MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight

Audits and Inspections Unit

August 2025 Custody Facility and Property Inspection

Inspection # BI2025-0122

The Audits and Inspections Unit (AIU) of the Sheriff's Office Bureau of Internal Oversight (BIO) will conduct Custody Bureau Facility and Property Inspections on a bimonthly basis. The purpose of this inspection is to ensure compliance with Office Policies and to promote proper handling of Property and Evidence. To achieve this, inspectors will select for an on-site inspection, one of the MCSO facilities/divisions and conduct an inspection using the *Custody Bureau Facility and Property Inspection Matrix* developed by the AIU.

Matrix Procedures:

Because of the size and complexity of the various facilities and other divisions, for larger facilities, the inspectors may randomly select up to five areas of the selected facility or division for inspection. On the day of the inspection, using the "Omnigo" Property and Evidence tracking system, a current printout of all outstanding Property and Evidence records for the facility/division being inspected will be obtained.

Criteria:

CP-6, *Blood Borne Pathogens*
DA-1*, Emergency Procedures for Custody Bureau Facilities*
DA-2, *Inspection and Testing of Emergency Equipment*
DB-1, *Inmate Custody Records and Files*
DB-2, *Shift Logs and Hardbound Logbooks*
DB-3*, Custody Facility Security Surveillance Systems*
DG-3*, 4th Avenue Jail Safety and Sanitation*
DG-4, *Kitchen Security and Knife-Utensil Control*
DH-2, *Control Rooms and Security Equipment*
DH-5, *Custody Key Control*
DH-6, *Inmates Supervision, Security Walks, and Headcounts*
DL-2, *Custody Bureau Facility Inspections*
DL-3, *Inmate Hygiene*
GA-3, *Division Operations Manual*
GB-2, *Command Responsibility*
GD-1, *General Office Procedures*
GD-4, *Use of Tobacco Products*
GD-15, *Emergency Evacuation Plans*
GE-3, *Property Management and Evidence Control*
GE-4, *Use, Assignment, and Operation of Vehicles*
GF-3, *Criminal History Record Information and Public Records*
GM-1, *Electronic Communications, Data and Voice Mail*

Conditions:

On August 27, 2025, a Facility and Property inspection was conducted for the Estrella Jail. The Estrella Jail is located at 2939 W Durango St, Phoenix AZ 85009. Currently, the Estrella Jail houses all classifications of adult female inmates. The facility is composed of four tower-style housing units and nine dorm-style housing units. The maximum design capacity is 1,671 inmates. The Estrella Jail embraces the concept of Strategic Inmate Management with all dorms dedicated to Direct Supervision and the different levels of inmate management it encompasses.

The Estrella Jail is currently staffed by 90 detention officers, 1 civilian employees, 3 Field Training Officers (FTOs), and 19 supervisors (Sergeants, Lieutenants, and a Captain).

Upon arrival at the Estrella Jail, the AIU inspection team was escorted to a conference room where we met with the Division Commander, the Executive Lieutenant, the Administrative Sergeant and the Facility Maintenance Officer (FMO) for the initial in-brief. An introductory briefing was conducted where the inspection process was summarized. After the in-brief, the inspection team and escorts broke into two separate inspection groups to conduct the inspection more efficiently. After the inspection was completed, an informal briefing was conducted where the inspectors briefed their findings and observations. A summary of the inspection findings and observations follows:

Section 1 Administration/Supervision:

The escorting personnel, as well as other staff on duty, expeditiously provided every document that was requested, answered all questions posed, and indicated where files, documents, and records were stored. The inspection records maintained by the FMO were well organized within the division’s electronic files. This fact simplified the process whereby the inspector was able to confirm compliance with the inspection checklist. Additionally, the key control process was just as well documented, which again, simplified the inspection process.

The Estrella Jail is in full compliance with the inspection requirements for this section.

Section 2 Facility and Operations:

Because of the size of the Estrella Jail, and in accordance with the inspection methodology, the lead inspector randomly selected five areas of the jail to be inspected prior to the arrival at the facility. The selected areas were thoroughly inspected using the inspection checklist.

The work areas of the facility were very clean and free of clutter. All doors were secured and our movement throughout the facility was restricted by locked doors that required access from the Estrella Jail Security Control or through key access from our escorts. The Officers on duty were professional in their demeanor. They were courteous and patient as they answered all questions and facilitated access to the spaces within their control. This was done without compromising their primary assigned duties as well as providing for the safety and wellbeing of inmates, officers, medical staff, and inspectors.

During the inspection team’s movement throughout the facility, we had the opportunity to observe officers and inmates at the various locations that were visited. The inmates were polite to escorting staff and inspection team members. Officers on duty clearly communicated control of their charges in a calm, courteous, and professional manner. In addition to inspection of the physical plant, a review of certain required electronic recordkeeping entries was also performed. During the review of these records, the inspector noted consistent compliance with the required entries and documentations in the various shift logs for the unit.

