

MARICOPA COUNTY SHERIFF'S OFFICE
Bureau of Internal Oversight
Audits and Inspections Unit
BI2017-0070



Bureau of Internal Oversight
Patrol Activity Log Inspection Report
Date: 6/14/2017
Inspection #BI2017-0070



Sheriff Paul Penzone

To: Captain Roska S0878
Division Commander
Bureau of Internal Oversight

From: Sgt. Reaulo #S1678
Inspections Sergeant
Audits and Inspections Unit

Subject: Patrol Activity Log Inspection Summary,
May 2017
BI2017-0070

Date: 6/14/2017
Report Period:
May 1-31, 2017

The Audits and Inspections Unit (AIU) will conduct inspections of the supervisory review of Patrol Activity Logs on an on-going monthly basis to ensure compliance with office policies and to promote proper supervision. The Patrol Activity Logs will be uniformly inspected utilizing a matrix developed by the Audits and Inspections Unit, in accordance with procedures outlined in MCSO Administrative Broadcast Numbers 16-53 and 16-100.

Matrix Procedures:

- Ensure the supervisor has reviewed all Patrol Activity Logs for shifts worked by assigned subordinates.
- Verify the Patrol Activity Logs were reviewed no later than seven days after the completion of the shift under review.

Criteria:

MCSO Administrative Broadcast #16-53:

“Supervisors shall review all Patrol Activity Logs for shifts worked by their assigned subordinates.” “This review shall occur no later than seven days after the completion of the shift under review.”

MCSO Administrative Broadcast #16-100:

Effective October 18th, 2016 the memorialization of a supervisor review of Patrol Activity Logs will no longer be a Blue Team entry and will be captured in Praxis. (Note: Future inspections of Patrol Activity Logs will be a separate inspection utilizing data solely from Praxis).

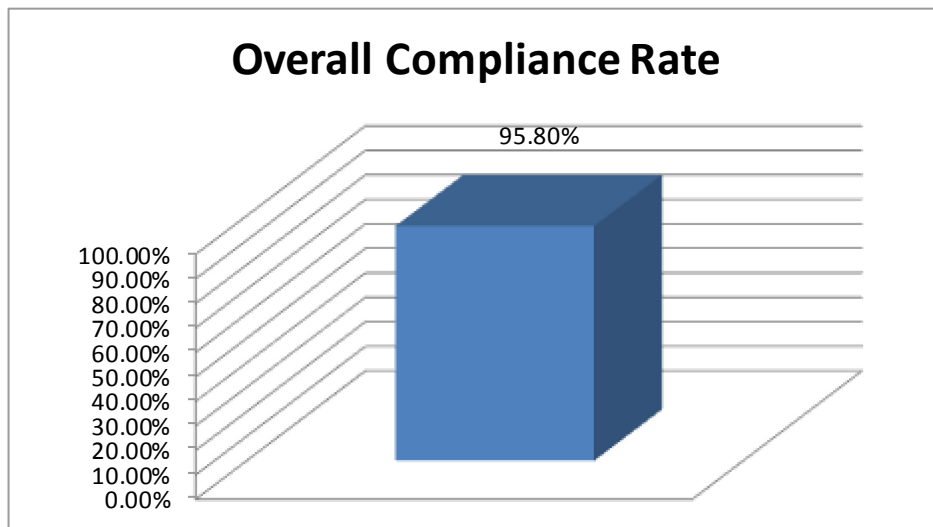
Conditions:

MCSO’s assigned Court Monitors provided a sample of 36 Deputies from all Patrol Districts/Divisions for the May Patrol Activity Log Review. The sample of 36 Deputies provided a total of 535 daily Patrol Activity Logs available for inspection; 535 or 100% of the Patrol Activity Logs were inspected. The compliance rate of each division is illustrated in the table below:

District	Compliance Rate	Total Patrol Activity Logs Inspected
1	97.11%	104
2	98.28%	58
3	99.06%	106
4	92.86%	70
5	100.00%	77
6	90.48%	63
7	92.82%	57

MCSO achieved an overall compliance rate of **95.80%** in the Patrol Activity Log inspection of May 2017, as illustrated in the graph below:

Note – The overall compliance rate is an average of the compliance scores from each division inspected.



