

MARICOPA COUNTY SHERIFF'S OFFICE
Bureau of Internal Oversight
Audits and Inspections Unit
BI2017-0019



Bureau of Internal Oversight
TraCS Discussion Inspection Report
Date: 2/21/2017
Inspection #BI2017-0019



Sheriff Paul Penzone

To: Lt. Morris #S1014
Commander
Audits and Inspections Unit

From: Sgt. Reaulo #S1678
Inspections Sergeant
Audits and Inspections Unit

Subject: TraCS Discussion Inspection Summary,
December 2016 Data
BI2017-0019

Date: February 21, 2017
Report Period:
December 1-31, 2016

The Audits and Inspections Unit (AIU) will be conducting inspections of the supervisory discussion of traffic stops on an on-going basis to ensure compliance with office policies, promote proper supervision, and support the Melendres Order. To achieve this, inspectors will utilize the TraCS System and a sample of randomly selected employees from each district/division for review. These entries will be uniformly inspected utilizing a matrix developed by the Audits and Inspections Unit in accordance with the procedures outlined in policies EA-11, EB-1 and MCSO Administrative Broadcast Number 16-56.

Matrix Procedures:

- Determine what district/division the traffic stop data originated from
- Verify the supervisor individually discussed each traffic stop completed
- Each Traffic Stop inspected will be counted as one inspection

Criteria:

MCSO Policy # EA-11. ARREST PROCEDURES (Section 14, Parts E):

“Supervisors shall take appropriate action to address all violations or deficiencies in investigatory stops or detentions, including non-disciplinary corrective action for the deputy; or referring the incident for administrative review or criminal investigation. Supervisors shall track, through the Early Identification System (EIS), each deputy’s deficiencies or violations and the corrective action taken, in order to identify deputies who need repeated corrective action.”

MCSO Policy # EB-1. TRAFFIC ENFORCEMENT, VIOLATOR CONTACTS, AND CITATION ISSUANCE (Section 16):

“First line supervisors shall individually discuss the traffic stops made by each deputy under their supervision at least one time per month. The discussion shall include whether the deputy detained any individuals and the reason for such detention, and whether any stops involved immigration issues.”

MCSO Administrative Broadcast # 16-56 Discussed with Deputy Indicator and Supervisory Review Process:

“Effective June 1, 2016, the “**Discussed With Deputy**” indicator within TraCS shall be used by all sworn supervisory personnel.”

“These new processes shall be required monthly and shall eliminate the need to document a discussion of traffic stops and a review of collected data in Blue Team Supervisory Notes.”

MELENDRES ORDER, PARAGRAPH #85: states “First-line Supervisors shall be required to discuss individually the stops made by each Deputy they supervise” on a monthly basis, at a minimum.

Conditions:

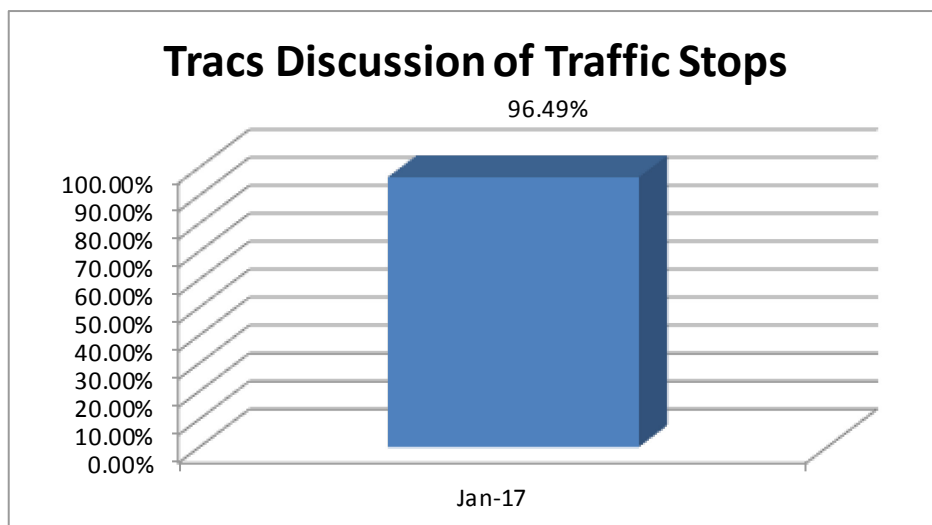
MCSO’s assigned Court Monitors provided a sample of 36 Deputies from all Patrol Districts/Divisions for the TraCS Discussion Inspection covering data from December 2016. The sample of 36 Deputies provided a total of 329 traffic stops available for inspection; 329 or 100% of the traffic stops were inspected. The compliance rate of each division is illustrated in the table below:

District	Compliance Rate	Total Traffic Stops Inspected
1	100.00%	17
2	100.00%	16
3	100.00%	52
4	100.00%	17
5	84.52%	84
6	100.00%	77
7	90.91%	66

It should be noted that the completion of a TraCS Discussion inspection is dependent on when AIU receives the sample from the Court Monitors (which may be 30 or more days in arrears).