The Estrella Jail is in full compliance with the inspection requirements for this section.

Section 3 Property and Evidence:

On the day of this inspection, the “Omnigo” Property and Evidence tracking system indicated that the Estrella Jail had eight property items pending transfer to the Property Management Division. During the inspection process it was determined that three of these items were incorrectly listed in the Omnigo report and the division staff is working with the Property Management Division to correct the report. All other listed property was in place with appropriate safeguards and documentation in place. The inspector also reviewed the division’s records, processes, and security of the property holding area. The inspector found the staff to be knowledgeable of their duties and obligations as well as a well-organized safekeeping area that is appropriately secured with the required access controls.

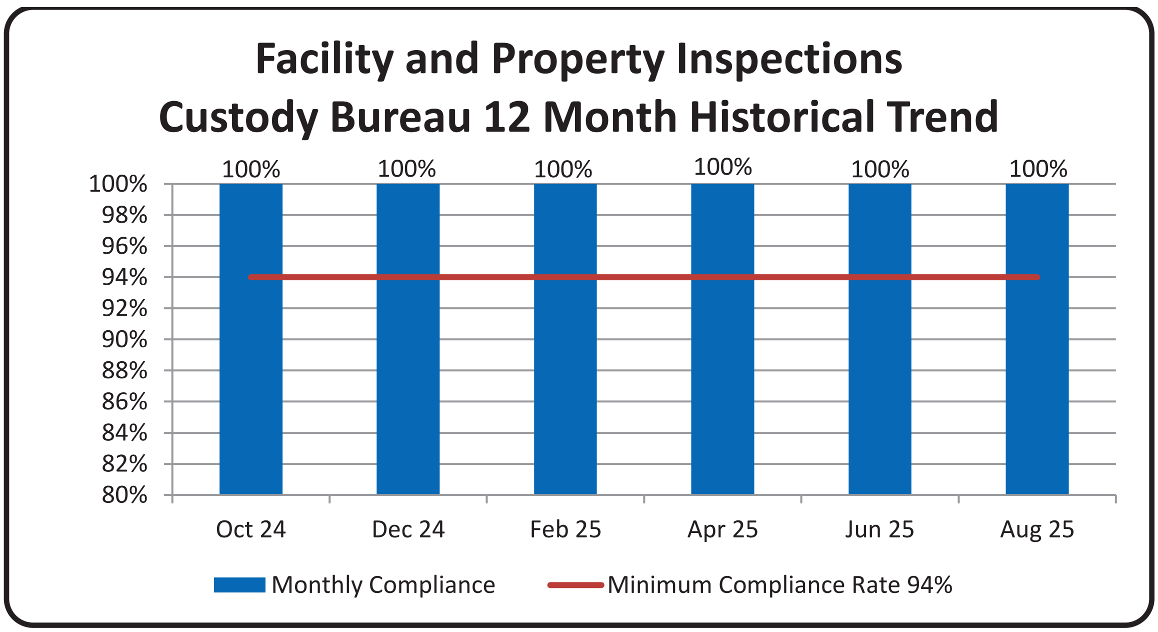
The Estrella Jail is in full compliance with the inspection requirements for this section.

Additional Observations:

Throughout the inspection visit, the inspectors were granted full access to all office spaces, storage rooms, filing cabinets, desk drawers, employee lockers, and any other containers found. All officers observed were in appropriate uniform, presented a professional appearance, and when interacting with the inspection team, were professional and courteous in their responses and demeanor.

Additionally, during the inspection, no evidence was discovered indicating that MCSO equipment was being used in a manner that discriminates or denigrates anyone on the basis of race, color, nationality/national origin, immigration status, age, religious beliefs/religion, gender, culture/cultural group, sexual orientation, gender identity/expression, veteran status, ancestry, physical or mental disability, ethnic background, or socioeconomic status, or that property and/or evidence was being mishandled.

Below is the 12-month historical comparison of compliance rates for the Custody Bureau Facility and Property inspections.



Action Required:

Inspection *BI2025-0122* resulted in **100%** overall compliance with **No** *BIO Action* forms requested.

Notes:

All supporting documentation (working papers) is included in the inspection file number *BI2025-0122* and contained within IA Pro.

Date Inspection Started:	August 24, 2025
Date Completed:	August 27, 2025
Timeframe Inspected:	August 24 to August 27, 2025
Assigned Inspector:	Specialized Sr. Auditor M. Rodriguez A9047

I have reviewed this inspection report.

LT Andrew Rankin S1839 09/30/2025

Lieutenant A. Rankin S1839 Date
Commander, Audits and Inspections Unit
Bureau of Internal Oversight