

**MARICOPA COUNTY SHERIFF'S OFFICE**  
**Bureau of Internal Oversight**  
**Audits and Inspections Unit**  
**BI2017-0085**



**Bureau of Internal Oversight**  
**TraCS Traffic Stop Review Inspection Report**  
**Date: 7/17/2017**  
**Inspection #BI2017-0085**



Paul Penzone, Sheriff

**To:** Captain Roska S0878  
Division Commander  
Bureau of Internal Oversight

**From:** Sgt. K. Bocardo #S1775  
Inspections Sergeant  
Audits and Inspections Unit

**Subject:** TraCS Traffic Stop Review Inspection Summary,  
June 2017  
BI2017-0085

**Date:** July 20, 2017  
Report Period:  
June 1-30, 2017

The Audits and Inspections Unit (AIU) will be conducting inspections of the supervisory review of traffic stops on an on-going basis to ensure compliance with office policies and promote proper supervision. To achieve this, inspectors will utilize the TraCS System and a sample of randomly selected employees from each district/division for review. These entries will be uniformly inspected utilizing a matrix developed by the Audits and Inspections Unit in accordance with the procedures outlined in policies EA-11, EB-1, and MCSO Administrative Broadcast Number 16-56.

**Matrix Procedures:**

- Determine what district/division the traffic stop data originated from
- Determine if the supervisor reviewed all completed traffic stop documentation within 72 hours
- Each Traffic Stop inspected will be counted as one inspection

**Criteria:**

MCSO Policy # EA-11, ARREST PROCEDURES (Section 14, Parts B & E):

“Deputies shall submit documentation of all stops and investigatory detentions to their supervisors by the end of the shift in which the action occurred. Absent exceptional circumstances, within 72 hours of receiving such documentation, supervisors shall independently review the reports. If the incident did not include an arrest or detention, the supervisor shall review the IR within seven calendar days, absent exigent circumstances.”

“Supervisors shall take appropriate action to address all violations or deficiencies in investigatory stops or detentions, including non-disciplinary corrective action for the deputy; or referring the incident for administrative review or criminal investigation. Supervisors shall track, through the Early Identification System (EIS), each deputy’s deficiencies or violations and the corrective action taken, in order to identify deputies who need repeated corrective action.”

MCSO Policy #EB-1, TRAFFIC ENFORCEMENT, VIOLATOR CONTACTS, AND CITATION ISSUANCE (Section 16, Part A):

“Deputies shall submit documentation of all stops and investigatory detentions to their supervisors by the end of the shift in which the action occurred. Absent exceptional circumstances, within 72 hours of receiving such documentation, supervisors shall independently review the reports. If the incident did not include an arrest or detention, the supervisor shall review the IR within seven calendar days, absent exigent circumstances.”

MCSO Administrative Broadcast # 16-56 Discussed with Deputy Indicator and Supervisory Review Process:

“Additionally, effective June 1, 2016, a “**Supervisory Review Process**” shall be used by all sworn supervisory personnel. Sworn supervisors are responsible for reviewing any form that is in pending review status, which shall now include the “Vehicle Contact Form.” Once a review is completed and the form is signed off, that form can no longer be modified or voided due to data being pulled for analysis.”

**Conditions:**

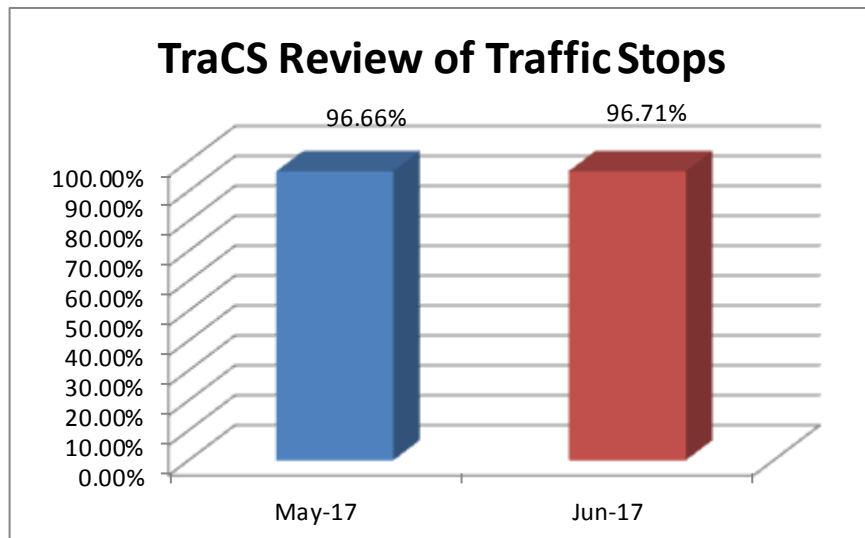
MCSO’s assigned Court Monitors provided a sample of 37 Deputies from all Patrol Districts/Divisions for the June TraCS Traffic Stop Review Inspection. The sample of 37 Deputies provided a total of 189 traffic stops available for inspection; 189 or 100% of the traffic stops were inspected. The compliance rate of each division is illustrated in the table below:

District	Compliance Rate	Total Traffic Stops Inspected
1	78.00%	9
2	100.00%	14
3	100.00%	4
4	99.00%	68
5	100.00%	64
6	100.00%	4
7	100.00%	26

It should be noted that the completion of a TraCS Traffic Stop Review Inspection is dependent on when AIU receives the sample from the Court Monitors (which may be 30 or more days in arrears).

MCSO achieved an overall compliance rate of **96.71%** in the TraCS Review of Traffic Stops within 72 hours for the month of June 2017, as illustrated in the graph below:

Note – The overall compliance rate is an average of the compliance scores from each division inspected.



The following potential deficiencies were observed during the inspection period:

Potential Deficiencies				
<u>Dist./ Div.</u>	<u>MC#</u>	<u>Employee:</u>	<u>Commander:</u>	<u>Comment</u>
District 1	MC17151132	Sergeant	Captain	Supervisor did not review Vehicle Stop Contact Form within 72 hours
District 1	MC17157907	Sergeant	Captain	Supervisor did not review Vehicle Stop Contact Form within 72 hours
Potential Deficiencies				
<u>Dist./ Div.</u>	<u>MC#</u>	<u>Employee:</u>	<u>Commander:</u>	<u>Comment</u>
District 4	MC17158651	Sergeant	Captain	Supervisor did not review Vehicle Stop Contact Form within 72 hours

A total of **Two** BIO Action Forms are requested from the affected divisions. **The forms shall be completed utilizing Blue Team.** It is permissible to complete one BIO Action Form for a supervisor covering multiple potential deficiencies identified in this inspection.

**Recommendation:**

It is recommended that the inspection of the review of traffic stops continue at the Division level to provide assurance that the compliance rates continue to show improvement and remain constant over time. To accomplish this goal, the following criteria must be met:

1. ***Within 72 hours of completion,*** supervisors are responsible for reviewing any form in TraCS that is in pending review status, which shall now include the “Vehicle Contact Form.”

Date Inspection Started: 7/17/2017  
Date Completed: 7/17/2017  
Timeframe Inspected: June 1-30, 2017  
Assigned Inspector(s): Sergeant K. Bocardo #1775

I have reviewed this inspection report.



Captain Barry Roska S0878  
Division Commander  
Bureau of Internal Oversight

7/17/2017

Date



Chief Russell Skinner S0898  
Bureau Commander  
Bureau of Internal Oversight

7/17/2017

Date