MCSO achieved a compliance rate of **96.49%** in the TraCS Discussion of Traffic Stops for the month of December 2016, as illustrated in the graph below:

Note – The overall compliance rate is an average of compliance scores from each division inspected.



The following potential deficiencies were observed during the inspection period:

Potential Deficiencies				
<u>Dist./ Div.</u>	<u>MC#</u>	<u>Employee:</u>	<u>Commander:</u>	<u>Comment</u>
District Five	MC16332964	Sergeant	Captain	Supervisor did not discuss Contact Form with Deputy within specified timeframe
District Five	MC16334986	Sergeant	Captain	Supervisor did not discuss Contact Form with Deputy
District Five	MC16335014	Sergeant	Captain	Supervisor did not discuss Contact Form with Deputy
District Five	MC16335075	Sergeant	Captain	Supervisor did not discuss Contact Form with Deputy
District Five	MC16335101	Sergeant	Captain	Supervisor did not discuss Contact Form with Deputy
District Five	MC16335195	Sergeant	Captain	Supervisor did not discuss Contact Form with Deputy
District Five	MC16340584	Sergeant	Captain	Supervisor did not discuss Contact Form with Deputy
District Five	MC16340610	Sergeant	Captain	Supervisor did not discuss Contact Form with Deputy
District Five	MC16340633	Sergeant	Captain	Supervisor did not discuss Contact Form with Deputy
District Five	MC16340679	Sergeant	Captain	Supervisor did not discuss Contact Form with Deputy
District Five	MC16340701	Sergeant	Captain	Supervisor did not discuss Contact Form with Deputy
District Five	MC16340720	Sergeant	Captain	Supervisor did not discuss Contact Form with Deputy
District Five	MC16340736	Sergeant	Captain	Supervisor did not discuss Contact Form with Deputy

Potential Deficiencies				
<u>Dist./ Div.</u>	<u>MC#</u>	<u>Employee:</u>	<u>Commander:</u>	<u>Comment</u>
District Seven	MC16340070	Sergeant	Captain	Supervisor did not discuss Contact Form with Deputy
District Seven	MC16341029	Sergeant	Captain	Supervisor did not discuss Contact Form with Deputy
District Seven	MC16340980	Sergeant	Captain	Supervisor did not discuss Contact Form with Deputy
District Seven	MC16342522	Sergeant	Captain	Supervisor did not discuss Contact Form with Deputy
District Seven	MC16342555	Sergeant	Captain	Supervisor did not discuss Contact Form with Deputy
District Seven	MC16342596	Sergeant	Captain	Supervisor did not discuss Contact Form with Deputy

A total of three (3) BIO Action forms are required from the affected District addressing the identified potential deficiencies. Two (2) BIO Action Forms are required from District Five and One BIO Action Form is required from District Seven. It is allowable to address multiple potential deficiencies for the same employee using one BIO Action Form and one BIO Action Form is required for each employee listed.

Please email the BIO Action Forms to BIO@mcs.maricopa.gov within 30 days from the date in which this report is disseminated to the Office.

Recommendations:

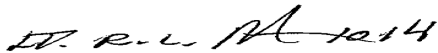
It is recommended that the inspection of discussion of traffic stops continue at the Division level to provide assurance that the compliance rates continue to show improvement and remain constant over time. To accomplish this goal, the following criteria must be met:

1. **On a monthly basis**, supervisors shall be required to discuss individually the traffic stops made by each deputy they supervise, no less than one time per month.

It is also recommended that each division utilize the TraCS system to monitor the discussion status of traffic stops. This can be accomplished by conducting a search of the following fields (1) Location (Lower Org), (2) Form (Contact & Incidental Contact Forms) and (3) Date Range (Example: December 1-31, 2016). The search results will display a list of the contact forms and note "Discussed" under the Deputy Discussion column for those with completed discussions. By also completing the User ID search field supervisors can view the same data for the deputies under their direct supervision by selecting their serial numbers.

Date Inspection Started: 2/21/2017
Date Completed: 2/21/2017
Timeframe Inspected: December 1-31, 2016
Assigned Inspector(s): Sergeant Reaulo S1678

I have reviewed this inspection report.



Lieutenant Rick Morris
Division Commander
Audits and Inspections

2/21/2017
Date



Deputy Chief Fred Aldorasi
Bureau Commander
Bureau of Internal Oversight

2/21/2017
Date