



MARICOPA COUNTY SHERIFF'S OFFICE
Sworn Facility Inspection:
Professional Standards Bureau
September 2025



The Audits and Inspections Unit (AIU) of the Sheriff's Office Bureau of Internal Oversight (BIO) will conduct Sworn Facility and Property Inspections on an ongoing basis. The purpose of this inspection is to ensure compliance with Office Policies, promote proper supervision and support the requirements set forth in the Court Order. Inspectors will select one of the MCSO sworn facilities and conduct an inspection using the *Sworn Facility Matrix* developed by the AIU.

Matrix Procedures:

- Utilize Sworn Facility Inspection Matrix to review/check administration, building, assigned vehicles and any property and evidence for policy compliance.
- Use the OIM Property and Evidence System to retrieve item history report and obtain a random sample (if applicable).
- Verify items from the random sample are in their designated storage location and verify the item matches the item description (if applicable).

Criteria:MCSO Policies and Divisional Operations Manual:

CP-2	Code of Conduct
CP-6	Bloodborne Pathogens
CP-9	Occupational Safety Programs
EA-2	Patrol Vehicles
EA-3	Non-Traffic Contact
EA-19	Juvenile Operations
EB-2	Traffic Stop Data Collection
GA-1	Development of Written Orders
GA-3	Operations Manual Format
GB-2	Command Responsibly
GC-9	Personnel Information, Records, and Files
GD-1	General Office Procedures
GD-4	Use of Tobacco Products
GD-14	Access to Secured Office Buildings
GD-15	Emergency Evacuation Plans
GE-3	Property Management and Evidence Control
GE-4	Use, Assignment and Operation of Vehicles
GF-3	Criminal History Record Information and Public Records
GF-5	Incident Report Guidelines
GG-1	Peace Officer Training Administration
GG-2	Detention/Civilian Training Administration
GH-4	Bureau of Internal Oversight
GJ-24	Community Relations and Youth Programs

Conditions:

For the month of September 2025, Maricopa County Sheriff's Office (MCSO) Professional Standards Bureau (PSB) was randomly selected as the Sworn Facility for the Bureau of Internal Oversight (BIO) inspection. PSB is located at 4000 N. Central Ave. Phoenix, AZ. PSB receives and investigates complaints and allegations of employee misconduct and inappropriate behavior; and conducts fair and impartial investigations, while protecting employees' rights and the professional image of the employees and MCSO. PSB consists of two (2) Captains, eleven (11) Lieutenants, twenty-three (23) Sergeants, two (2) Deputies, two (2) Detention officers and forty (40) Civilian.

PSB focuses their efforts on the efficiency of the administrative investigation process to enhance the level and quality of service provided to the public and the employees of the Office. These efforts include utilizing a collaborative approach with the MCSO Human Resources Employee Retention to support supervisors and managers in resolving workplace concerns, facilitating supervisory training on administrative interview techniques, and promoting the utilization of the supervisory intervention process when appropriate.

Objectives:

The objective for the Facility Inspection is to determine PSB maintained and documented in accordance with applicable key statutes, regulations, industry best practices, Operations Manual, and MCSO policy. The Operations Manual dated 11/13/2023 remains in process.

Facility Inspection:

On September 23, 2025, a Sworn Facility Inspection was conducted at PSB on a random selection of Sworn divisions/units which were not yet inspected during the calendar year. During the inspection, the Audits and Inspection Unit personnel found the facility was secured with access limited to assigned personnel. Any other approved persons granted access to the interior working areas must present credentials or have key card access. The facility was well maintained and orderly. No evidence was discovered during the inspection indicating Sheriff Office facility and/or equipment were being used in a manner that discriminates or denigrates anyone on the basis of race, color, national origin, age, religious beliefs, gender, culture, sexual orientation, veteran status, or disability.

