

# MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight

Audits and Inspections Unit



**November TraCS Traffic Stop Review Inspection Report**

Inspection Report# BI2017-0159

The Audits and Inspections Unit (AIU) of the Sheriff's Office Bureau of Internal Oversight (BIO) will conduct monthly inspections of the TraCS Review of traffic stops to ensure compliance with Office Policies, promote proper supervision and support the requirements set forth in the Court Order. Inspectors will utilize the TraCS System and a sample of randomly selected employees from each district/division for review. The TraCS Traffic Stop Review will be uniformly inspected utilizing a matrix developed by the AIU, in accordance with the procedures outlined in policies EA-11, EB-1, and MCSO Administrative Broadcast Number 16-56.

**Matrix Procedures:**

- Determine what district/division the traffic stop data originated from
- Determine if the supervisor reviewed all completed traffic stop documentation within 72 hours
- Each Traffic Stop inspected will be counted as one inspection

**Criteria:**

MCSO Policy # EA-11, ARREST PROCEDURES (Section 14, Parts B & E):

“Deputies shall submit documentation of all stops and investigatory detentions to their supervisors by the end of the shift in which the action occurred. Absent exceptional circumstances, within 72 hours of receiving such documentation, supervisors shall independently review the reports. If the incident did not include an arrest or detention, the supervisor shall review the IR within seven calendar days, absent exigent circumstances.”

“Supervisors shall take appropriate action to address all violations or deficiencies in investigatory stops or detentions, including non-disciplinary corrective action for the deputy; or referring the incident for administrative review or criminal investigation. Supervisors shall track, through the Early Identification System (EIS), each deputy's deficiencies or violations and the corrective action taken, in order to identify deputies who need repeated corrective action.”

MCSO Policy #EB-1, TRAFFIC ENFORCEMENT, VIOLATOR CONTACTS, AND CITATION ISSUANCE (Section 16, Part A):

“Deputies shall submit documentation of all stops and investigatory detentions to their supervisors by the end of the shift in which the action occurred. Absent exceptional circumstances, within 72 hours of receiving such documentation, supervisors shall independently review the reports. If the incident did not include an arrest or detention, the supervisor shall review the IR within seven calendar days, absent exigent circumstances.”

MCSO Administrative Broadcast # 16-56 Discussed with Deputy Indicator and Supervisory Review Process:

“Additionally, effective June 1, 2016, a “**Supervisory Review Process**” shall be used by all sworn supervisory personnel. Sworn supervisors are responsible for reviewing any form that is in pending review status, which shall now include the “Vehicle Contact Form.” Once a review is completed and the form is signed off, that form can no longer be modified or voided due to data being pulled for analysis.”

**Conditions:**

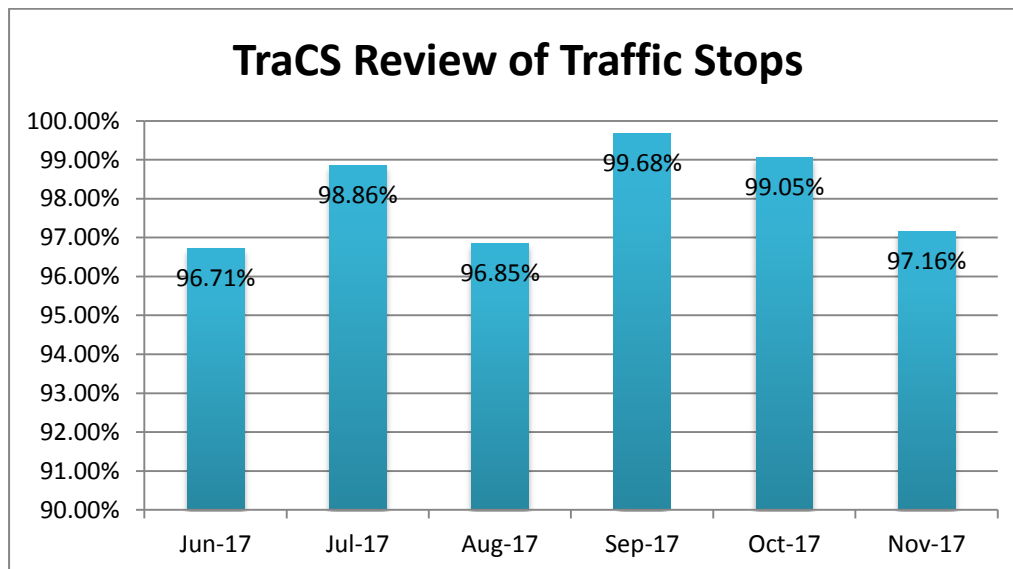
MCSO's assigned Court Monitors provided a sample of 34 Deputies from all Patrol Districts/Divisions for the November TraCS Traffic Stop Review Inspection. The sample of 34 Deputies provided a total of 216 traffic stops available for inspection; 216 or 100% of the traffic stops were inspected. The compliance rate of each division is illustrated in the table below:

