

MARICOPA COUNTY SHERIFF'S OFFICE
Bureau of Internal Oversight
Audits and Inspections Unit



Bureau of Internal Oversight
Patrol Activity Log Inspection Report
Date: July 26, 2017
Inspection BI2017-0088



Paul Penzone, Sheriff

To: Captain B. Roska S878
Division Commander
Audits and Inspections Unit

From: Sgt. Glenn S1626
Inspections Sergeant
Audits and Inspections Unit

Subject: Patrol Activity Log Inspection Summary,
June 2017
BI2017-0088

Date: 07/26/2017
Report Period:
June 1-30, 2017

The Audits and Inspections Unit (AIU), of the Sheriff's Office Bureau of Internal Oversight (BIO), will conduct on-going, monthly inspections of the supervisory review of Patrol Activity Log^s to ensure compliance with Office policies, promote proper supervision and support the requirements set forth in the Court Order. The Patrol Activity Logs will be uniformly inspected utilizing a matrix developed by the AIU, in accordance with procedures outlined in Paragraph 83 of the Melendres Order and MCSO Administrative Broadcast Numbers 16-53 and 16-100.

Matrix Procedures:

- Ensure the supervisor has reviewed Patrol Activity Logs for shifts worked by assigned subordinates.
- Verify the Patrol Activity Logs were reviewed no later than seven days after the completion of the shift under review.

Criteria:

MCSO Administrative Broadcast #16-53:

“Supervisors shall review all Patrol Activity Logs for shifts worked by their assigned subordinates.” “This review shall occur no later than seven days after the completion of the shift under review.”

MCSO Administrative Broadcast #16-100:

Effective October 18th, 2016 the memorialization of a supervisor review of Patrol Activity Logs will no longer be a Blue Team entry and will be captured in Praxis. (Note: Future inspections of Patrol Activity Logs will be a separate inspection utilizing data solely from Praxis).

Melendres Order, Paragraph 83:

Effective supervision requires that Supervisors confirm the accuracy and completeness of deputies' daily activity reports.

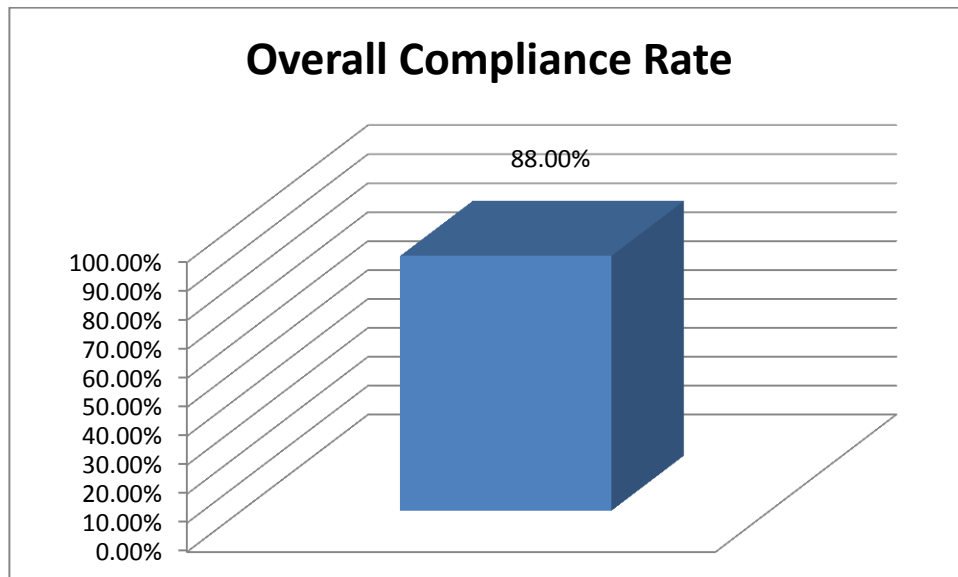
Conditions:

MCSO’s assigned Court Monitors provided a sample of 37 Deputies from all Patrol Districts/Divisions for the June Patrol Activity Log Review. The sample of 37 Deputies provided a total of 537 daily Patrol Activity Logs available for inspection; 537 or 100% of the Patrol Activity Logs were inspected. The compliance rate of each division is illustrated in the table below:

District	Compliance Rate	Total Patrol Activity Logs Inspected
1	67.00%	116
2	98.00%	61
3	99.00%	93
4	73.00%	78
5	89.00%	62
6	100.00%	62
7	92.00%	65

MCSO achieved an overall compliance rate of 88% in the Patrol Activity Log inspection for June, 2017, as illustrated in the graph below:

Note – The overall compliance rate is an average of the compliance scores from each division inspected



Note – The overall compliance rate is an average of the two compliance scores from each criteria inspected.

The following deficiencies were observed during the inspection period.