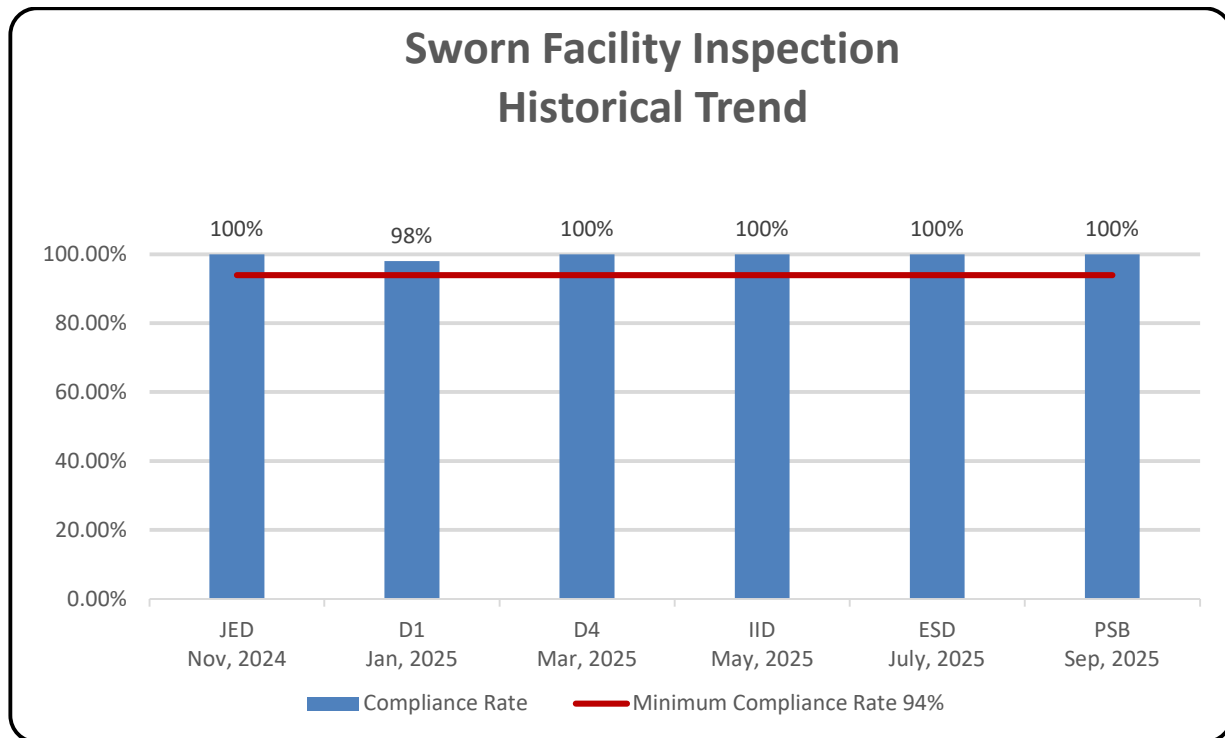
Sworn Facility Inspection Matrix:

PSB was inspected using the Sworn Facility Inspection Matrix that contains a total of 51 inspection items (to include 9 assigned vehicles inspected). Of the 51 items of inspection, 25 were not applicable resulting in 26 items of inspection in the matrix. The staff was organized and had all the required documentation in accessible locations, clearly identified, organized, and secured properly.

There were no deficiencies noted during this inspection.

Below is a historical comparison of Sworn Facility and Property Inspection compliance rates for the past six prior sworn facility inspections.

Sworn Facility and Property Inspections Compliance Rate:



Results:

There were no deficiencies noted in the inspection on September 23, 2025, which resulted in an overall compliance rate of **100%**.

Date Inspection Started: September 23, 2025

Date Completed: October 13, 2025

Timeframe Inspected: September 2025

Assigned Inspector(s): Sr. Internal Auditor Specialized D. Paul B5459

Assisting Inspector(s): Sr. Internal Auditor Specialized M. Rodriguez A9047
Sr. Internal Auditor Specialized K. Ellis B4299
Sworn Sergeant R. Bierwalter S1263
Sworn Sergeant D. Bowen S2214
Detention Sergeant K. Garcia B0745

I have reviewed this inspection report.

Lt Andrew Rankin S1839

10/16/2025

Lieutenant A. Rankin, S1839
Commander, Audits & Inspections Unit
Bureau of Internal Oversight

Date