District	Compliance Rate	Total Traffic Stops Inspected
1	90.91%	11
2	100.00%	30
3	100.00%	28
4	90.91%	11
5	100.00%	9
6	100.00%	68
7	98.31%	59

It should be noted that the completion of a TraCS Traffic Stop Review Inspection is dependent on when AIU receives the sample from the Court Monitors (which may be 30 or more days in arrears).

MCSO achieved an overall compliance rate of **97.16%** in the TraCS Review of Traffic Stops within 72 hours for the month of November 2017, as illustrated in the graph below:

Note – The overall compliance rate is an average of the compliance scores from each division inspected.



The following potential deficiencies were identified during the inspection period:

Potential Deficiencies				
<u>District</u>	<u>MC#</u>	<u>Employee:</u>	<u>Commander:</u>	<u>Comment</u>
1	MC17272985	Sergeant	Captain	Supervisor did not review Vehicle Stop Contact Form within 72 hours; Supervisor reviewed in 4 days
Potential Deficiencies				
<u>District</u>	<u>MC#</u>	<u>Employee:</u>	<u>Commander:</u>	<u>Comment</u>
4	MC17276148	Sergeant	Captain	Supervisor did not review Vehicle Stop Contact Form within 72 hours; Supervisor reviewed in 4 days
Potential Deficiencies				
<u>District</u>	<u>MC#</u>	<u>Employee:</u>	<u>Commander:</u>	<u>Comment</u>
7	MC17284924	Sergeant	Captain	Supervisor did not review Vehicle Stop Contact Form within 72 hours; Supervisor reviewed in 16 days

A total of **3** BIO Action Forms is requested from the affected divisions. **The forms shall be completed utilizing Blue Team.** It is permissible to complete one BIO Action Form for a supervisor covering multiple potential deficiencies for the same employee identified in this inspection.

**Recommendation:**

It is recommended that the inspection of the review of traffic stops continue at the Division level to provide assurance that the compliance rates continue to show improvement and remain constant over time. To accomplish this goal, the following criteria must be met:

1. ***Within 72 hours of completion***, supervisors are responsible for reviewing any form in TraCS that is in pending review status, which shall now include the "Vehicle Contact Form."

Date Inspection Started: December 21, 2017  
Date Completed: January 2, 2018  
Timeframe Inspected: November 1<sup>st</sup> through 30<sup>th</sup>, 2017  
Assigned Inspector(s): Sergeant K. Bocardo S1775

I have reviewed this inspection report.

Larry Kratzer S1520  
Lieutenant Larry Kratzer S1520  
Commander, Audits & Inspections Unit  
Bureau of Internal Oversight

01/11/18  
Date

Captain G. Lugo #1480  
Captain Greg Lugo S1480  
Commander  
Bureau of Internal Oversight

01/16/2018  
Date