

MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight
Audits and Inspections Unit



Patrol Activity Log Inspection January 2024

Inspection Report # BI2024-0009

The Audits and Inspections Unit (AIU) of the Sheriff’s Office Bureau of Internal Oversight (BIO) will conduct monthly inspections of the supervisory review of Patrol Activity Logs to ensure compliance with Office policies, promote proper supervision, and support the requirements outlined in the Court Order.

The Patrol Activity Logs will be uniformly inspected utilizing a matrix developed by the AIU in accordance with procedures outlined in MCSO Policy GB-2.

Compliance Objectives:

- Ensure the supervisor has reviewed Patrol Activity Logs for shifts worked by assigned subordinates.
- Verify the Patrol Activity Logs were reviewed no later than seven days after the completion of the shift under review.

Criteria:

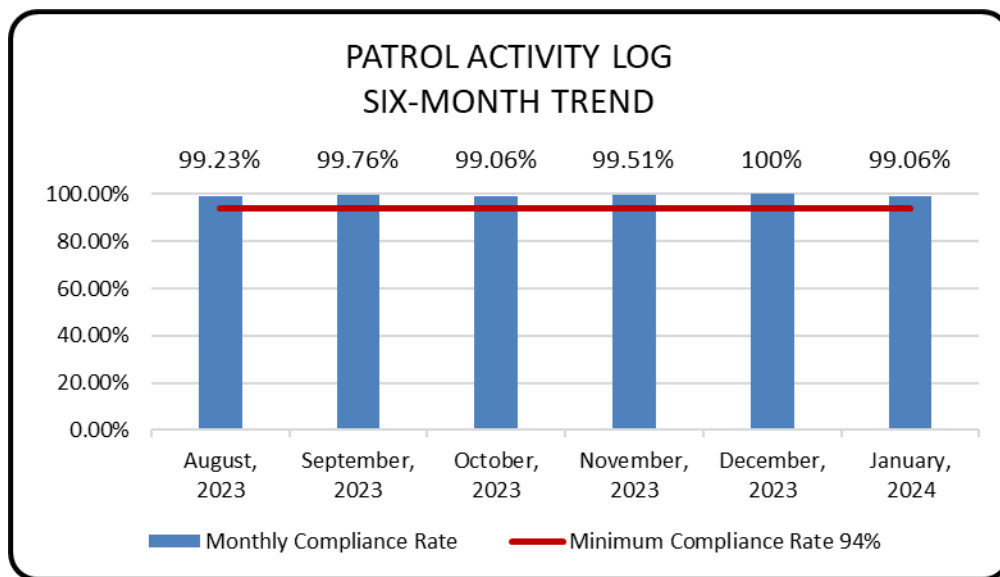
MCSO Policy GB-2, *Command Responsibility*

Conditions:

MCSO’s assigned Court Monitor provided a sample of 35 employees from all Patrol Districts for the January Patrol Activity Log review. The sample of 35 Deputies and Deputy Service Aids provided a total of 638 daily Patrol Activity Logs available for inspection; 638 or 100% of the Patrol Activity Logs were inspected for this report.

Deficiencies noted in the review of the Praxis system are cross-checked with Division rosters and other records to increase accuracy.

MCSO achieved an overall compliance rate of 99.06% for the January 2024 Patrol Activity Log inspection, as illustrated in the graph below:



The compliance rate of each division is illustrated in the table below:

District	Total Patrol Activity Logs Inspected	Deficiencies	In Compliance	Compliance Rate
1	86	3	83	96.51%
2	147	0	147	100%
3	121	0	121	100%
4	118	0	118	100%
Lake Patrol	82	0	82	100%
7	84	3	81	96.43%
Totals	638	3	632	99.06%

The following deficiencies were noted during the inspection period:

Dist. 1 (1 BIO Action Form):

Compliance Deficiencies

District	Shift Start Date	Employee Inspected	Responsible Supervisor	Division Commander
Dist. 1	01/07/24	Deputy Deputy Deputy	Sergeant	Captain
Deficiency				
1. The Patrol Activity Log was not reviewed within seven days after the completion of the shift under review as required by Policy GB-2.13.G.1 Inspector Note: PAL was completed on 01/07/24 and as of 01/18/24 has not been reviewed.				

Dist. 7 (1 BIO Action Form):

Compliance Deficiencies

District	Shift Start Date	Employee Inspected	Responsible Supervisor	Division Commander
Dist. 7	01/07/24	Deputy	Sergeant	Captain
Deficiency				
1. The Patrol Activity Log was not reviewed within seven days after the completion of the shift under review as required by Policy GB-2.13.G.1 Inspector Note: PAL was completed on 01/07/24 and approved on 01/16/24. Inspector Note: Responsible Supervisor has 1 previous BIO Action Form for August 2023 Patrol Activity Log (BAF2023-0179)				

District	Shift Start Date	Employee Inspected	Responsible Supervisor	Division Commander
Dist. 7	01/08/24	Deputy Service Aid Deputy Service Aid	Sergeant	Captain
Deficiency				
1. The Patrol Activity Log was not reviewed within seven days after the completion of the shift under review as required by Policy GB-2.13.G.1 Inspector Note: PAL was completed on 01/08/24 and approved on 01/16/24. Inspector Note: A BAF will not be required for this deficiency.				

Unless noted above in the deficiency tables, there were no prior BIO Action Forms similar in nature or supervisor notes addressing the perceived deficiencies.

Action Required:

With the resulting **99.06%** compliance rate for Inspection #BI2024-0009, **2 BIO Action Forms** are required. **It should be noted, that AIU is utilizing the revised MCSO Policy GB-2, Command Responsibility as it relates to Deputy Service Aids (DSA), no BIO action forms will be issued for this inspection for deficiencies identified for DSA.**

Date Inspection Started: February 15, 2024
 Date Completed: February 20, 2024
 Timeframe Inspected: January 01-31, 2024
 Assigned Inspector(s): Ronda Jamieson B3178

I have reviewed this inspection report.

Lt. Brian Arthur S1806

 Lieutenant T. Brian Arthur S1806
 Commander, Audits and Inspections Unit
 Bureau of Internal Oversight

3/7/2024

 Date