District/Div.	Deputy Reviewed	Assigned Supervisor	Date of Shift	Commander:	Potential Deficiency:
1	Deputy	Supervisor	6/9/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/28/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/7/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/8/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/9/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/28/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/29/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/8/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/9/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/17/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/21/2017	Commander	patrol activity log not reviewed
1	Deputy	Supervisor	6/28/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/29/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/7/2017	Commander	patrol activity log not reviewed within seven days

1	Deputy	Supervisor	6/8/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/9/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/17/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/28/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/29/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/7/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/8/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/9/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/28/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/29/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/7/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/9/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/17/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/28/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/29/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/7/2017	Commander	patrol activity log not reviewed within seven days

1	Deputy	Supervisor	6/8/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/17/2017	Commander	patrol activity log not reviewed
1	Deputy	Supervisor	6/28/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/29/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/7/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/8/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/9/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/28/2017	Commander	patrol activity log not reviewed within seven days
1	Deputy	Supervisor	6/29/2017	Commander	patrol activity log not reviewed within seven days

<u>District/Div.</u>	<u>Deputy Reviewed</u>	<u>Assigned Supervisor</u>	<u>Date of Shift</u>	<u>Commander:</u>	<u>Potential Deficiency:</u>
2	Deputy	Supervisor	6/8/2017	Commander	patrol activity log not reviewed

<u>District/Div.</u>	<u>Deputy Reviewed</u>	<u>Assigned Supervisor</u>	<u>Date of Shift</u>	<u>Commander:</u>	<u>Potential Deficiency:</u>
3	Deputy	Supervisor	6/9/2017	Commander	patrol activity log not reviewed within seven days

<u>District/Div.</u>	<u>Deputy Reviewed</u>	<u>Assigned Supervisor</u>	<u>Date of Shift</u>	<u>Commander:</u>	<u>Deficiency:</u>
4	Deputy	Supervisor	6/11/2017	Commander	patrol activity log not reviewed
4	Deputy	Supervisor	6/12/2017	Commander	patrol activity log not reviewed
4	Deputy	Supervisor	6/13/2017	Commander	patrol activity log not reviewed
4	Deputy	Supervisor	6/11/2017	Commander	patrol activity log not reviewed
4	Deputy	Supervisor	6/12/2017	Commander	patrol activity log not reviewed
4	Deputy	Supervisor	6/13/2017	Commander	patrol activity log not reviewed
4	Deputy	Supervisor	6/14/2017	Commander	patrol activity log not reviewed
4	Deputy	Supervisor	6/22/2017	Commander	patrol activity log not reviewed
4	Deputy	Supervisor	6/23/2017	Commander	patrol activity log not reviewed
4	Deputy	Supervisor	6/11/2017	Commander	patrol activity log not reviewed
4	Deputy	Supervisor	6/12/2017	Commander	patrol activity log not reviewed
4	Deputy	Supervisor	6/13/2017	Commander	patrol activity log not reviewed
4	Deputy	Supervisor	6/14/2017	Commander	patrol activity log not reviewed
4	Deputy	Supervisor	6/11/2017	Commander	patrol activity log not reviewed
4	Deputy	Supervisor	6/12/2017	Commander	patrol activity log not reviewed
4	Deputy	Supervisor	6/13/2017	Commander	patrol activity log not reviewed
4	Deputy	Supervisor	6/14/2017	Commander	patrol activity log not reviewed
4	Deputy	Supervisor	6/11/2017	Commander	patrol activity log not reviewed
4	Deputy	Supervisor	6/12/2017	Commander	patrol activity log not reviewed
4	Deputy	Supervisor	6/13/2017	Commander	patrol activity log not reviewed
4	Deputy	Supervisor	6/14/2017	Commander	patrol activity log not reviewed

<u>District/Div.</u>	<u>Deputy Reviewed</u>	<u>Assigned Supervisor</u>	<u>Date of Shift</u>	<u>Commander:</u>	<u>Deficiency:</u>
5	Deputy	Supervisor	6/24/2017	Commander	patrol activity log not reviewed within seven days
5	Deputy	Supervisor	6/13/2017	Commander	patrol activity log not reviewed within seven days
5	Deputy	Supervisor	6/14/2017	Commander	patrol activity log not reviewed within seven days
5	Deputy	Supervisor	6/24/2017	Commander	patrol activity log not reviewed within seven days
5	Deputy	Supervisor	6/12/2017	Commander	patrol activity log not reviewed within seven days
5	Deputy	Supervisor	6/13/2017	Commander	patrol activity log not reviewed within seven days
5	Deputy	Supervisor	6/24/2017	Commander	patrol activity log not reviewed within seven days

<u>District/Div.</u>	<u>Deputy Reviewed</u>	<u>Assigned Supervisor</u>	<u>Date of Shift</u>	<u>Commander:</u>	<u>Deficiency:</u>
7	Deputy	Supervisor	6/2/2017	Commander	patrol activity log not reviewed within seven days
7	Deputy	Supervisor	6/29/2017	Commander	patrol activity log not reviewed within seven days
7	Deputy	Supervisor	6/29/2017	Commander	patrol activity log not reviewed within seven days
7	Deputy	Supervisor	6/29/2017	Commander	patrol activity log not reviewed within seven days
7	Deputy	Supervisor	6/29/2017	Commander	patrol activity log not reviewed within seven days

A total of 9 BIO Action forms are required from the affected Districts addressing the identified deficiencies. It is permissible to complete one BIO Action Form for a supervisor covering multiple potential deficiencies identified in this report. BIO Action Form(s) are required from each of the following districts:

District 1; (2)

District 2; (1)

District 3; (1)

District 4; (3)

District 5; (1)

District 7; (1)

Please complete the associated BIO Action Form for each employee listed above and submit through the Blue Team application.

Recommendations:

It is recommended supervisors continue mentoring staff in the proper completion of the Patrol Activity Logs. In doing so, all Patrol Activity Logs will be made available for inspection.

Date Inspection Started: 7/19/2017

Date Completed: 7/26/2017

Timeframe Inspected: June 1-30, 2017

Assigned Inspector(s): Sergeant T. Glenn S1626

I have reviewed this inspection report.



Date: July 26, 2017

Captain B. Roska #879

Division Commander

Bureau of Internal Oversight



Date: July 26, 2017

Executive Chief R. Skinner #0898

Bureau Commander

Bureau of Internal Oversight