

MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight

Audits and Inspections Unit



Search Inspection: August 2025

Inspection Report # BI2025-0120

The Audits and Inspections Unit (AIU) of the Sheriff's Office Bureau of Internal Oversight (BIO) conducts search inspections on a monthly basis to ensure proper supervision, adherence with MCSO policies, compliance with the Melendres Order and established local and federal law. A total of 35 traffic stops are selected each month for review. To achieve inspection results the inspector will utilize the Vehicle Stop Contact Form, Citation/Warning, Incidental Contact Receipt, CAD printout, JWI Printout (if applicable) AIU-designed Matrix, Inspection Report Template Form, and Body Worn Camera (BWC) footage files.

Inspection BI2025-0120 examines traffic stops with a search documented on the Vehicle Stop Contact Forms contained in the TraCS database, for the time period of 8/1/2025 to 8/31/2025. To accomplish this task TraCS data was examined for those traffic stops with a search documented on the Vehicle Stop Contact Forms for this period. These stops have been uniformly inspected utilizing a matrix developed by the Audits and Inspections Unit in accordance with the procedures outlined in policy and the AIU Operations Manual. In the inspection, a "reasonable person" standard will be utilized by inspectors.

Compliance Objectives:

- Was the search(s) consistently documented on the VSCF, Non-Traffic Contact Form, Incident Report and Consent to Search Form?
- Consent search: Did the deputy verbally inform the individual(s) of their right to refuse or stop the search or provide him/her with a Consent Search Form?
- Was the search(s) conducted within MCSO policies, and in compliance with the Melendres Order and established local and federal law?
- Were any items seized properly documented on the VSCF and applicable forms and impounded into Q-Tel?
- Did the deputy provide the individual(s) with a Property Receipt if property was seized?

Criteria:

- MCSO Policy EA-11, Arrest Procedures
- MCSO Policy EB-1, Traffic Enforcement, Violator Contacts, and Citation Issuance
- MCSO Policy EB-2, Traffic Stop Data Collection
- MCSO Policy GJ-3, Search and Seizure
- MCSO Policy GJ-35, Body-Worn Cameras

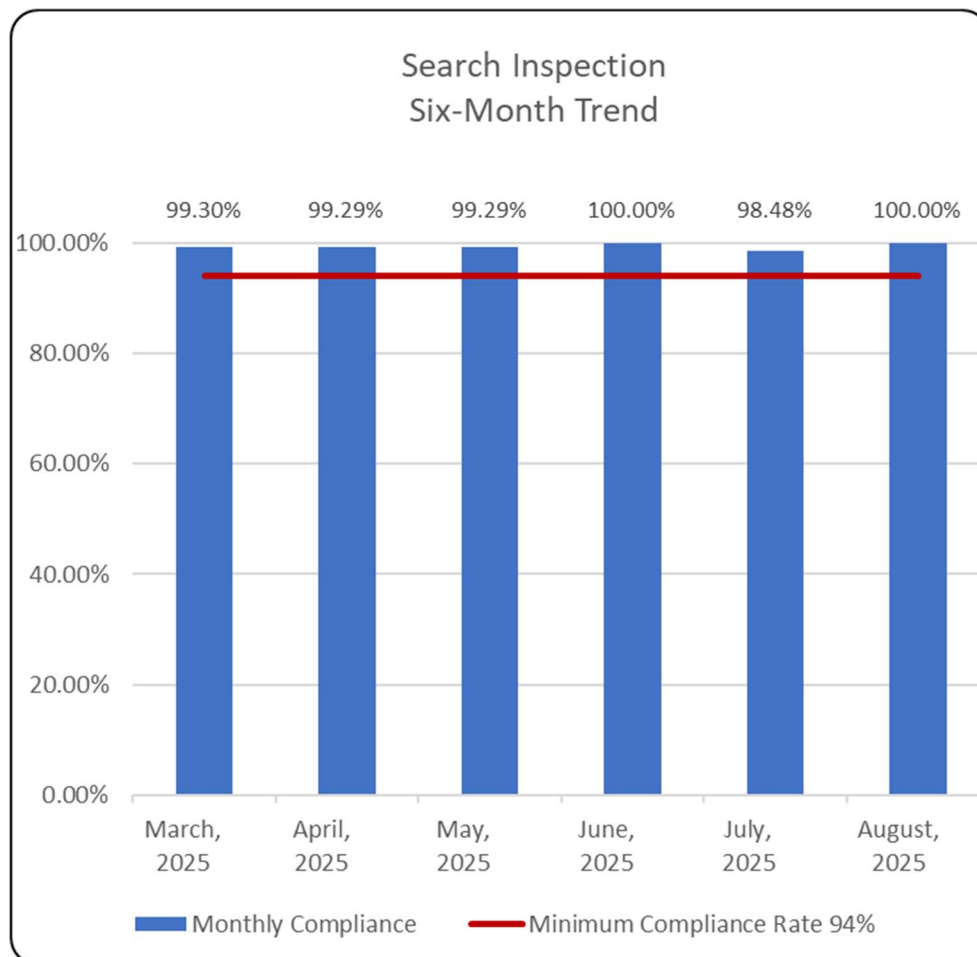
Conditions:

