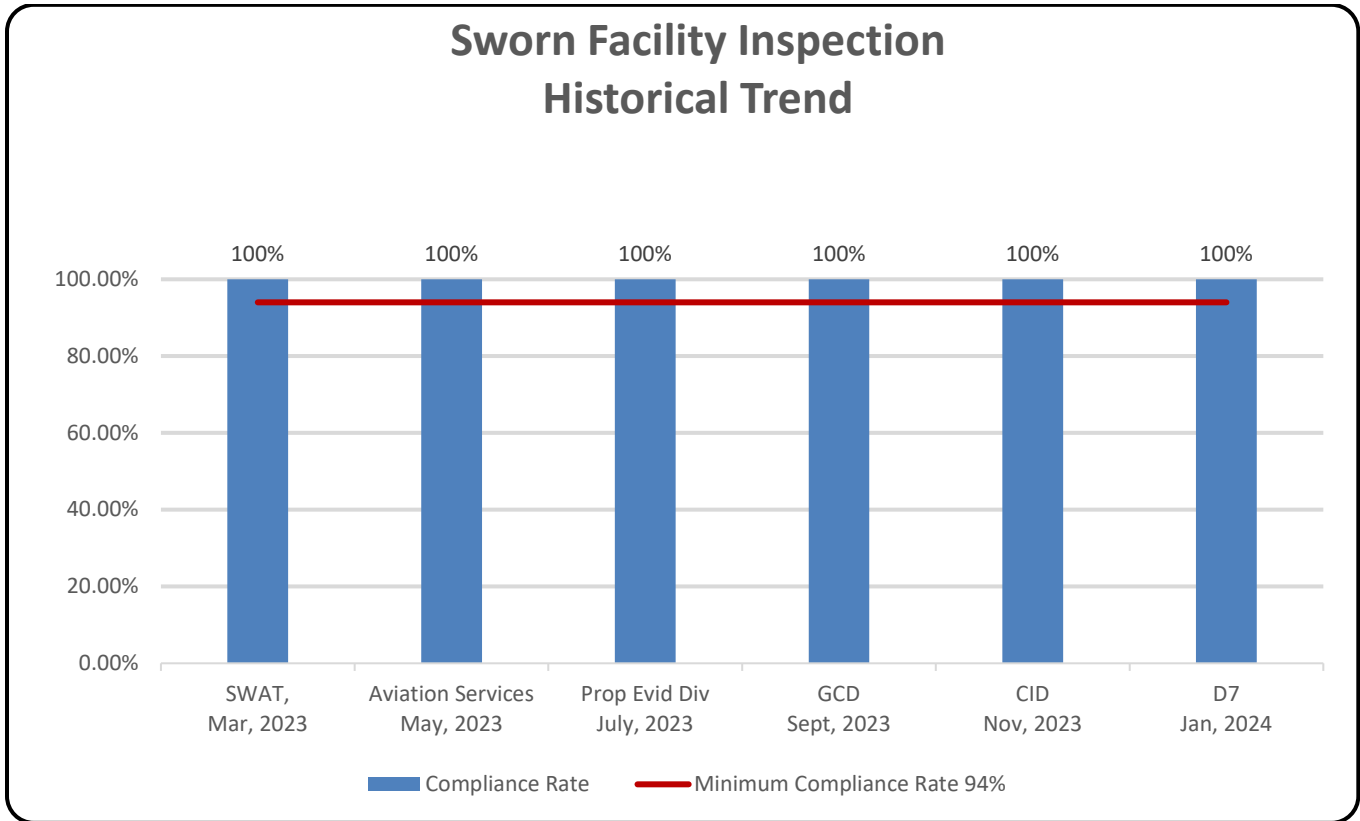
Sworn Facility Inspection Matrix:

District VII was inspected using the Sworn Facility Inspection Matrix that contains a total of 49 inspection items (to include 7 assigned vehicles inspected). Of the 49 items of inspection, 5 were not applicable resulting in 44 items of inspection in the matrix. The staff was organized and had all the required documentation in accessible locations, clearly identified, organized, and secured properly.

There were no deficiencies noted during this inspection.

Below is a historical comparison of Sworn Facility and Property Inspection compliance rates for the past six prior sworn facility Inspections.

Sworn Facility and Property Inspections Compliance Rate



Results:

There were no deficiencies noted in the inspection on January 17, 2024, which resulted in an overall compliance rate of **100%**.

Date Inspection Started: January 17, 2024
Date Completed: February 06, 2024
Timeframe Inspected: January 2024
Assigned Inspector(s): Sr. Internal Auditor Specialized D. Paul B5459
Assisting Inspector(s): Sr. Internal Auditor Specialized M. De La Cruz B4608
Sgt. R. Bierwalter S1263

I have reviewed this inspection report.

Lt. Brian Arthur S1806

Lieutenant T. Brian Arthur S1806
Commander, Audits & Inspections Unit
Bureau of Internal Oversight

2/23/2024

Date