The following potential deficiencies were observed during the inspection period:

District/Div.	Deputy Reviewed	Assigned Supervisor	Date of Shift	Commander:	Potential Deficiency:
Court Security	Deputy	Sergeant	5/19/2017	Captain	Patrol Activity Log was not reviewed (While assigned to District One)
Court Security	Deputy	Sergeant	5/2/2017	Captain	Patrol Activity Log was not reviewed (While assigned to District One)
Court Security	Deputy	Sergeant	5/3/2017	Captain	Patrol Activity Log was not reviewed (While assigned to District One)

District/Div.	Deputy Reviewed	Assigned Supervisor	Date of Shift	Commander:	Potential Deficiency:
District Two	Deputy	Sergeant	5/4/2017	Captain	Patrol Activity Log was not reviewed

District/Div.	Deputy Reviewed	Assigned Supervisor	Date of Shift	Commander:	Potential Deficiency:
District Three	Deputy	Sergeant	5/16/2017	Captain	Patrol Activity Log was not reviewed

District/Div.	Deputy Reviewed	Assigned Supervisor	Date of Shift	Commander:	Deficiency:
District Four	Deputy	Sergeant	5/18/2017	Captain	Patrol Activity Log was not reviewed within 7 days
District Four	Deputy	Sergeant	5/18/2017	Captain	Patrol Activity Log was not reviewed within 7 days
District Four	Deputy	Sergeant	5/17/2017	Captain	Patrol Activity Log was not reviewed
District Four	Deputy	Sergeant	5/18/2017	Captain	Patrol Activity Log was not reviewed within 7 days
District Four	Deputy	Sergeant	5/18/2017	Captain	Patrol Activity Log was not reviewed within 7 days

District/Div.	Deputy Reviewed	Assigned Supervisor	Date of Shift	Commander:	Deficiency:
District Six	Deputy	Sergeant	5/2/2017	Captain	Patrol Activity Log was not reviewed
District Six	Deputy	Sergeant	5/2/2017	Captain	Patrol Activity Log was not reviewed
District Six	Deputy	Sergeant	5/2/2017	Captain	Patrol Activity Log was not reviewed
District Six	Deputy	Sergeant	5/2/2017	Captain	Patrol Activity Log was not reviewed
District Six	Deputy	Sergeant	5/9/2017	Captain	Patrol Activity Log was not reviewed
District Six	Deputy	Sergeant	5/2/2017	Captain	Patrol Activity Log was not reviewed

District/Div.	Deputy Reviewed	Assigned Supervisor	Date of Shift	Commander:	Deficiency:
District Seven	Deputy	Sergeant	5/22/2017	Captain	Patrol Activity Log was not reviewed within 7 days
District Seven	Deputy	Sergeant	5/22/2017	Captain	Patrol Activity Log was not reviewed within 7 days
District Seven	Deputy	Sergeant	5/22/2017	Captain	Patrol Activity Log was not reviewed within 7 days
District Seven	Deputy	Sergeant	5/5/2017	Captain	Patrol Activity Log was not reviewed within 7 days

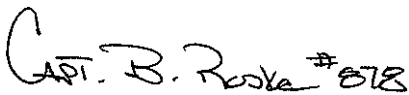
A total of **Six** BIO Action Forms are requested from the affected divisions. **The form shall be completed utilizing Blue Team.** It is permissible to complete one BIO Action Form for a supervisor covering multiple potential deficiencies identified in this inspection.

Recommendations:

It is recommended that command staff continue mentoring supervisors in the proper supervisory review of the daily Patrol Activity Logs to achieve compliance.

Date Inspection Started: 6/13/2017
Date Completed: 6/14/2017
Timeframe Inspected: May 1-31, 2017
Assigned Inspector(s): Sergeant D. Reaulo #S1678

I have reviewed this inspection report.



Captain Barry Roska S0878
Division Commander
Bureau of Internal Oversight

6/14/2017

Date



Chief Russell Skinner S0898
Bureau Commander
Bureau of Internal Oversight

6/14/2017

Date