The MCSO is to review 35 randomly selected traffic stops made during the month of August 2025 with a search documented on the Vehicle Stop Contact Forms. There were 71 traffic stops with a search documented on the VSCF during the month of August 2025. Of the 71 traffic stops meeting the criteria, three traffic stops were also included in the Traffic Stop Data Inspection and were removed from this inspection according to the methodology. Of the remaining 68 traffic stops meeting the criteria, 36 were randomly selected for this inspection due to rounding during the selection process. Additionally, 10 of the traffic stops meeting the criteria are to be selected for Body-Worn Camera review.

Results:

Each traffic stop will be counted as one inspection, and all applicable matrix criteria inspection points will factor into an overall compliance score. In this inspection each traffic stop utilized five matrix criteria inspection points for a total of **180** potential matrix criteria inspection points. Those determined to be Not Applicable (N/A) or Not Verified will be removed from the overall compliance percentage. For example, this month there were **40** inspection points determined to be N/A, and none were determined to be Not Verified, resulting in **140** total inspection points.

The compliance rate of the provided traffic stop sample, utilizing the five matrix criteria inspection points, resulted in an overall average compliance rate of **100.00%** for August 2025, as illustrated in the graph below.



Results of the review of traffic stops with a search documented on the Vehicle Stop Contact Form:

Inspection Elements	In Compliance	Not In Compliance	N/A	Not Verified	Total Inspected	Compliance Rate
Was the search(s) consistently documented on the VSCF, Non-Traffic Contact Form, Incident Report and Consent to Search Form?	33	0	3	0	33	100.00%
Consent search: Did the deputy verbally inform the individual(s) of their right to refuse or stop the search or provide him/her with a Consent Search Form?	1	0	35	0	1	100.00%
Was the search(s) conducted within MCSO policies, and in compliance with the Melendres Order and established local and federal law?	36	0	0	0	36	100.00%
Were any items seized properly documented on the VSCF and applicable forms and impounded into Q-Tel?	36	0	0	0	36	100.00%
Did the deputy provide the individual(s) with a Property Receipt if property was seized?	34	0	2	0	34	100.00%
Overall Compliance with inspection requirements	140	0	40	0	140	100.00%

Conclusion:

Of the potential **180** matrix criteria inspection points, **140** of which were used in the compliance calculation, there were **no** compliance deficiencies, resulting in a **100.00%** compliance rate for **August 2025**.

Action Required:

With the resulting **100.00%** compliance rate for Inspection **BI2025-0120**, **no** BIO Action Forms are required.

Date Inspection Started: 9/22/2025
 Date Completed: 9/29/2025
 Timeframe Inspected: 8/1/2025 – 8/31/2025
 Assigned Inspector(s): Auditor David Paul, B5459

I have reviewed this inspection report.

 Lieutenant A. Rankin, S1839
 Commander
 Audits and Inspections Unit

 Date